

User Manual for Keepers

European Vehicle Register (EVR)

Released by European Union Agency for railways

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This manual provides explanations to facilitate the use of the European Vehicle Register.

This manual is publicly available and will be kept updated.

The reader should refer to the website of the European Union Agency for railways for information about the latest available edition.

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1. Introduction

1.1. About EVR

The European Vehicle Register (EVR) is a register developed and hosted by the Agency that allows vehicle Keepers to submit applications for vehicle registration and Registration Entities (REs) to manage the allocation of vehicle numbers and to record vehicle registrations and their updates.

The EVR will enable:

- Vehicle Keepers and other stakeholders to request EVR accounts to Registration Entities
- Vehicle Keepers to submit applications for vehicle registration and their updates to the RE of the relevant Member State (MS).
- REs to manage user accounts.
- Registration Entities to allocate vehicle numbers to vehicle applications submitted by Keepers.
- REs to approve or reject vehicle applications submitted by Keepers.
- Vehicle Keepers and other stakeholders to consult their vehicle data.

1.2. Definitions and Abbreviations

<i>Acronym/Abbreviation</i>	<i>Definition</i>
Agency	European Union Agency for Railways established by the Regulation (EU) 2016/796 of the European Parliament and of the Council
Applicant	A natural or legal person requesting an authorisation for placing a Vehicle on the market
Area of use of a Vehicle	A network or networks within a Member State or a group of Member States in which a Vehicle is intended to be used, as referred to in Article 2 of Directive (EU) 2016/797
ARS function	Application, Registration and data Storage functions
ATMF	Uniform Rules concerning the Technical Admission of Railway Material used in International Traffic (ATMF — Appendix G to COTIF)
Authorising entity	Entity (NSA or the Agency) that authorised the Vehicle for placing on the market
Authorisation	Authorisation for placing on the market
C-ARS function	Application, Registration and data Storage (ARS) function (centralised)
COTIF	Convention concerning International Carriage by Rail
D-ARS function	Application, Registration and data Storage (ARS) function (decentralised)
DSC function	Data Search and Consultation function
ECM	Entity in Charge of Maintenance
ECVVR	European Centralised Virtual Vehicle Register, as defined in Decision 2007/756/EC
EIN	European identification number

<i>Acronym/Abbreviation</i>	<i>Definition</i>
EVN	European Vehicle number
EVR	European Vehicle Register, as referred to in Article 47 of Directive (EU) 2016/797
ERA	European Union Agency for railways. See above “Agency”
ERATV	European Register of Authorised Types of Vehicles, as referred to in Article 48 of Directive (EU) 2016/797
GDPR	Regulation (EU) 2016/679
IM	Infrastructure Manager
ISO	International Organisation for Standardisation
IT	Information Technology
NSA	National Safety Authority
NVR	National Vehicle register referred to in Article 47 of Directive (EU) 2016/797
OPE TSI	Technical specification for interoperability relating to the operation and traffic management subsystem of the rail system within the European Union
OTIF	Intergovernmental Organisation for International Carriage by Rail
RDA function	Reference Data Administration function
RE	Registration Entity, which is the body designated by each Member State in accordance with Decision (EU) 2018/1614
RIC	Regulations governing the reciprocal use of carriages and brake vans in international traffic
RIV	Regulations concerning the reciprocal use of wagons in international traffic
RU	Railway Undertaking
TAF (TSI)	Telematics Applications for Freight (TSI)
TAP (TSI)	Telematics Applications for Passengers (TSI)
TSI	Technical Specification for Interoperability
UCA function	User Creation and Administration function
VKM	Vehicle Keeper Marking
VKMR	Vehicle Keeper Marking Register
VVR	Virtual Vehicle Register, as defined in Decision 2007/756/EC

2. User Manual

The present User Manual provides a description of the EVR application from the perspective of the Keeper user. The following chapters include descriptions of the User Interface, as well as step by step descriptions of how the Keeper user may complete certain actions.

2.1. Homepage

2.1.1. Page composition

The European Vehicle Register (EVR) system has a web-based user interface and is accessible from any computer with an internet browser and network accessibility, provided that the user has an approved account. The system features are separated into a series of web pages based on the same standard template.

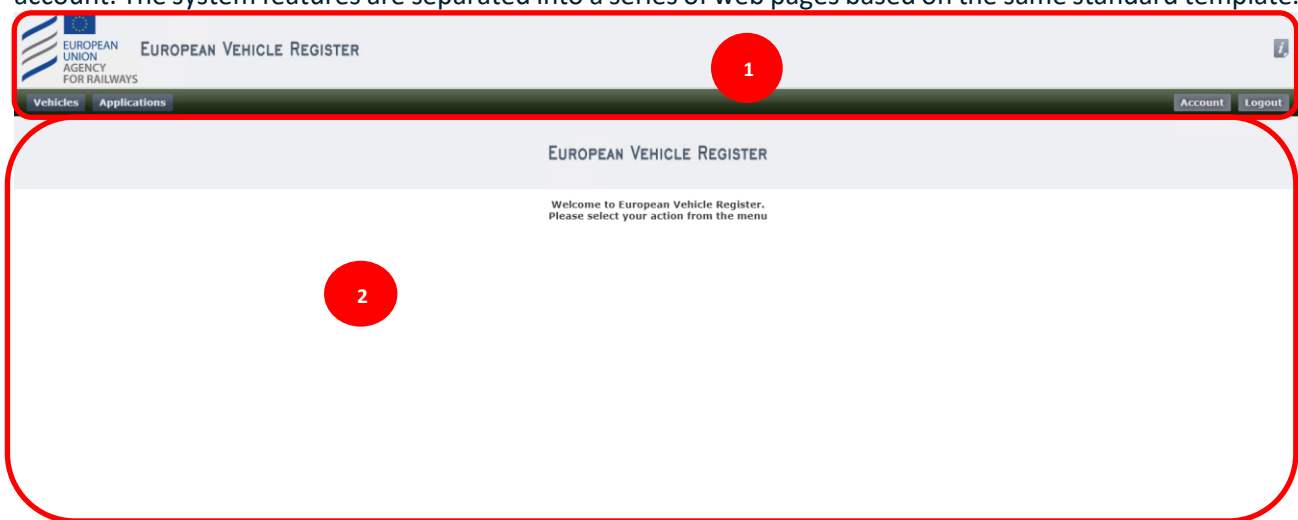


Figure 1: EVR Homepage

Each web page has the following sections (see Figure 1 above):

1. Header. This section is always visible and contains functionality that will always be available to the user, such as “Account”, “Logout” and help options. The menu options to navigate to the different application features are also displayed here.
2. Content. This section varies according to the Web page – more details provided in the following Chapters of the User Manual.

2.1.2. System navigation

From the EVR Homepage, users can navigate the application pages by clicking on the respective Header Menu options (see Figure 1)

2.1.3. Info

The user can access application help by clicking on the  icon on the top right corner of the web page. This will open a new pop-up window with information relevant to the particular Web page that the User is in.

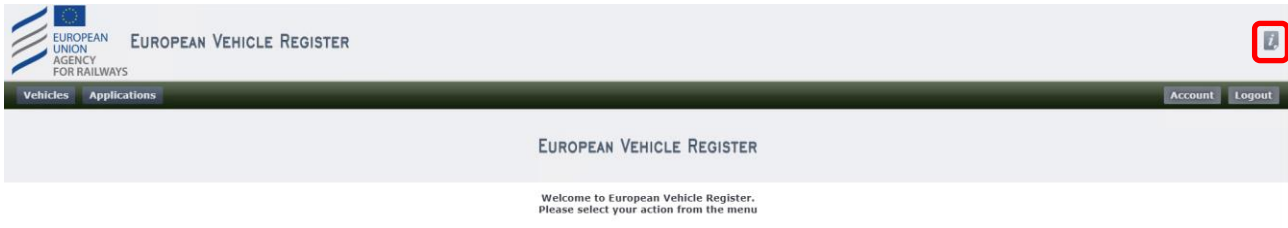


Figure 2: Help Icon

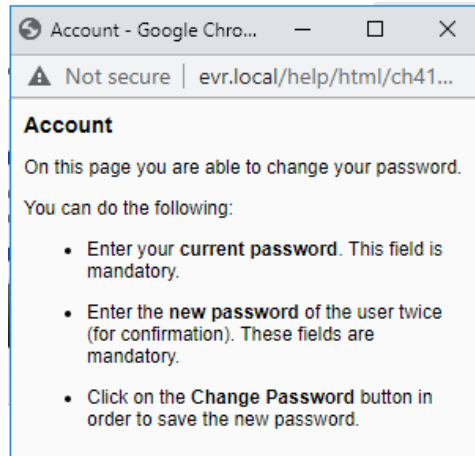


Figure 3: “Information” Icon pop-up window Example from “Account” Page

2.1.4. Account Information

For the user to see his account information, the user can click on the Account button as seen below:

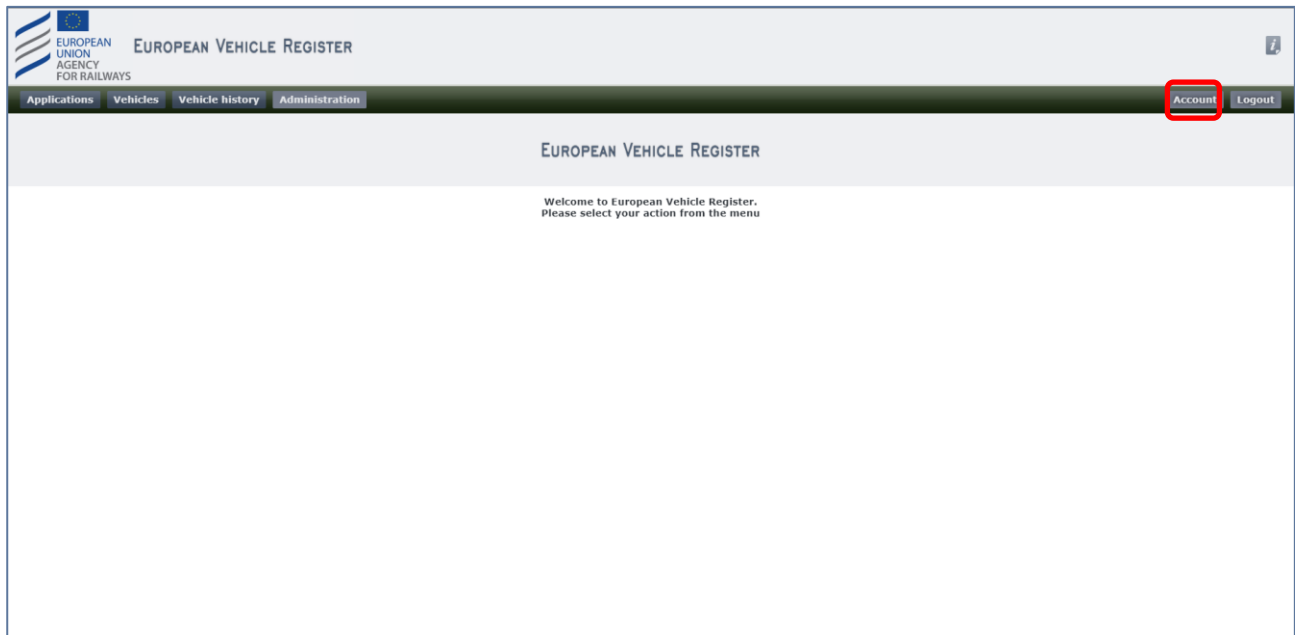
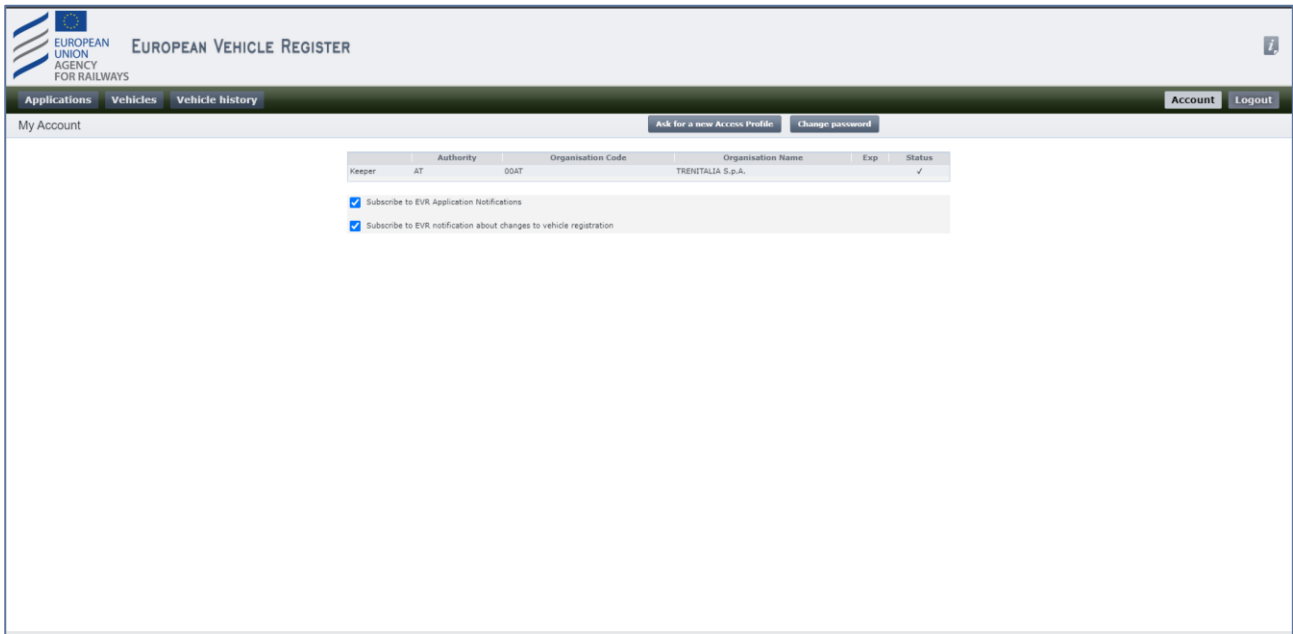


Figure 4: Account

The user will be redirected to the following screen where the user can view details on his account, roles etc. and check whether the user wants to receive notifications on the applications as seen in the below Figure 5:



EUROPEAN UNION AGENCY FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

Applications Vehicles Vehicle history Account Logout

My Account Ask for a new Access Profile Change password

Keeper	Authority	Organisation Code	Organisation Name	Exp	Status
	AT	004T	TRENTITALIA S.p.A.		✓

☒ Subscribe to EVR Application Notifications

☒ Subscribe to EVR notification about changes to vehicle registration

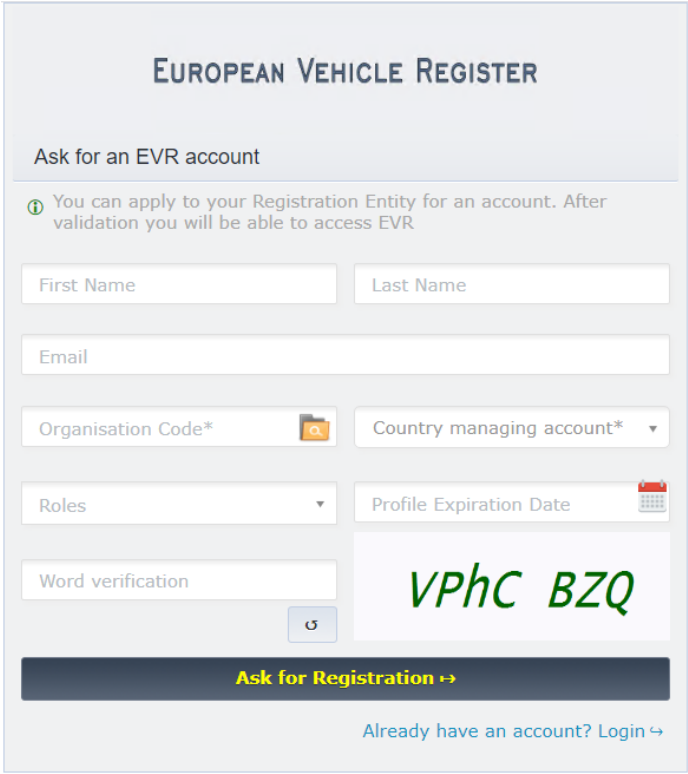
Figure 5: Account information

The 1st checkbox is about receiving notifications regarding the EVR Application Notification (Application Submission, Approval, Rejection) and the 2nd is on receiving notification regarding the changes on a vehicle registration (Approval of an update notification) and it applies to users with the role Owner and ECM.

2.2. Access to EVR

2.2.1. Ask for an EVR Account

To request account to EVR, please click on “Ask for an EVR account”. Once this option is selected, the following page is opened:



The screenshot shows the 'EUROPEAN VEHICLE REGISTER' registration page. The title 'EUROPEAN VEHICLE REGISTER' is at the top. Below it is the heading 'Ask for an EVR account'. A green information icon and text state: 'You can apply to your Registration Entity for an account. After validation you will be able to access EVR'. The form contains several input fields: 'First Name', 'Last Name', 'Email', 'Organisation Code*' (with a magnifying glass icon), 'Country managing account*' (a dropdown menu), 'Roles' (a dropdown menu), 'Profile Expiration Date' (with a calendar icon), and 'Word verification' (with a refresh icon). To the right of the 'Word verification' field is a green captcha image showing the text 'VPhC BZQ'. At the bottom is a dark blue button with the text 'Ask for Registration ->' and a link below it that says 'Already have an account? Login ->'.

Figure 6: Ask for an EVR account

Please follow the below steps, with reference to Figure 6:

Step 1: Fill-in the text fields: “First Name”, “Last Name”, “Email”, “Word verification” (Captcha)

Step 2: Enter your organization code in the “Organization Code” field, and click on . EVR will display the following screen (Figure -7)

EUROPEAN VEHICLE REGISTER

Ask for an EVR account

 You can apply to your Registration Entity for an account. After validation you will be able to access EVR

XXXX


Test Country

Test organisation name

Test organisation name

Roles

Profile Expiration Date

Word verification



Ask for Registration ➔

Already have an account? [Login ↩](#)

Figure 7: Organisation name alias

Step 3: Add any other organisation name aliases of your company in the organization name aliases list (see below the Figure 8). Please add each alias in a separate line.

NB. Adding all aliases of your company name is very important to ensure that you will be able to consult all your vehicles that are registered under different company name aliases (e.g. organization name = Société nationale de chemin de fer, organization name alias 1 = SNCF, organization name alias 2 = S.N.C.F.).

EUROPEAN VEHICLE REGISTER

Ask for an EVR account

 You can apply to your Registration Entity for an account. After validation you will be able to access EVR

Organisation Code*

Country managing account*

XXXX

 **Test Country**

Organisation Name

Test organisation name

×

▼

Organisation Name Aliases

Test organisation name

Test organisation name Alias 1

//

Roles

▼

Profile Expiration Date



Word verification



Ask for Registration →

Already have an account? Login ↩

Figure 8: Further organization name aliases

Step 4: Select from the drop-down list: “Roles”, the roles you want to apply for. Please note it is possible to specify more than one role.

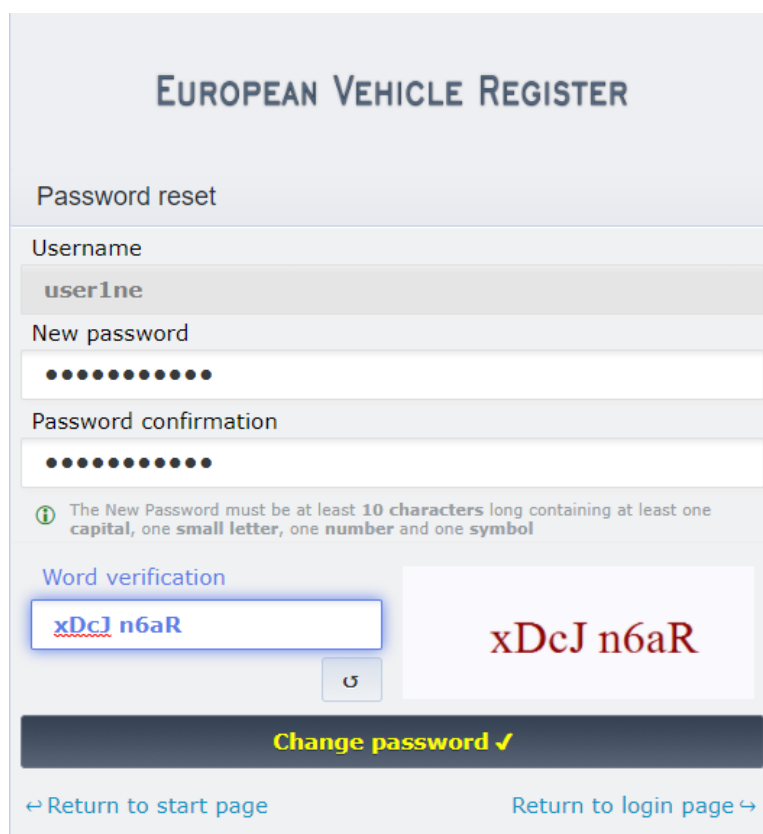
Step 5: Select a “Profile Expiration date”, if necessary

Step 6: Click on the “Ask for Registration” button to send your request for EVR account.

Your request for EVR account will be forwarded to the Registration Entity of the country where your organization is located.

EVR will send an email notification to the respective Registration Entity.

Once, the account request is approved by the Registration Entity, you will receive an email with a link to a page to create your password and finalize your account creation as seen in Figure 9:



The screenshot shows the 'EUROPEAN VEHICLE REGISTER' logo at the top. Below it is the 'Password reset' section. The 'Username' field contains 'user1ne'. The 'New password' field is masked with dots. The 'Password confirmation' field is also masked with dots. A note states: 'The New Password must be at least 10 characters long containing at least one capital, one small letter, one number and one symbol'. The 'Word verification' section shows a captcha with the text 'xDcJ n6aR' and a button with a refresh icon. At the bottom is a large 'Change password ✓' button. Navigation links at the bottom are 'Return to start page' and 'Return to login page'.

Figure 9: Password Set-Up

The steps that the user should follow to set-up his password are the following

Step 1: Fill-in the fields: “New Password”, “Password confirmation”, “Word verification” (Captcha)

Step 2: Click on the “Change password” button.

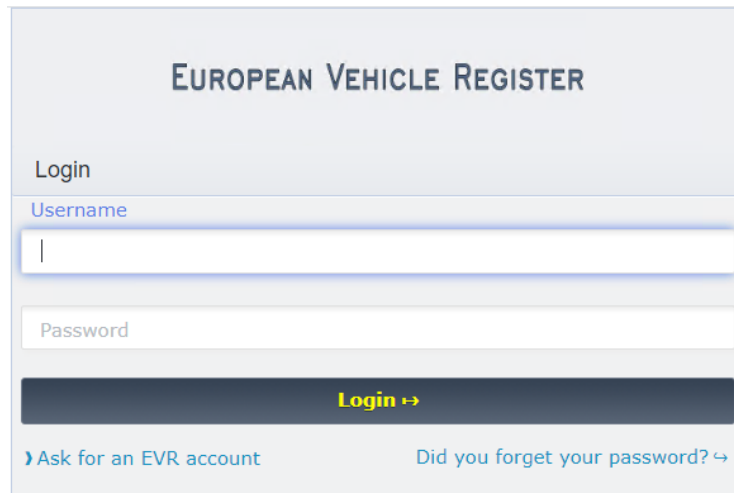
The user is automatically redirected to the initial page.

2.2.2. Login

By entering the EVR URL in their browser, the user can access the Login Page. Within the Login Page. The user should follow the below steps:

- Fill-in the “User name” text field.
- Fill-in the “Password” text field.
- Click on the “Log in” button.

Once the user logs in successfully, the home page of the EVR system will be presented (see Figure 1).

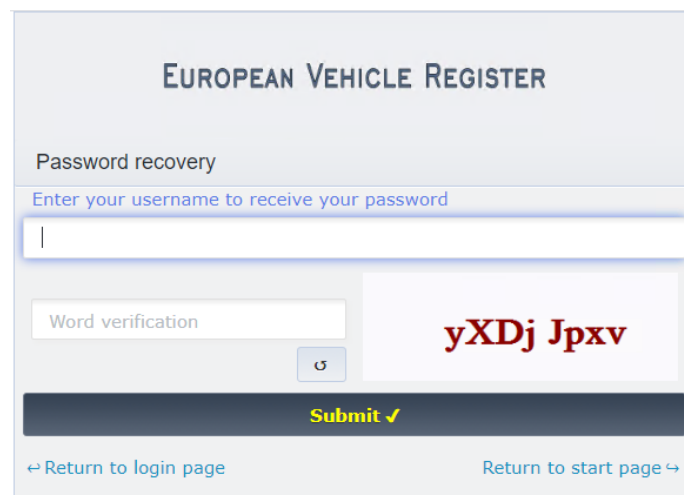


The screenshot shows the 'EUROPEAN VEHICLE REGISTER' login interface. It features a 'Login' section with a 'Username' text field, a 'Password' text field, and a dark blue 'Login →' button. Below the button are two links: 'Ask for an EVR account' and 'Did you forget your password? ↩'.

Figure 10: Login Page

2.2.3. Password Recovery

If the user has forgotten their password, they can click on the “Did you forget your password?” option on the Login Page. In this case, the following page is opened:



The screenshot shows the 'EUROPEAN VEHICLE REGISTER' password recovery interface. It features a 'Password recovery' section with a text prompt 'Enter your username to receive your password' above a text field. Below this is a 'Word verification' section with a text field and a button containing the character 'σ'. To the right of the verification field is a large red watermark 'yXDj Jpxv'. At the bottom is a dark blue 'Submit ✓' button. Below the button are two links: 'Return to login page' and 'Return to start page ↩'.

Figure 11: Password Recovery

The user should follow the below steps:

- Fill-in the text fields: “Enter your username to receive your password” and “Word verification” (Captcha)
- Click on the “Submit” button.

The user receives an email with a link that redirects him to the password reset page as shown in Figure 12 below:

EUROPEAN VEHICLE REGISTER

Password reset

Username
AT_Keeper

New password

Password confirmation

i The New Password must be at least **10 characters** long containing at least one **capital**, one **small letter**, one **number** and one **symbol**

Word verification

oSAk j8Lu

Change password ✓

[Return to start page](#) [Return to login page](#)

Figure 12: Password Reset

The user should follow the below steps:

- Fill-in the fields: “New Password”, “Password confirmation” and “Word verification” (Captcha)
- Click the “Change password” button

The user can return to the Login Page by clicking on the “Return to login page” or the “Return to start page” options.

2.2.4. Logout

Having already logged in to the EVR application, the user can logout by clicking the **Logout** button which is available on the right side of the Heading ribbon, on all the EVR Web pages.

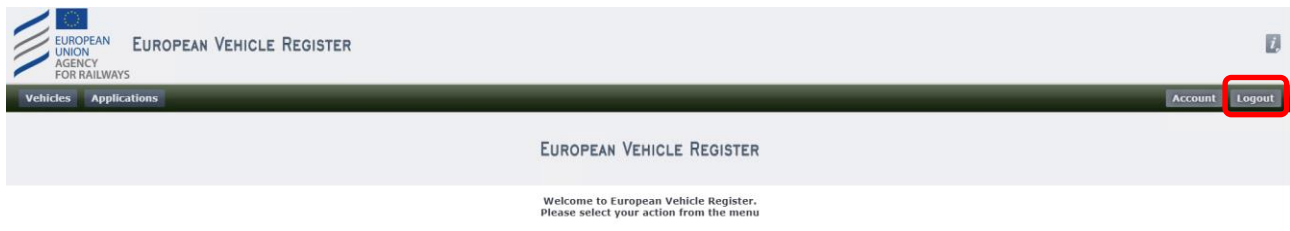


Figure 13: Logout

2.3. Applications for Vehicle Registration

2.3.1. Search for Application for Vehicle Registration

By clicking on the “Applications” menu option on the ribbon that is available in all EVR pages, EVR will display the following screen, as shown in the Figure 14:

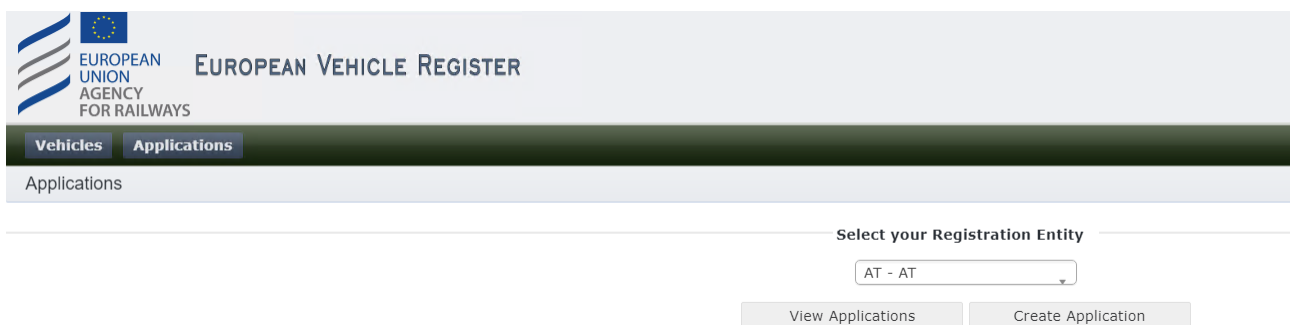


Figure 14: Applications Menu

Please select the country of the Registration Entity from the drop-down list and then click on the **View Applications** option. EVR will display the Applications search page.

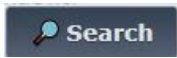
2.3.1.1. Search Criteria

To perform an Application Search, please, if relevant, use the following criteria:

Search											
Filter Criteria											
Application type	equals	All	Stub Number	contains		Number of Vehicles	matches		Submission Date	equals	
Application ID	equals		Application contains EVN	contains		Created by	contains		Approval Date	equals	
State of Application	equals	All	Letter Marking	contains		Creation Date	equals		☒ Order Descending	by	Submission Da

Figure 15: Application Search Criteria

2.3.1.2. Search Results

After clicking on the  button, the system returns the existing applications, in the selected country vehicle register, created by any user of the same organization of the logged in user in the format presented in the below Figure 16:

Applications									
ID	Application type	State of Application	Created by	Creation Date	Submission Date	Approval Date	Stub Number	Number of Vehicles	Actions
State of the Application			Application Details						
222901	PreReservation	Submitted	k.styliaras	20/10/2021 09:51	20/10/2021 09:51:28		01815000SSSX	1	
222900	PreReservation	Submitted	k.styliaras	20/10/2021 09:10	20/10/2021 09:10:19		40815100SSSX	1	
222899	PreReservation	Submitted	k.styliaras	20/10/2021 09:08	20/10/2021 09:08:41		40815100SSSX	1	
222896	VehicleWithdrawal	Rejected	AT_Keeper	18/10/2021 14:06	18/10/2021 14:06:39			1	
222894	VehicleWithdrawal	Rejected	AT_Keeper	18/10/2021 14:00	18/10/2021 14:00:27			1	
222893	VehicleWithdrawal	Registered	AT_Keeper	18/10/2021 10:11	18/10/2021 10:11:28	18/10/2021 12:12:56		1	
222892	VehicleWithdrawal	Rejected	AT_Keeper	18/10/2021 09:55	18/10/2021 09:55:19			1	
222891	VehicleWithdrawal	Rejected	AT_Keeper	18/10/2021 09:53	18/10/2021 09:53:19			1	
222888	VehicleRegistration	Registered	AT_Keeper	13/10/2021 17:45	13/10/2021 17:45:07	13/10/2021 19:49:03	09815901SSSX	5	
222886	VehicleRegistration	Registered	AT_RE	13/10/2021 14:38	13/10/2021 14:38:35	13/10/2021 16:41:01	09815900SSSX	5	

Figure 16: Application Search Results

You can navigate the result pages as well as change the number of results displayed per page using the  Results 1-2 of 2  functionality. Also, they can reset the search using the  button.

2.3.2. Application Details View

Please click on  icon in the last column if you want to view more details of a particular Application. By selecting this icon, a new browser tab is opened that displays the Application details. The view will vary according to some characteristics of the application. This view contains the Tabs “Vehicle Characteristics” and “Standard Form” that will be shown in the next chapters. However, the elements that are presented throughout all the Tabs are listed below:

Colour-coded Ribbon:

Application Type	Current Application State	Created by
Registration	Draft	AT_Keeper

Figure 17: Application Details Ribbon

This contains information about the “Application Type”, “Current Application State” and “Created by” and changes colour according to the Current Application State.

2.3.2.1. Vehicle Characteristics

The screenshot shows the 'Vehicle Characteristics' tab of the EVR application. At the top, there are two tabs: 'Vehicle Characteristics' (selected) and 'Standard Form'. Below the tabs, there is a header section with 'Application Type' set to 'VehicleModification, UpdateRegistration', 'Current Application State' set to 'Draft', and 'Created by' set to 'EUadmin'. A 'Validate EVN(s)' button is located to the right. Below this, a text area contains the EVN '998190950001'. At the bottom, there is a 'Technical Characteristics Documentation' section with a 'Choose Files' button and a message: 'You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first'.

Figure 18: Application Details – Vehicle Characteristics Tab

On this Tab the user can:

- View the Vehicle(s) related to the Application
- Attach and/or View any Documentation (depending on the Current Application State)

2.3.2.2. Standard Form

On this Tab the user can view all the standard EVR Vehicle Details for the EVNs that are associated with this particular Application:

Application Details	
Vehicle Characteristics	Standard Form
Application Type Current Application State Created by Registration Registered AT_RE	
1 Vehicle Identification #1	
1.1 European Vehicle Number	000000000000
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	2021
5.2 Manufacturing Serial Number	TestSerialNumber
5.3 ERATV Reference	00-000-0000-0-000-000
5.4 Series	TestSeries
Custom Fields - Vehicle #1	
12.1 CUSTOM DATE (DateTime)	
12.2 Custom TEXT field	
12.3 CUSTOM BIT / BOOLEAN column	☐
12.4 CUSTOM LIST (Green, Red, Blue)	
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	
2 Member State of Registration	
2.1 Member State of Registration	AT (Austria)
3 Member States where the vehicle is authorised	
3.1 Resulting Area of Use	TEST AoU
4 Additional Conditions	
4.1 Additional Conditions applicable to the vehicle	
☐ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☐ TEN-GE	
☐ OTHER	
6.a Rolling Stock Subsystem. References to EC Declarations of verification ⁽³⁾	
6.1 Date of EC declaration of verification	
6.2 EC declaration reference	
6.3.1 Organisation Name	
6.3.2 Registered Business Number	
6.3.3 Address	
6.3.4 Town	
6.3.5 Country Code	
6.3.6 Post Code	
6.3.7 Email Address	
6.3.8 Organisation Code	
6.b On-board CCS subsystem. References to EC Declarations of verification ⁽³⁾	
6.1 Date of EC declaration	
6.2 EC declaration reference	
6.3.1 Organisation Name	
6.3.2 Registered Business Number	
6.3.3 Address	
6.3.4 Town	
6.3.5 Country Code	
6.3.6 Post Code	
6.3.7 Email Address	
6.3.8 Organisation Code	

Figure 19: Application Details: Standard Form Tab (1)

7 Owner	
7.1 Organisation Name	TestOrganisation
7.2 Registered Business Number	TestBN
7.3 Address	TestAddress
7.4 Town	Valenciennes
7.5 Country Code	FR
7.6 Post Code	TestZip
7.7 Email Address	testemail@testemail.era
7.8 Organisation Code	euar
8 Keeper	
8.1 Organisation Name	TestOrganisation
8.2 Registered Business Number	TestBN
8.3 Address	TestAddress
8.4 Town	Valenciennes
8.5 Country Code	FR
8.6 Post Code	TestZip
8.7 Email Address	testemail@testemail.era
8.8 Organisation Code	euar
8.9 Vehicle Keeper Marking	VKMtest
9 Entity in charge of maintenance	
9.1 Organisation Name	TestOrganisation
9.2 Registered Business Number	TestBN
9.3 Address	TestAddress
9.4 Town	Valenciennes
9.5 Country Code	FR
9.6 Post Code	TestZip
9.7 Email Address	testemail@testemail.era
9.8 Organisation Code	euar
10 Application for Registration Status	
10.1 Registration Status	
10.2 Registration Status Date	
10.3 Registration Status Reason	
11 Authorisations for placing on the market #1	
11.1 Name of authorising entity	Test Authorising Entity
11.2 Member State of Authorising Entity	EU
11.3 European Identification Number (EIN)	TEST EIN
11.4 Area of Use	TEST AoU
11.5 Date of Authorisation	2021/11/25
11.6 Authorisation valid until (if specified)	
11.9 Conditions for use of the vehicle and other restrictions	
11.9.1 Coded conditions for use and restrictions	
2.4.10, 2.4.20, 2.4.21	
11.9.1 Other coded conditions for use and restrictions	
11.9.2 Non-coded conditions for use and restrictions	
Test non-coded conditions for use	

Figure 20: Application Details: Standard Form Tab (2)

2.3.3. Create Application

As described in the previous chapters, the user can select the **Create Application** option. By clicking on this button, a new window will open in the browser, that will allow the user to select the Application type. The content of this window is displayed in Figure 21 below:

Application Type

Application Type

New pre-reservation

New registration

Update

Update of Registration

Change of Keeper

Change of ECM

Change of Owner

Change of Organisation Data

Change of registration status

Suspension

Reactivation

Change of EVN

Change of EVN following technical modifications

Change of EVN and registering MS

Figure 21: Create Application: Application Types

Details for the available Application types, and the steps required by the user to complete them are presented in the following chapters. To proceed to the next stage, the user must select the required Application type and click on **Save ✓** on the options menu bar at the bottom of the page. Alternatively, they can click on **Discard?** or **X Close** to exit.

2.3.3.1. Application Type: New Pre-Reservation

This functionality allows Applicants and Keepers to apply for a pre-reservation of one or more Vehicle number(s). The user can apply for Vehicle number Pre-Reservation by following the next steps:

Step 1: In the Applications page, select from the drop-down list, the country of the Registration Entity that will receive and process the application. Then click on the **Create Application** button.

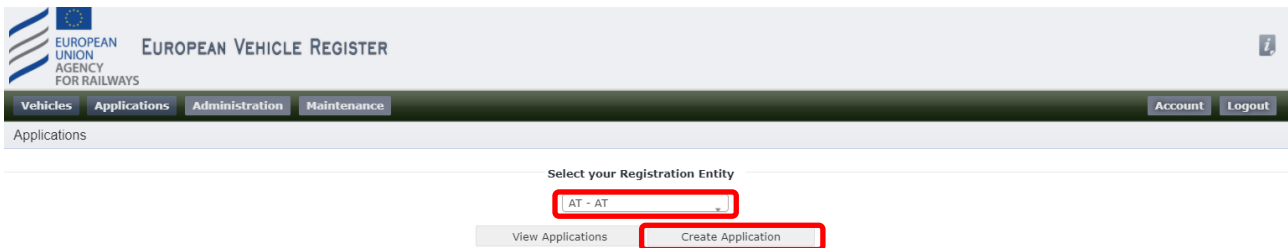


Figure 22: Select Registration Entity and Create Application

Then select the “New pre-reservation” application type and click on **Save ✓**.

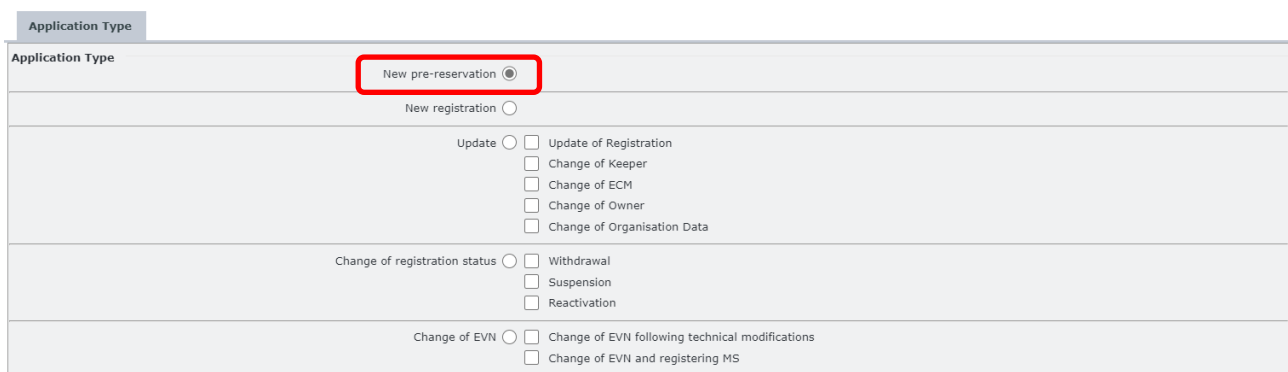


Figure 23: New pre-reservation: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, specify the Number of Vehicle numbers you want to request by completing the “#No of Vehicles” numeric field.

EUROPEAN UNION AGENCY FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

#No of vehicles
1

Use the Wizard ↩

Stub Number

Letter Marking

Application Type
Pre-reservation

Current Application State
Draft

Created by
EUAdmin

Technical Characteristics Documentation

Choose Files No file chosen

① You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first

Figure 24: New pre-reservation: #No of Vehicles

Step 3: Under the “Vehicle Characteristics” tab, click on the **Use the Wizard ↩** button.

Application Details

Vehicle Characteristics Standard Form

#No of vehicles
1

Use the Wizard ↩

Stub Number
23815502SSSX

Application Documents

Choose Files No file chosen

① You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first

Figure 25: Vehicle Characteristics: Stub Number Created

And follow the steps defined under chapter [2.3.6 Use of the Wizard to generate Vehicle Number Stub](#)

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

AT Applications Vehicles Vehicle history Account Logout

Application Details

Vehicle Characteristics Standard Form

#No of vehicles
1

Use the Wizard ↩

Stub Number

Application Documents

Choose Files No file chosen

① You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first

Figure 26: New pre-reservation: Upload Documentation (1)

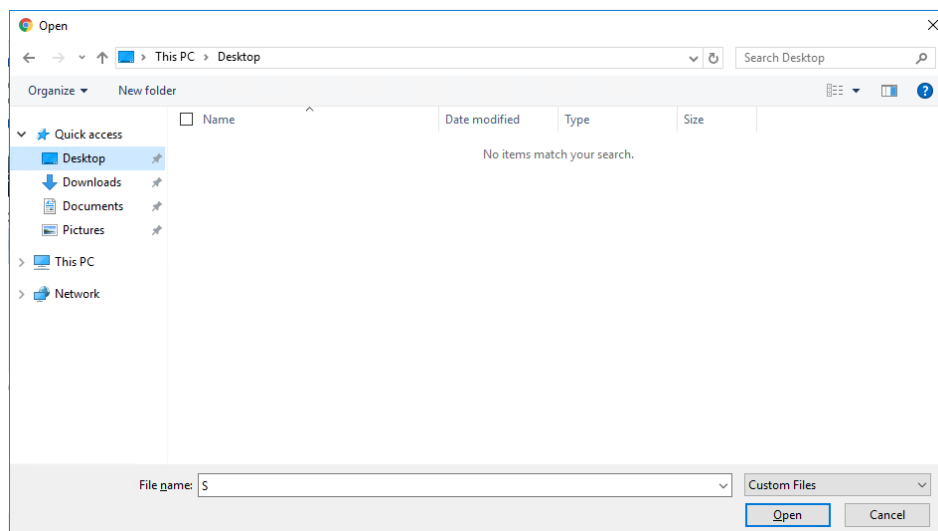


Figure 27: New pre-reservation: Upload Documentation (2)

Step 5 [Optional]: Under the “Standard Form” tab, and for all the applicable Vehicles related to this application, provide the following information by completing the following fields for all the requested Vehicle numbers, as also shown in Figure 28 below:

- **1.1 European Vehicle Number:** Field locked, as this will be assigned by the RE after submission
- **1.2 Previous Vehicle Number:** Free text field
- **5.1 Manufacturing Year:** Free text field
- **5.2 Manufacturing Serial Number:** Free text field
- **5.3 ERATV Reference:** Format must be NN-NNN-NNNN-N-NNN or NN-NNN-NNNN-N-NNN-NNN
- **5.4 Series:** Free text field
- **12.1 Custom Date:** Date Field
- **12.2 Custom Text:** Free text field
- **12.3 Custom BIT/BOOLEAN column:** Boolean
- **12.4 Custom List:** List
- **12.5 Custom Number:** Integer

The Custom Fields are different per country and may be optional per country.

Application Details	
Vehicle Characteristics	Standard Form
Application Type	Pre-reservation
Current Application State	Draft
Created by	EUadmin
1 EVN - Vehicle #1	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	11222
5.1 Manufacturing Year	2020
5.2 Manufacturing Serial Number	211222
5.3 ERATV Reference	22-333-4444-1-333
5.4 Series	12121

Custom Fields - Vehicle #1	
12.1 CUSTOM DATE (DateTime)	2021/05/26 
12.2 Custom TEXT field	custom text 
12.3 CUSTOM BIT / BOOLEAN column	☒ 
12.4 CUSTOM LIST (Green, Red, Blue)	RED 
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	11 
1 EVN - Vehicle #2	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	
5.1 Manufacturing Year	2020
5.2 Manufacturing Serial Number	211222
5.3 ERATV Reference	22-333-4444-1-333
5.4 Series	12121
Custom Fields - Vehicle #2	
12.1 CUSTOM DATE (DateTime)	2021/05/26 
12.2 Custom TEXT field	custom text 2 
12.3 CUSTOM BIT / BOOLEAN column	☒ 
12.4 CUSTOM LIST (Green, Red, Blue)	GREEN 
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	1 

Figure 28: New pre-reservation: Parameter 1

These fields, because they may be unique for each Vehicle (EVN), they appear in the “Standard Form” page, once for each Vehicle number that is part of the application (in the example Figure above they appear twice, because there are 2 VEHICLES). In case of multiple VEHICLES as part of the application, the user can click on  in any field, in order to copy the particular value to the rest of the EVNs too.

Step 6[Optional]: Specify any additional condition by selecting the appropriate check boxes under the field “4 Additional Conditions”. Multiple selections are possible. If the appropriate option is “Other”, then please specify by using the related text field as shown in Figure 29 below:

4 Additional conditions	
4.1 Additional conditions applicable to the vehicle	
☐ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☒ TEN-GE	
☐ OTHER	

Figure 29: New pre-reservation: Parameter 4

Step 7[Optional]: Complete the “Parameter 6 References to ‘EC’ Declarations of verification”, in the manner described below (apply both to parameter 6a and 6b):

- **6.1 Date of ‘EC’ declaration:** Select date by clicking on the  button

- **6.2 'EC' Declaration reference:** Free text field
- **6.3.8 Organisation Code:** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **6.3.1 Organisation name:** Free text field
 - **6.3.2 Registered business number:** Free text field
 - **6.3.3 Address:** Free text field
 - **6.3.4 Town:** Free text field
 - **6.3.5 Country Code:** Selection from drop-down menu
 - **6.3.6 Post code:** Free text field
 - **6.3.7 E-mail address:** Must be email format

6.a Rolling stock subsystem. References to 'EC' Declarations of verification (³)	
6.1 Date of 'EC' declaration	2021/06/08 
6.2 'EC' declaration reference	<u>sasas</u> 
6.3.1 Organisation name	Test EVR Company AT
6.3.2 Registered Business Number	AT123456
6.3.3 Address	12 Strasse, str 2, str 3
6.3.4 Town	Wien, W suburb
6.3.5 Country Code	AT - Austria 
6.3.6 Post code	12345
6.3.7 E-mail address	office@test-evr.era
6.3.8 Organisation Code	00AT   
6.b On-board CCS subsystem. References to 'EC' Declarations of verification (³)	
6.1 Date of 'EC' declaration	2021/06/08 
6.2 'EC' declaration reference	sasas
6.3.1 Organisation name	Test EVR Company AT
6.3.2 Registered Business Number	AT123456
6.3.3 Address	12 Strasse, str 2, str 3
6.3.4 Town	Wien, W suburb
6.3.5 Country code	AT - Austria 
6.3.6 Post code	12345
6.3.7 E-mail address	office@test-evr.era
6.3.8 Organisation Code	00AT   

Figure 30: New pre-reservation: Parameters 6a and 6b

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

Step 8[Optional]: Complete the Owner, Keeper, and Entity in charge of maintenance for in the manner described below:

- **7.8 Organisation Code (Owner):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **7.1 Organisation name:** Free text field
 - **7.2 Registered business number:** Free text field
 - **7.3 Address:** Free text field
 - **7.4 Town:** Free text field
 - **7.5 Country Code:** Selection from drop-down menu
 - **7.6 Post code:** Free text field
 - **7.7 E-mail address:** Must be email format
- **8.8 Organisation Code (Keeper):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **8.1 Organisation name:** Free text field
 - **8.2 Registered business number:** Free text field
 - **8.3 Address:** Free text field
 - **8.4 Town:** Free text field
 - **8.5 Country Code:** Selection from drop-down menu
 - **8.6 Post code:** Free text field
 - **8.7 E-mail address:** Must be email format
- **8.9 Vehicle Keeper Marking:** Free text field (completed by the user)
- **9.8 Organisation Code (Entity in charge of maintenance):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **9.1 Organisation name:** Free text field
 - **9.2 Registered business number:** Free text field
 - **9.3 Address:** Free text field
 - **9.4 Town:** Free text field
 - **9.5 Country Code:** Selection from drop-down menu
 - **9.6 Post code:** Free text field
 - **9.7 E-mail address:** Must be email format

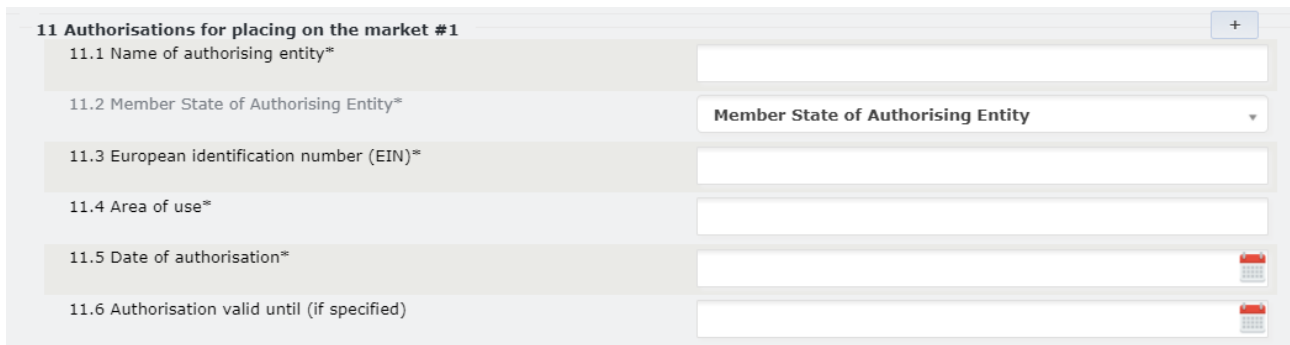
The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on  .

7 Owner	
7.1 Organisation Name	
7.2 Registered business number	
7.3 Address	
7.4 Town	
7.5 Country code	
7.6 Post code	
7.7 E-mail address	
7.8 Organisation Code	  
8 Keeper	
8.1 Organisation name	
8.2 Registered Business Number	
8.3 Address	
8.4 Town	
8.5 Country Code	
8.6 Post code	
8.7 E-mail address	
8.8 Organisation Code	  
8.9 Vehicle Keeper Marking	
9 Entity in charge of maintenance	
9.1 Organisation name	
9.2 Registered business number	
9.3 Address	
9.4 Town	
9.5 Country code	
9.6 Post code	
9.7 E-mail address	
9.8 Organisation Code	 

Figure 31: New pre-reservation: Parameters 7, 8 and 9

Step 9 [Optional]: Complete field “11 Authorisations for placing on the market”. The user can complete the following fields in the manner described below:

- **11.1 Name of Authorising entity:** Free text field – mandatory
- **11.2 Member State of Authorising Entity:** Select from the provided drop-down menu – mandatory
- **11.3 European identification number (EIN):** Free text field – mandatory
- **11.4 Are of use:** Free text field – mandatory
- **11.5 Date of authorisation:** Select date by clicking on the  button – mandatory
- **11.6 Authorisation valid until (if specified):** Select date by clicking on the  button



11 Authorisations for placing on the market #1		+
11.1 Name of authorising entity*		
11.2 Member State of Authorising Entity*	Member State of Authorising Entity	▼
11.3 European identification number (EIN)*		
11.4 Area of use*		
11.5 Date of authorisation*		📅
11.6 Authorisation valid until (if specified)		📅

Figure 32: New pre-reservation: Parameter 11

Step 10 [Optional]: if you need to add coded and non-coded conditions for use and restriction, please follow steps defined in section [2.3.7 Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application](#).

Step 11 [Optional]: In case of multiple Authorisations, the user can click on the  button. This will add to the form an additional set of fields for Parameter 11 and 11.9, corresponding to the additional authorisation to be provided. For each additional authorisation that the user has to provide in the form, **Step 10** and **Step 11** described above can be followed to complete the required fields.

In case the user wants to remove one Authorization Entity, they can click on the  button. This will delete the additional authorization fields.

11 Authorisations for placing on the market #1 +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

Figure 33: New pre-reservation: Additional authorisations

Step 12: At the bottom of the screen the user is enforced to click on Save ✓ button.

This way the user can either revisit the application at a later stage or Submit to RE ⇒ if it is ready for submission.

Alternatively, there are the following options at the bottom of the screen:

- X Close: to close the application without saving the progress
- ↺ Refresh: to refresh the application page and clear all the fields
- Discard?: to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity:

- the Submitter of the application will receive an email notification confirming the successful submission of the application.
- The respective RE will receive via email notification regarding the submission of the application.

The application will be reviewed by the Registration Entity and the Submitter of the application will be notified via email once the decision has been made (approved or rejected the application).

2.3.3.2. Application type: New Registration

2.3.3.2.1 Registration of vehicles without pre-reserved vehicle numbers

The application type allows users to apply for the registration of one or multiple vehicles that share the category of rolling stock (e.g. wagons), interoperability and technical characteristics .

This application type also allows users to apply for the register one or multiple vehicles for which the user has already got pre-reserved numbers.

The steps that should be followed are described below:

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

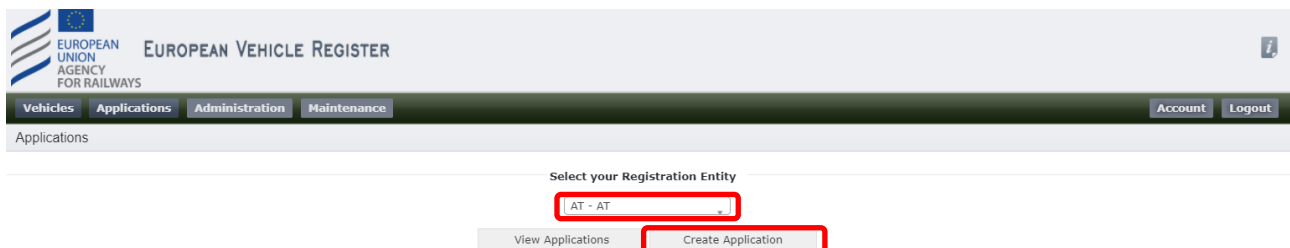


Figure 34: Select Registration Entity and Create Application

Then select the “New Registration” application type and click on **Save ✓**.

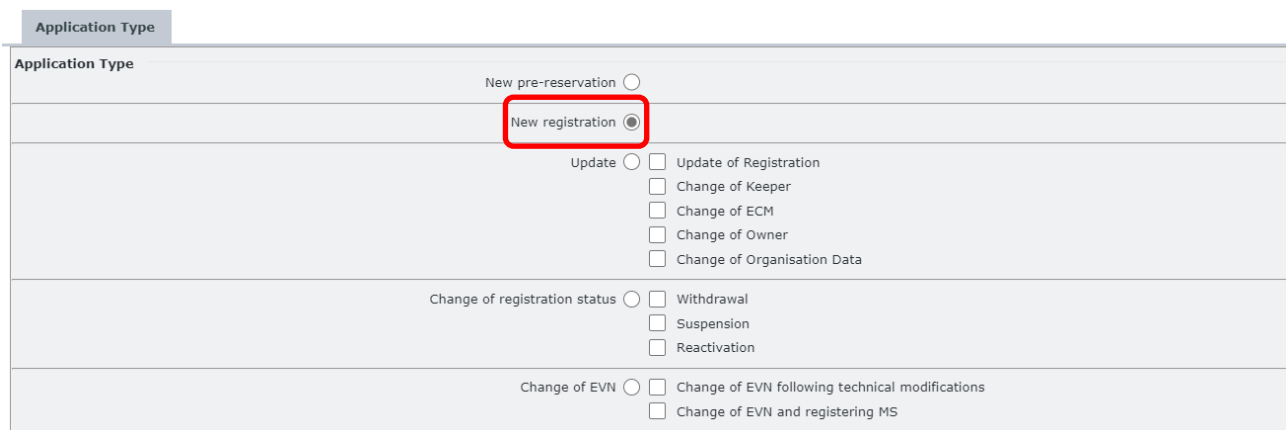


Figure 35: New Registration: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, specify the Number of Vehicles to be registered by completing the “#No of Vehicles” numeric field.

Application Details
Vehicle Characteristics | Standard Form

Application Type: Registration | Current Application State: Draft | Uploaded by: AT_Keeper

#No of vehicles: 1 | Use the Wizard | Stub Number

Please type or paste an EVN and then press the Validate EVN(s) button. For more than one EVN, please follow the mass-update instructions next to the button below

Validate EVN(s)

Application Documents
Choose Files | No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 36: New Registration: #No of Vehicles

Step 3: Please follow this step if you want register vehicle(s) based on pre-reserved vehicle number(s). Otherwise, please go to step 4.

In case you want to register a vehicle for which you have already a pre-reserved Vehicle number assigned to you by the RE from a previously completed “New pre-reservation” application, add them by completing the “EVNs” text fields provided under the “Vehicle Characteristics” tab and click on Validate EVNs.

Figure 37: New Registration: EVNs field

Step 4 [applicable if there are no pre-reserved Vehicle numbers]: Under the “Vehicle Characteristics” tab, click on the **Use the Wizard** button.

And follow the steps defined under chapter [2.3.6 Use of the Wizard to generate Vehicle Number Stub](#)

Step 5: If applicable, in the “Vehicle Characteristics” tab, upload any Application Document by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

Application Details
Vehicle Characteristics | Standard Form

Application Type: Registration | Current Application State: Draft | Uploaded by: AT_Keeper

#No of vehicles: 1 | Use the Wizard | Stub Number: 02816701SSSX

Application Documents
Choose Files | No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 38: New Registration: Upload Documentation (1)

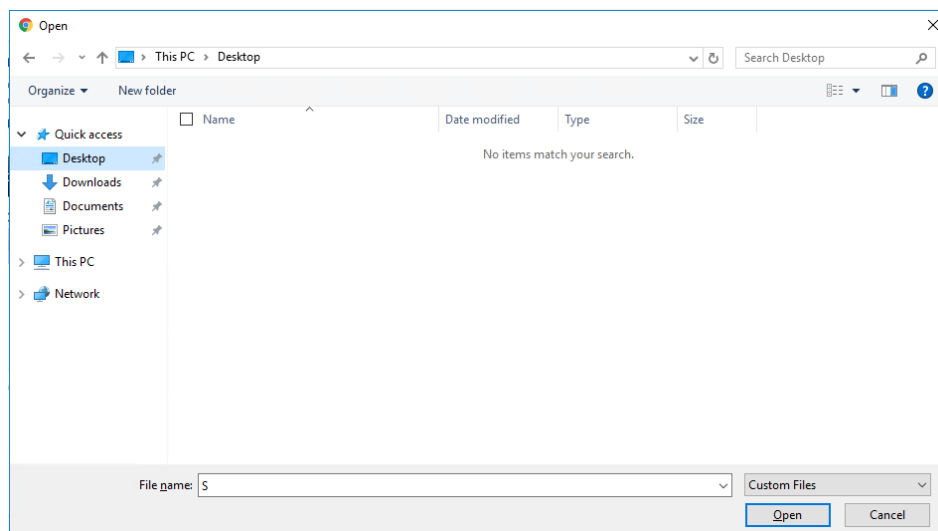


Figure 39: New Registration: Upload Documentation (2)

Step 6: Under the “Standard Form” tab, and for all the applicable Vehicles related to this application, provide the following information by completing the following fields for all the VEHICLES, as also shown in the Figure 40 below:

- **1.1 European Vehicle Number:** Field locked, as this will be assigned by the RE after submission
- **1.2 Previous Vehicle Number:** Free text field
- **5.1 Manufacturing Year:** Free text field – mandatory
- **5.2 Manufacturing Serial Number:** Free text field
- **5.3 ERATV Reference:** Format must be NN-NNN-NNNN-N-NNN or NN-NNN-NNNN-N-NNN-NNN
- **5.4 Series:** Free text field
- **12.1. Custom Date:** Date Field
- **12.2 Custom Text:** Free text field
- **12.3 Custom Bit:** Check Box
- **12.4 Custom List:** List
- **12.5 Custom Number:** Number

1 EVN - Vehicle #1	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	
5.2 Manufacturing Serial Number	
5.3 ERATV Reference	
5.4 Series	
Custom Fields - Vehicle #1	
12.1 CUSTOM DATE (DateTime)	
12.2 Custom TEXT field	
12.3 CUSTOM BIT / BOOLEAN column	☐
12.4 CUSTOM LIST (Green, Red, Blue)	
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	

1 EVN - Vehicle #2

1.1 European Vehicle Number

1.2 Previous Vehicle Number

5.1 Manufacturing Year*

5.2 Manufacturing Serial Number

5.3 ERATV Reference

5.4 Series

Custom Fields - Vehicle #2

12.1 CUSTOM DATE (DateTime)

12.2 Custom TEXT field

12.3 CUSTOM BIT / BOOLEAN column

12.4 CUSTOM LIST (Green, Red, Blue)

12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)

Figure 40: New Registration: Parameter 1 and Parameter 12

These fields, because they may be unique for each Vehicle (EVN), appear in the “Standard Form” page, once for each VEHICLE that is part of the application (in the example Figure above they appear twice, because there are 2 VEHICLES). In case of multiple VEHICLES as part of the application, the user can click on  in any field, in order to copy the particular value to the rest of the VEHICLES .

Step 7: Specify any additional condition by selecting the appropriate check boxes under the field “4 Additional Conditions”. This is a mandatory field, and multiple selections are possible. If the appropriate option is “Other”, then please specify by using the related text field as shown in Figure 41 below:

4 Additional conditions*

4.1 Additional conditions applicable to the vehicle

☐ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☐ TEN-GE

☐ OTHER

Figure 41: New Registration: Parameter 4

Step 8: Complete the “Parameter 6 References to ‘EC’ Declarations of verification”, in the manner described below (apply both to parameter 6a and 6b):

- **6.1 Date of ‘EC’ declaration:** Select date by clicking on the  button
- **6.2 ‘EC’ Declaration reference:** Free text field
- **6.3.8 Organisation Code:** Enter your Org. Code and click on the  button. The following fields will be retrieved and auto-completed:
 - **6.3.1 Organisation name:** Free text field – mandatory
 - **6.3.2 Registered business number:** Free text field – mandatory
 - **6.3.3 Address:** Free text field – mandatory
 - **6.3.4 Town:** Free text field – mandatory

- **6.3.5 Country Code:** Selection from drop-down list – mandatory
- **6.3.6 Post code:** Free text field – mandatory
- **6.3.7 E-mail address:** Must be email format – mandatory

6.a Rolling stock subsystem. References to 'EC' Declarations of verification ⁽³⁾

6.1 Date of 'EC' declaration

6.2 'EC' declaration reference

6.3.1 Organisation name

6.3.2 Registered Business Number

6.3.3 Address

6.3.4 Town

6.3.5 Country Code

6.3.6 Post code

6.3.7 E-mail address

6.3.8 Organisation Code

6.b On-board CCS subsystem. References to 'EC' Declarations of verification ⁽³⁾

6.1 Date of 'EC' declaration

6.2 'EC' declaration reference

6.3.1 Organisation name*

6.3.2 Registered Business Number*

6.3.3 Address*

6.3.4 Town*

6.3.5 Country code*

6.3.6 Post code*

6.3.7 E-mail address*

6.3.8 Organisation Code*

Figure 42: New Registration: Parameters 6a and 6b

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

Step 9: Complete the Owner, Keeper, and Entity in charge of maintenance for in the manner described below:

- **7.8 Organisation Code (Owner):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **7.1 Organisation name:** Free text field – mandatory
 - **7.2 Registered business number:** Free text field – mandatory
 - **7.3 Address:** Free text field – mandatory
 - **7.4 Town:** Free text field – mandatory
 - **7.5 Country Code:** Selection from drop-down list – mandatory

- **7.6 Post code:** Free text field – mandatory
 - **7.7 E-mail address:** Must be email format – mandatory
- **8.8 Organisation Code (Keeper):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **8.1 Organisation name:** Free text field – mandatory
 - **8.2 Registered business number:** Free text field – mandatory
 - **8.3 Address:** Free text field – mandatory
 - **8.4 Town:** Free text field – mandatory
 - **8.5 Country Code:** Selection from drop-down list – mandatory
 - **8.6 Post code:** Free text field – mandatory
 - **8.7 E-mail address:** Must be email format – mandatory
- **8.9 Vehicle Keeper Marking:** Free text field – mandatory (completed by the user)
- **9.8 Organisation Code (Entity in charge of maintenance):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **9.1 Organisation name:** Free text field – mandatory
 - **9.2 Registered business number:** Free text field – mandatory
 - **9.3 Address:** Free text field – mandatory
 - **9.4 Town:** Free text field – mandatory
 - **9.5 Country Code:** Selection from drop-down list – mandatory
 - **9.6 Post code:** Free text field – mandatory
 - **9.7 E-mail address:** Must be email format – mandatory

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on  .

7 Owner*	
7.1 Organisation Name*	
7.2 Registered business number*	
7.3 Address*	
7.4 Town*	
7.5 Country code*	
7.6 Post code*	
7.7 E-mail address*	
7.8 Organisation Code*	  
8 Keeper*	
8.1 Organisation name*	
8.2 Registered Business Number*	
8.3 Address*	
8.4 Town*	
8.5 Country Code*	
8.6 Post code*	
8.7 E-mail address*	
8.8 Organisation Code*	  
8.9 Vehicle Keeper Marking*	
9 Entity in charge of maintenance*	
9.1 Organisation name*	
9.2 Registered business number*	
9.3 Address*	
9.4 Town*	
9.5 Country code*	
9.6 Post code*	
9.7 E-mail address*	
9.8 Organisation Code*	 

Figure 43: New Registration: Parameters 7, 8 and 9

Step 10: Complete field “11 Authorisations for placing on the market”. The user can complete the following fields in the manner described below:

- **11.1 Name of Authorising entity:** Free text field – mandatory
- **11.2 Member State of Authorising Entity:** Select from the provided drop-down list – mandatory
- **11.3 European identification number (EIN):** Free text field – mandatory
- **11.4 Are of use:** Free text field – mandatory
- **11.5 Date of authorisation:** Select date by clicking on the  button – mandatory
- **11.6 Authorisation valid until (optional):** Select date by clicking on the  button

11 Authorisations for placing on the market #1		+
11.1 Name of authorising entity*		
11.2 Member State of Authorising Entity*	Member State of Authorising Entity	
11.3 European identification number (EIN)*		
11.4 Area of use*		
11.5 Date of authorisation*		
11.6 Authorisation valid until (if specified)		

Figure: New Registration: Parameter 11

It is possible to add further Authorization for placing on the market by clicking on



Step 11: if you need to add coded and non-coded conditions for use and restriction, please follow steps defined in section [2.3.7 Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application](#).

Step 12: In case of multiple Authorisations , the user can click on the  button. This will add to the form an additional set of fields for Parameter 11 and 11.9, corresponding to the additional authorisation to be provided. For each additional authorisation that the user has to provide in the form, **Step 10** and **Step 11** described above can be followed to complete the required fields.

11 Authorisations for placing on the market #1 +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

Figure 44: New Registration: Additional authorisations

In case the user wants to remove one Authorization Entity, they can click on the - button. This will delete the additional authorization fields.

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.7 Date of suspension of authorisation

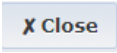
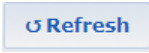
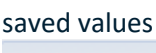
11.8 Date of revocation of authorisation

Figure 45: New Registration: Remove Additional Authorisations

Step 13: At the bottom of the screen the user can click on  button to save the application.

This way the user can either revisit the application at a later stage or  if it is ready for submission.

Alternatively, there are the following options at the bottom of the screen:

- : to close the application without saving the progress
- : to refresh the application page and clear all the fields. If the application is already saved, saved values will be retrieved!
- : to close the application and delete the Draft created in the system.

Click on  to submit the application to the selected Registration Entity. Following this action, EVR will send the following email notifications:

- To the Submitter of the application, confirming the successful submission of the application.
- To the selected Registration Entity

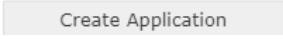
2.3.3.2.2 Registration of vehicles using pre-reserved vehicle numbers

The application type allows users to apply for the registration of one or multiple vehicles that share the category of rolling stock (e.g. wagons), interoperability and technical characteristics .

This application type also allows users to apply for the register one or multiple vehicles for which the user has already got pre-reserved numbers.

2.3.3.2.2.1 Registration of single vehicle using pre-reserved number

The steps that should be followed are described below:

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the  button.

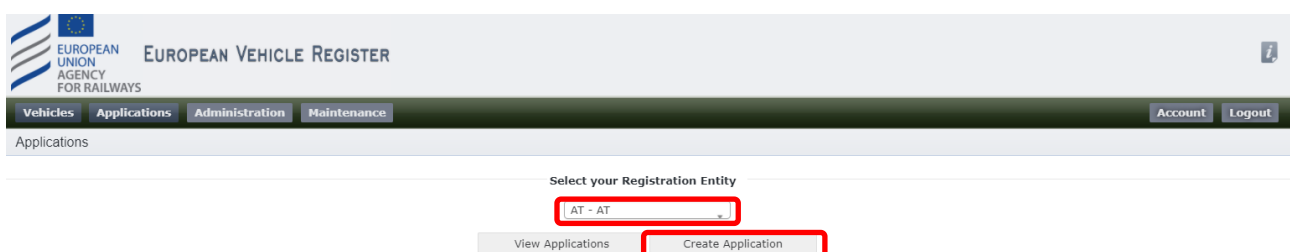
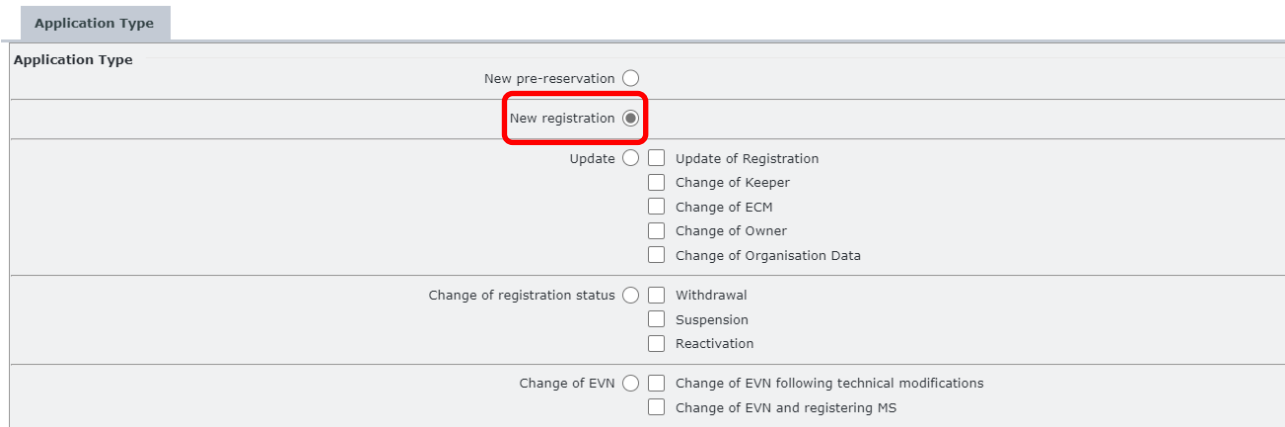


Figure 46: Select Registration Entity and Create Application

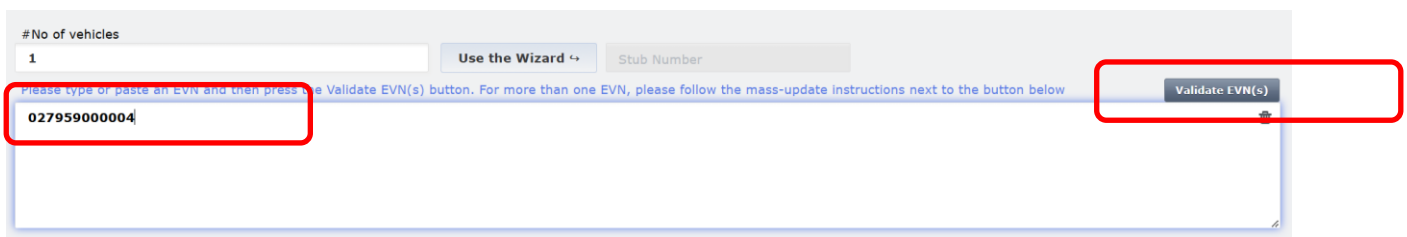
Then select the “New Registration” application type and click on .



Application Type	
New pre-reservation	☐
New registration	☒
Update	☐
Update of Registration	☐
Change of Keeper	☐
Change of ECM	☐
Change of Owner	☐
Change of Organisation Data	☐
Change of registration status	☐
Withdrawal	☐
Suspension	☐
Reactivation	☐
Change of EVN	☐
Change of EVN following technical modifications	☐
Change of EVN and registering MS	☐

Figure 47: New Registration: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, please paste the pre-reserved vehicle number to be used for the registration.



No of vehicles
1

Use the Wizard ↩

Stub Number

Please type or paste an EVN and then press the Validate EVN(s) button. For more than one EVN, please follow the mass-update instructions next to the button below

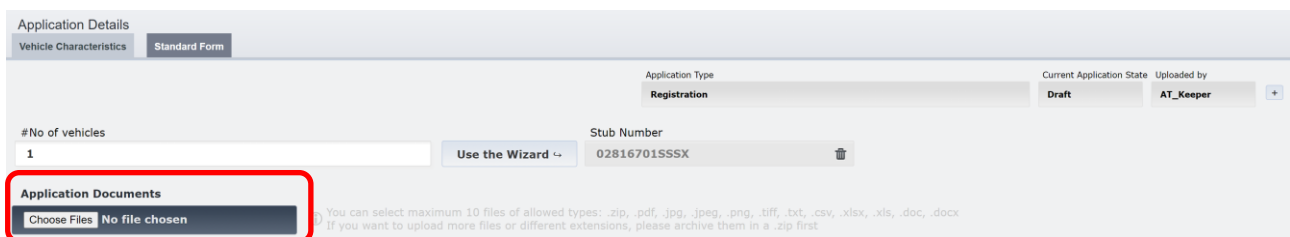
02795900004

Validate EVN(s)

Figure 48: New Registration: #No of Vehicles

Step 3: Please click on Validate EVN(s).

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Document by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.



Application Details

Vehicle Characteristics | Standard Form

Application Type: Registration | Current Application State: Draft | Uploaded by: AT_Keeper

No of vehicles: 1 | Use the Wizard ↩ | Stub Number: 02816701SSSX

Application Documents

Choose Files | No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 49: New Registration: Upload Documentation (1)

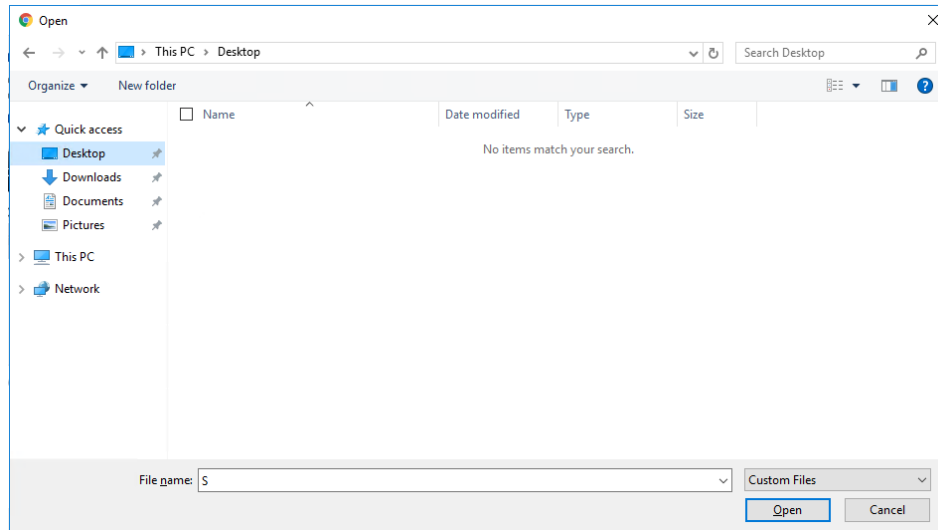


Figure 50: New Registration: Upload Documentation (2)

Step 5: Please click “Standard Form” tab

All parameters (if available) from the pre-reserved vehicle number are copied to the corresponding parameters in this application.

Please complete the rest of parameters

- **1.1 European Vehicle Number:** the pre-reserved vehicle number is automatically copied here and can't be changed
- **1.2 Previous Vehicle Number:** Free text field
- **5.1 Manufacturing Year:** Free text field – mandatory
- **5.2 Manufacturing Serial Number:** Free text field
- **5.3 ERATV Reference:** Format must be NN-NNN-NNNN-N-NNN or NN-NNN-NNNN-N-NNN-NNN
- **5.4 Series:** Free text field
- **12.1. Custom Date:** Date Field
- **12.2 Custom Text:** Free text field
- **12.3 Custom Bit:** Check Box
- **12.4 Custom List:** List
- **12.5 Custom Number:** Number

1 EVN - Vehicle #1	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	
5.2 Manufacturing Serial Number	
5.3 ERATV Reference	
5.4 Series	
Custom Fields - Vehicle #1	
12.1 CUSTOM DATE (DateTime)	
12.2 Custom TEXT field	
12.3 CUSTOM BIT / BOOLEAN column	☐
12.4 CUSTOM LIST (Green, Red, Blue)	
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	

1 EVN - Vehicle #2	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	
5.2 Manufacturing Serial Number	
5.3 ERATV Reference	
5.4 Series	
Custom Fields - Vehicle #2	
12.1 CUSTOM DATE (DateTime)	
12.2 Custom TEXT field	
12.3 CUSTOM BIT / BOOLEAN column	☐
12.4 CUSTOM LIST (Green, Red, Blue)	
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	

Figure 51: New Registration: Parameter 1 and Parameter 12

Step 6: Specify any additional condition by selecting the appropriate check boxes under the field “4 Additional Conditions”. This is a mandatory field, and multiple selections are possible. If the appropriate option is “Other”, then please specify by using the related text field as shown in Figure 41 below:

4 Additional conditions*	
4.1 Additional conditions applicable to the vehicle	
☐ RIC	☐ RIV
☐ TEN	☐ TEN-CW
☐ TEN-GE	
☐ OTHER	

Figure 52: New Registration: Parameter 4

Step 7: Complete the “Parameter 6 References to ‘EC’ Declarations of verification”, in the manner described below (apply both to parameter 6a and 6b):

- **6.1 Date of ‘EC’ declaration:** Select date by clicking on the  button
- **6.2 ‘EC’ Declaration reference:** Free text field
- **6.3.8 Organisation Code:** Enter your Org. Code and click on the  button. The following fields will be retrieved and auto-completed:
 - **6.3.1 Organisation name:** Free text field – mandatory
 - **6.3.2 Registered business number:** Free text field – mandatory
 - **6.3.3 Address:** Free text field – mandatory
 - **6.3.4 Town:** Free text field – mandatory
 - **6.3.5 Country Code:** Selection from drop-down list – mandatory
 - **6.3.6 Post code:** Free text field – mandatory
 - **6.3.7 E-mail address:** Must be email format – mandatory

6.a Rolling stock subsystem. References to 'EC' Declarations of verification ⁽³⁾	
6.1 Date of 'EC' declaration	
6.2 'EC' declaration reference	
6.3.1 Organisation name	
6.3.2 Registered Business Number	
6.3.3 Address	
6.3.4 Town	
6.3.5 Country Code	
6.3.6 Post code	
6.3.7 E-mail address	
6.3.8 Organisation Code	
6.b On-board CCS subsystem. References to 'EC' Declarations of verification ⁽³⁾	
6.1 Date of 'EC' declaration	
6.2 'EC' declaration reference	
6.3.1 Organisation name*	
6.3.2 Registered Business Number*	
6.3.3 Address*	
6.3.4 Town*	
6.3.5 Country code*	
6.3.6 Post code*	
6.3.7 E-mail address*	
6.3.8 Organisation Code*	

Figure 53: New Registration: Parameters 6a and 6b

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

Step 8: Complete the Owner, Keeper, and Entity in charge of maintenance for in the manner described below:

- **7.8 Organisation Code (Owner):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **7.1 Organisation name:** Free text field – mandatory
 - **7.2 Registered business number:** Free text field – mandatory
 - **7.3 Address:** Free text field – mandatory
 - **7.4 Town:** Free text field – mandatory
 - **7.5 Country Code:** Selection from drop-down list – mandatory
 - **7.6 Post code:** Free text field – mandatory
 - **7.7 E-mail address:** Must be email format – mandatory
- **8.8 Organisation Code (Keeper):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **8.1 Organisation name:** Free text field – mandatory
 - **8.2 Registered business number:** Free text field – mandatory
 - **8.3 Address:** Free text field – mandatory
 - **8.4 Town:** Free text field – mandatory
 - **8.5 Country Code:** Selection from drop-down list – mandatory
 - **8.6 Post code:** Free text field – mandatory
 - **8.7 E-mail address:** Must be email format – mandatory
- **8.9 Vehicle Keeper Marking:** Free text field – mandatory (completed by the user)
- **9.8 Organisation Code (Entity in charge of maintenance):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **9.1 Organisation name:** Free text field – mandatory
 - **9.2 Registered business number:** Free text field – mandatory
 - **9.3 Address:** Free text field – mandatory
 - **9.4 Town:** Free text field – mandatory
 - **9.5 Country Code:** Selection from drop-down list – mandatory
 - **9.6 Post code:** Free text field – mandatory
 - **9.7 E-mail address:** Must be email format – mandatory

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

7 Owner*	
7.1 Organisation Name*	
7.2 Registered business number*	
7.3 Address*	
7.4 Town*	
7.5 Country code*	
7.6 Post code*	
7.7 E-mail address*	
7.8 Organisation Code*	  
8 Keeper*	
8.1 Organisation name*	
8.2 Registered Business Number*	
8.3 Address*	
8.4 Town*	
8.5 Country Code*	
8.6 Post code*	
8.7 E-mail address*	
8.8 Organisation Code*	  
8.9 Vehicle Keeper Marking*	
9 Entity in charge of maintenance*	
9.1 Organisation name*	
9.2 Registered business number*	
9.3 Address*	
9.4 Town*	
9.5 Country code*	
9.6 Post code*	
9.7 E-mail address*	
9.8 Organisation Code*	 

Figure 54: New Registration: Parameters 7, 8 and 9

Step 9: Complete field “11 Authorisations for placing on the market”. The user can complete the following fields in the manner described below:

- **11.1 Name of Authorising entity:** Free text field – mandatory
- **11.2 Member State of Authorising Entity:** Select from the provided drop-down list – mandatory
- **11.3 European identification number (EIN):** Free text field – mandatory
- **11.4 Are of use:** Free text field – mandatory
- **11.5 Date of authorisation:** Select date by clicking on the  button – mandatory
- **11.6 Authorisation valid until (optional):** Select date by clicking on the  button

11 Authorisations for placing on the market #1		+
11.1 Name of authorising entity*		
11.2 Member State of Authorising Entity*	Member State of Authorising Entity	
11.3 European identification number (EIN)*		
11.4 Area of use*		
11.5 Date of authorisation*		
11.6 Authorisation valid until (if specified)		

Figure: New Registration: Parameter 11

It is possible to add further Authorization for placing on the market by clicking on



Step 10: if you need to add coded and non-coded conditions for use and restriction, please follow steps defined in section [2.3.7 Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application](#).

Step 11: In case of multiple Authorisations , the user can click on the  button. This will add to the form an additional set of fields for Parameter 11 and 11.9, corresponding to the additional authorisation to be provided. For each additional authorisation that the user has to provide in the form, **Step 9** and **Step 10** described above can be followed to complete the required fields.

11 Authorisations for placing on the market #1 +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

Figure 55: New Registration: Additional authorisations

In case the user wants to remove one Authorization Entity, they can click on the - button. This will delete the additional authorization fields.

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

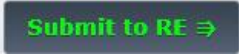
11.6 Authorisation valid until (if specified)

11.7 Date of suspension of authorisation

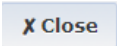
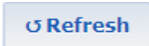
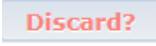
11.8 Date of revocation of authorisation

Figure 56: New Registration: Remove Additional Authorisations

Step 12: At the bottom of the screen the user can click on  button to save the application.

This way the user can either revisit the application at a later stage or  if it is ready for submission.

Alternatively, there are the following options at the bottom of the screen:

- : to close the application without saving the progress
- : to refresh the application page and clear all the fields. If the application is already saved, saved values will be retrieved!
- : to close the application and delete the Draft created in the system.

Click on  to submit the application to the selected Registration Entity. Following this action, EVR will send the following email notifications:

- To the Submitter of the application, confirming the successful submission of the application.
- To the selected Registration Entity

2.3.3.2.2.2 Registration of several vehicles using pre-reserved vehicle numbers

Please READ Carefully the pre-requisites

Pre-requisite:

All preserved vehicle numbers may have different values in the following parameters:

- 1.2 Previous Vehicle Number
- 5.1 Manufacturing Year
- 5.2 Manufacturing Serial Number
- 5.3 ERATV Reference
- 5.4 Series
- Custom fields (if applicable)

All the other parameters must be the same!

If these pre-requisites are not met, EVR will overwrite the other parameters of the other vehicles with the first vehicle number data.

Please note:

- 1) If you want to register multiple vehicles based on pre-reserved vehicle numbers, please copy and paste as text all the pre-reserved numbers to the “EVNs” text fields provided under the “Vehicle Characteristics” tab and click on Validate EVNs.

The steps that should be followed are described below:

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

Figure 57: Select Registration Entity and Create Application

Then select the “New Registration” application type and click on **Save ✓**.

Figure 58: New Registration: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, please paste the pre-reserved vehicle number to be used for the registration.

If you are using Chrome, please paste the pre-reserved vehicle number using the browser’s **paste as text!**

If you are using Edge, please paste the pre-reserved vehicle number using the browser’s **paste as plain text!**

Figure 59: New Registration: #No of Vehicles

Step 3: Please click on Validate EVN(s).

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Document by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

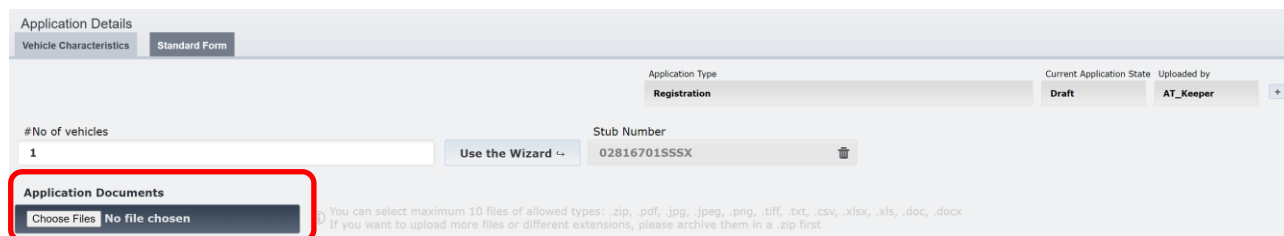


Figure 60: New Registration: Upload Documentation (1)

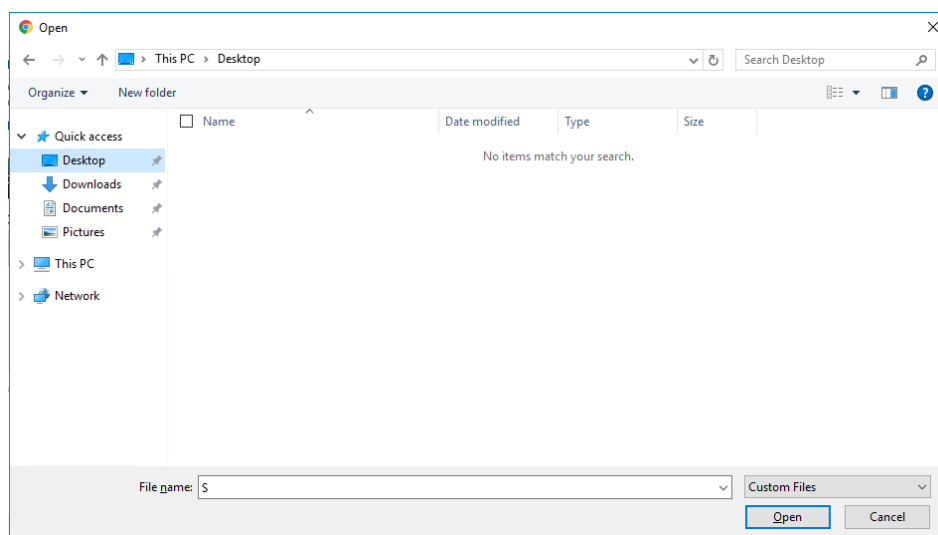


Figure 61: New Registration: Upload Documentation (2)

Step 5: Please click “Standard Form” tab

All parameters (if available) from the pre-reserved vehicle numbers are copied to the corresponding parameters of the vehicles in this application.

Please complete the rest of parameters when applicable

- **1.1 European Vehicle Number:** the pre-reserved vehicle number is automatically copied here and can't be changed
- **1.2 Previous Vehicle Number:** Free text field
- **5.1 Manufacturing Year:** Free text field – mandatory
- **5.2 Manufacturing Serial Number:** Free text field
- **5.3 ERATV Reference:** Format must be NN-NNN-NNNN-N-NNN or NN-NNN-NNNN-N-NNN-NNN
- **5.4 Series:** Free text field
- **12.1. Custom Date:** Date Field
- **12.2 Custom Text:** Free text field
- **12.3 Custom Bit:** Check Box

- **12.4 Custom List:** List
- **12.5 Custom Number:** Number

1 EVN - Vehicle #1	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	
5.2 Manufacturing Serial Number	
5.3 ERATV Reference	
5.4 Series	
Custom Fields - Vehicle #1	
12.1 CUSTOM DATE (DateTime)	
12.2 Custom TEXT field	
12.3 CUSTOM BIT / BOOLEAN column	☐
12.4 CUSTOM LIST (Green, Red, Blue)	
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	

1 EVN - Vehicle #2	
1.1 European Vehicle Number	
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	
5.2 Manufacturing Serial Number	
5.3 ERATV Reference	
5.4 Series	
Custom Fields - Vehicle #2	
12.1 CUSTOM DATE (DateTime)	
12.2 Custom TEXT field	
12.3 CUSTOM BIT / BOOLEAN column	☐
12.4 CUSTOM LIST (Green, Red, Blue)	
12.5 CUSTOM NUMBER (LONG / BIGINT / INT64)	

Figure 62: New Registration: Parameter 1 and Parameter 12

Step 6: Specify any additional condition by selecting the appropriate check boxes under the field “4 Additional Conditions”. This is a mandatory field, and multiple selections are possible. If the appropriate option is “Other”, then please specify by using the related text field as shown in Figure 41 below:

4 Additional conditions*	
4.1 Additional conditions applicable to the vehicle	
☐ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☐ TEN-GE	
☐ OTHER	

Figure 63: New Registration: Parameter 4

Step 7: Complete the “Parameter 6 References to ‘EC’ Declarations of verification”, in the manner described below (apply both to parameter 6a and 6b):

- **6.1 Date of ‘EC’ declaration:** Select date by clicking on the  button
- **6.2 ‘EC’ Declaration reference:** Free text field
- **6.3.8 Organisation Code:** Enter your Org. Code and click on the  button. The following fields will be retrieved and auto-completed:
 - **6.3.1 Organisation name:** Free text field – mandatory
 - **6.3.2 Registered business number:** Free text field – mandatory
 - **6.3.3 Address:** Free text field – mandatory
 - **6.3.4 Town:** Free text field – mandatory
 - **6.3.5 Country Code:** Selection from drop-down list – mandatory
 - **6.3.6 Post code:** Free text field – mandatory
 - **6.3.7 E-mail address:** Must be email format – mandatory

6.a Rolling stock subsystem. References to 'EC' Declarations of verification ⁽³⁾	
6.1 Date of 'EC' declaration	
6.2 'EC' declaration reference	
6.3.1 Organisation name	
6.3.2 Registered Business Number	
6.3.3 Address	
6.3.4 Town	
6.3.5 Country Code	
6.3.6 Post code	
6.3.7 E-mail address	
6.3.8 Organisation Code	  
6.b On-board CCS subsystem. References to 'EC' Declarations of verification ⁽³⁾	
6.1 Date of 'EC' declaration	
6.2 'EC' declaration reference	
6.3.1 Organisation name*	
6.3.2 Registered Business Number*	
6.3.3 Address*	
6.3.4 Town*	
6.3.5 Country code*	
6.3.6 Post code*	
6.3.7 E-mail address*	
6.3.8 Organisation Code*	  

Figure 64: New Registration: Parameters 6a and 6b

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

Step 8: Complete the Owner, Keeper, and Entity in charge of maintenance for in the manner described below:

- **7.8 Organisation Code (Owner):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **7.1 Organisation name:** Free text field – mandatory
 - **7.2 Registered business number:** Free text field – mandatory
 - **7.3 Address:** Free text field – mandatory
 - **7.4 Town:** Free text field – mandatory
 - **7.5 Country Code:** Selection from drop-down list – mandatory
 - **7.6 Post code:** Free text field – mandatory
 - **7.7 E-mail address:** Must be email format – mandatory
- **8.8 Organisation Code (Keeper):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **8.1 Organisation name:** Free text field – mandatory
 - **8.2 Registered business number:** Free text field – mandatory
 - **8.3 Address:** Free text field – mandatory
 - **8.4 Town:** Free text field – mandatory
 - **8.5 Country Code:** Selection from drop-down list – mandatory
 - **8.6 Post code:** Free text field – mandatory
 - **8.7 E-mail address:** Must be email format – mandatory
- **8.9 Vehicle Keeper Marking:** Free text field – mandatory (completed by the user)
- **9.8 Organisation Code (Entity in charge of maintenance):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **9.1 Organisation name:** Free text field – mandatory
 - **9.2 Registered business number:** Free text field – mandatory
 - **9.3 Address:** Free text field – mandatory
 - **9.4 Town:** Free text field – mandatory
 - **9.5 Country Code:** Selection from drop-down list – mandatory
 - **9.6 Post code:** Free text field – mandatory
 - **9.7 E-mail address:** Must be email format – mandatory

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

7 Owner*	
7.1 Organisation Name*	
7.2 Registered business number*	
7.3 Address*	
7.4 Town*	
7.5 Country code*	
7.6 Post code*	
7.7 E-mail address*	
7.8 Organisation Code*	  
8 Keeper*	
8.1 Organisation name*	
8.2 Registered Business Number*	
8.3 Address*	
8.4 Town*	
8.5 Country Code*	
8.6 Post code*	
8.7 E-mail address*	
8.8 Organisation Code*	  
8.9 Vehicle Keeper Marking*	
9 Entity in charge of maintenance*	
9.1 Organisation name*	
9.2 Registered business number*	
9.3 Address*	
9.4 Town*	
9.5 Country code*	
9.6 Post code*	
9.7 E-mail address*	
9.8 Organisation Code*	 

Figure 65: New Registration: Parameters 7, 8 and 9

Step 9: Complete field “11 Authorisations for placing on the market”. The user can complete the following fields in the manner described below:

- **11.1 Name of Authorising entity:** Free text field – mandatory
- **11.2 Member State of Authorising Entity:** Select from the provided drop-down list – mandatory
- **11.3 European identification number (EIN):** Free text field – mandatory
- **11.4 Are of use:** Free text field – mandatory
- **11.5 Date of authorisation:** Select date by clicking on the  button – mandatory
- **11.6 Authorisation valid until (optional):** Select date by clicking on the  button

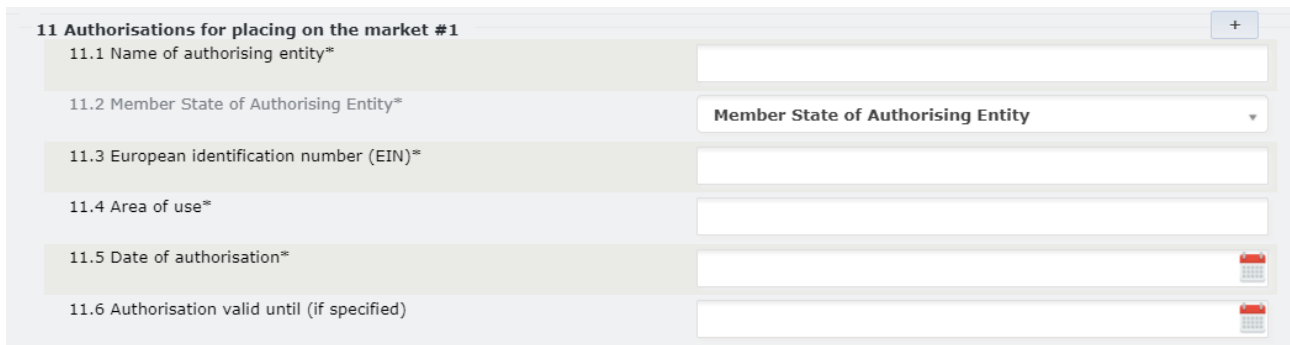


Figure: New Registration: Parameter 11

It is possible to add further Authorization for placing on the market by clicking on



Step 10: if you need to add coded and non-coded conditions for use and restriction, please follow steps defined in section [2.3.7 Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application](#).

Step 11: In case of multiple Authorisations , the user can click on the  button. This will add to the form an additional set of fields for Parameter 11 and 11.9, corresponding to the additional authorisation to be provided. For each additional authorisation that the user has to provide in the form, **Step 9** and **Step 10** described above can be followed to complete the required fields.

11 Authorisations for placing on the market #1 +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

Figure 66: New Registration: Additional authorisations

In case the user wants to remove one Authorization Entity, they can click on the - button. This will delete the additional authorization fields.

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* Member State of Authorising Entity

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.7 Date of suspension of authorisation

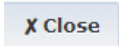
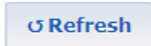
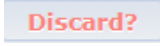
11.8 Date of revocation of authorisation

Figure 67: New Registration: Remove Additional Authorisations

Step 12: At the bottom of the screen the user can click on  button to save the application.

This way the user can either revisit the application at a later stage or  if it is ready for submission.

Alternatively, there are the following options at the bottom of the screen:

- : to close the application without saving the progress
- : to refresh the application page and clear all the fields. If the application is already saved, saved values will be retrieved!
- : to close the application and delete the Draft created in the system.

Click on  to submit the application to the selected Registration Entity. Following this action, EVR will send the following email notifications:

- To the Submitter of the application, confirming the successful submission of the application.
- To the selected Registration Entity

2.3.3.3. *Update to vehicle registration*

EVR offers several application types that allow users to update to vehicle registration data.

These application types are:

- Update of Registration
- Change of Organisation Data
- Change of Keeper
- Change of Owner
- Change of ECM

It is possible for the user to submit the above Update application types in any combination (i.e. two of them combined, or even all of the types combined).

In case the vehicle is registered under the old regime, and the Keeper decides to update the application and the user chooses any of the above mentioned application the system automatically shows a message asking the user if they want to update the vehicle to the new regime, as seen in Figure 68. If they click on OK, the application is changed automatically to “VehicleModification,UpdateRegistration,UpdateChangeOfOwner, UpdateChangeOfKeeper, UpdateChangeOfECM, UpdateOrganisationData”.

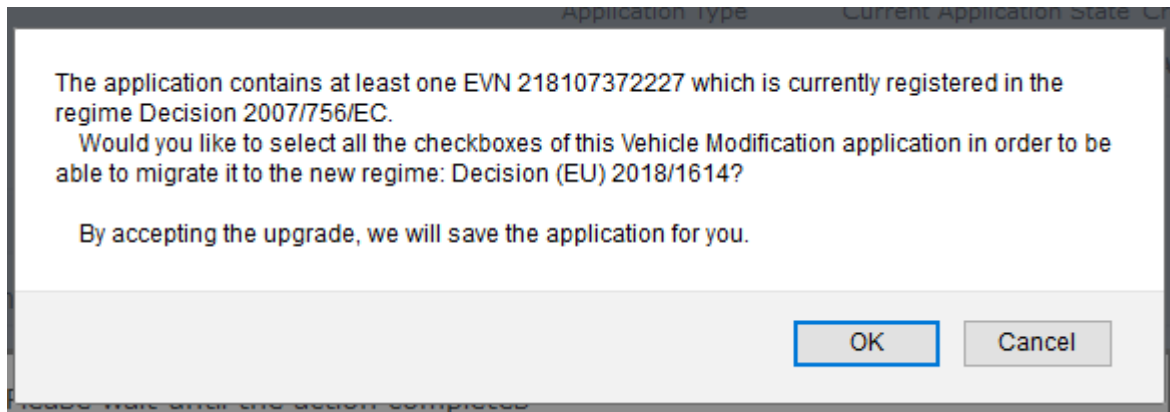


Figure 68: Vehicle registration regime update

2.3.3.3.1 Update of Registration

This application type allows users to apply for Update of the registration data of one or more vehicles provided they have the same Keeper and are of the same registration regime.

2.3.3.3.1.1 Update of registration data of a single vehicle

The steps that should be followed are described below:

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

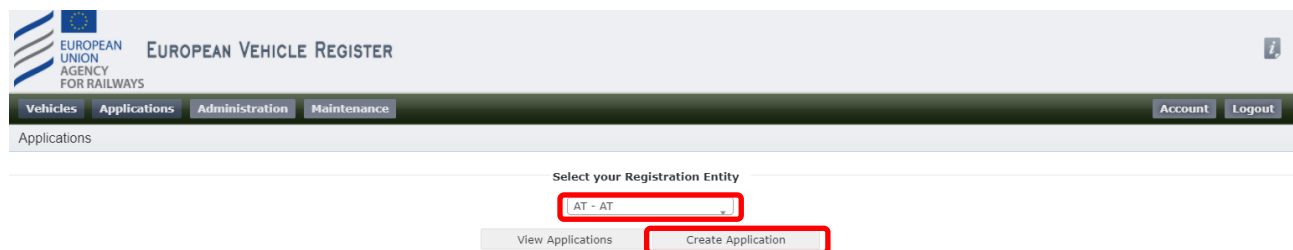


Figure 69: Select Registration Entity and Create Application

Then select the “Update of Registration” application type and click on **Save ✓**.

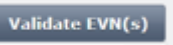
Application Type	
Application Type	☐ New pre-reservation
	☐ New registration
	☒ Update ☒ Update of Registration ☐ Change of Keeper ☐ Change of ECM ☐ Change of Owner ☐ Change of Organisation Data
	☐ Change of registration status ☐ Withdrawal ☐ Suspension ☐ Reactivation
	☐ Change of EVN ☐ Change of EVN following technical modifications ☐ Change of EVN and registering MS

Figure 70: Update of Registration: Application Type

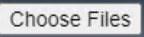
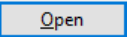
Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the VEHICLE that are part of this application:

The screenshot shows the 'Application Details' page with the 'Vehicle Characteristics' tab selected. The 'Application Type' is set to 'VehicleModification, UpdateRegistration'. The 'Current Application State' is 'Draft', and the 'Uploaded by' is 'AT_RE'. A text input field contains the EVN '028155040000'. Below the input field is a 'Validate EVN(s)' button. At the bottom, there is an 'Application Documents' section with a 'Choose Files' button and a message: 'You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first.'

Figure 71: Update of Registration: EVNs field

Then click on button  to validate the entered EVN.

In case of update of a vehicle that was registered under the old regime the message, as seen in Figure 68, appears.

Step 3: If applicable, in the “Vehicle Characteristics” tab, upload any Documentation by clicking on . By using the pop-up window, the user can select any files from their computer and upload them by clicking on .

This screenshot is similar to Figure 71, but the 'Choose Files' button in the 'Application Documents' section is highlighted with a red rectangle. The EVN field now shows '028155040000' in green text, indicating it has been validated. The 'Validate EVN(s)' button is still present.

Figure 72: Update of Registration: Upload Documentation (1)

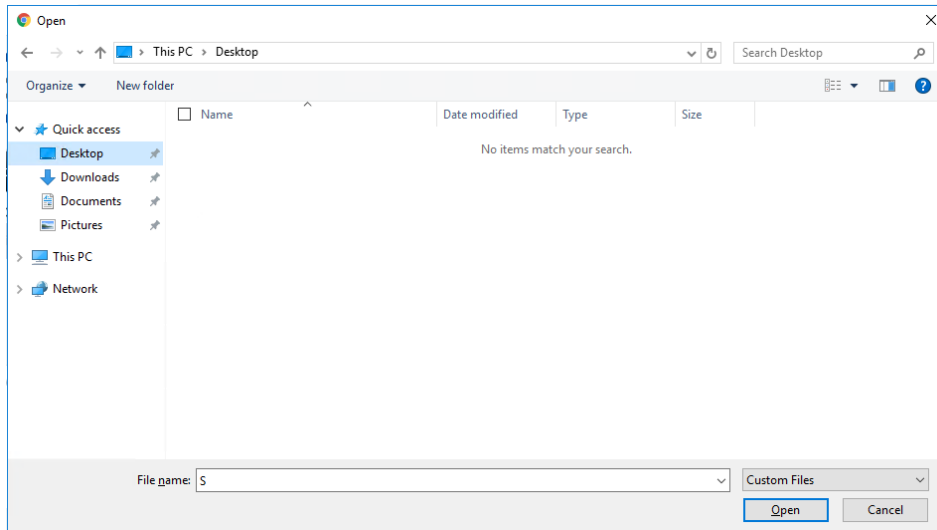


Figure 73: Update of Registration: Upload Documentation (2)

Step 4: Under the “Standard Form” tab, the left-side column “Current values” displays the current registration details for the selected ENV.

On the right side, you can complete the missing values or update the current values of the vehicle registration

Application Details	
Vehicle Characteristics	Standard Form
Application Type VehicleModification, UpdateRegistration Current Application State Draft Uploaded by AT_RE	
Current values 1 Vehicle Identification #1 1.1 European Vehicle Number 028155040000 1.2 Previous Vehicle Number 5.1 Manufacturing Year* 2024 5.2 Manufacturing Serial Number 5.3 ERATV Reference 5.4 Series 2 Member State of Registration 2.1 Member State of Registration AT (Austria)	New values 1 Vehicle Identification #1 1.1 European Vehicle Number 028155040000 1.2 Previous Vehicle Number 5.1 Manufacturing Year* 2024 5.2 Manufacturing Serial Number 5.3 ERATV Reference 5.4 Series 2 Member State of Registration 2.1 Member State of Registration AT (Austria)

Figure 742: Update of Registration: Current and New values

Please see below the parameters that can be updated

- **1.1 European Vehicle Number:** Field locked, as this will remain unchanged by this application type
- **1.2 Previous Vehicle Number:** can be updated
- **5.1 Manufacturing Year:** can be updated
- **5.2 Manufacturing Serial Number:** can be updated
- **5.3 ERATV Reference:** can be updated
- **5.4 Series:** can be updated
- **2.1 Member State of Registration :** can't be updated

- **3.1 Resulting Area of Use:** can't be manually changed. This value is the concatenation of the area of use of each authorisation for placing on the market of this vehicle.
- **4.1 Additional Conditions applicable to the vehicle :** options can be added, removed or updated.

Figure 75: Update of Registration: Parameter 4 (4.1)

6.a Rolling Stock Subsystem. References to EC Declarations of verification (³) : all parameters can be updated.

6.b On-board CCS subsystem. References to EC Declarations of verification (³) : all parameters can be updated

7 Owner : all parameters can be updated except parameter 7.8 organisation code.

8 Keeper: all parameters can be updated except parameter 8.8 organisation code.

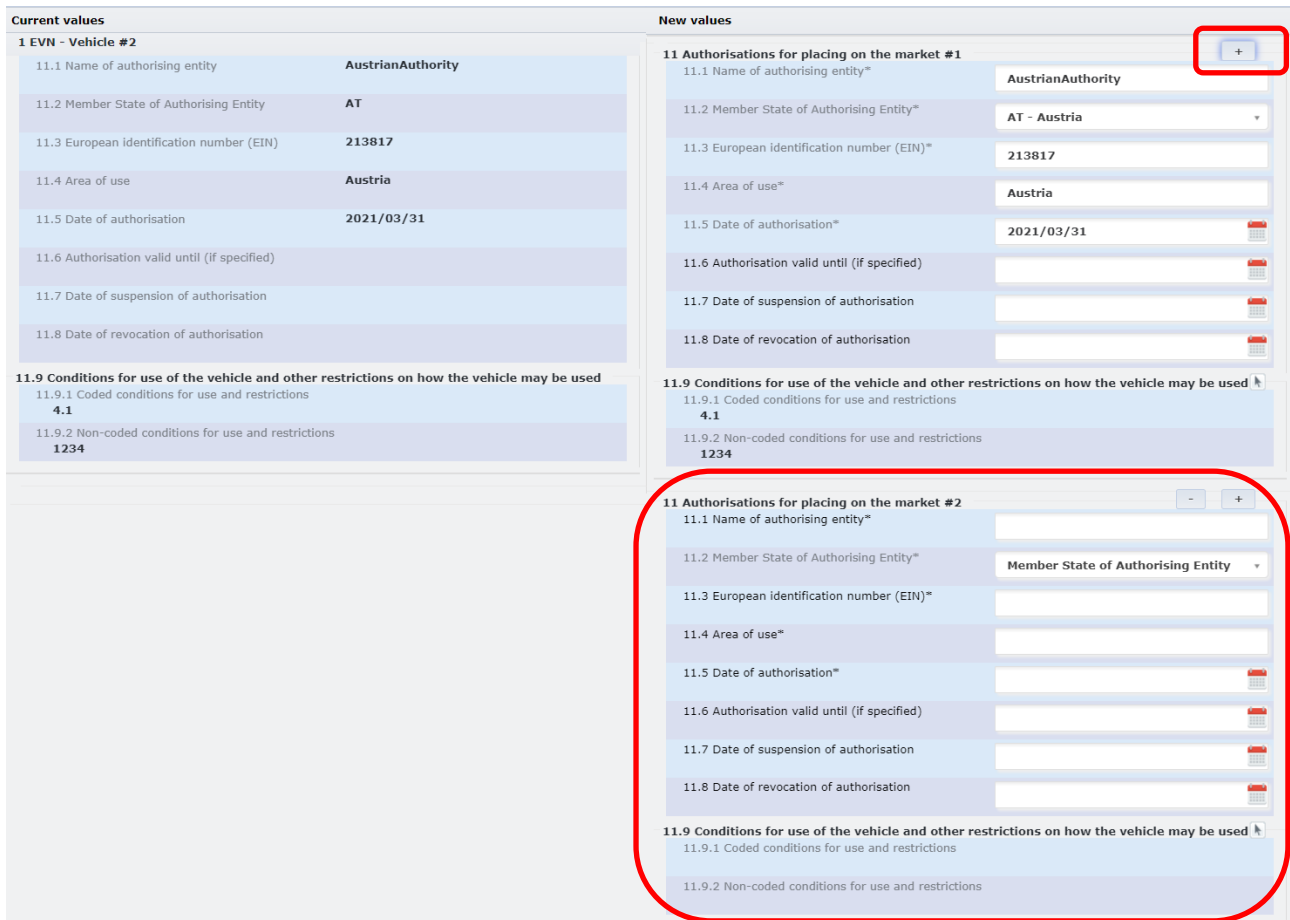
9 Entity in charge of maintenance : all parameters can be updated except parameter 9.8 organisation code

- **11.1 Name of Authorising entity:** can be updated
- **11.2 Member State of Authorising Entity:** can be updated
- **11.3 European identification number (EIN):** can be updated
- **11.4 Are of use:** can be updated
- **11.5 Date of authorisation:** can be updated
- **11.6 Authorisation valid until (if specified):** can be updated

Figure 76: Updated of Registration: Parameter 11

Step 7: If order to add/update “Conditions for use of the Vehicle and other restrictions”, please see section [2.3.7 Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application](#)

Step 8: If necessary, update section 11 Authorisations for placing on the market. Further authorisation sections can be added by clicking on .



The screenshot displays the EVR interface with two main panels: 'Current values' and 'New values'.

Current values:

- 1 EVN - Vehicle #2**
 - 11.1 Name of authorising entity: AustrianAuthority
 - 11.2 Member State of Authorising Entity: AT
 - 11.3 European identification number (EIN): 213817
 - 11.4 Area of use: Austria
 - 11.5 Date of authorisation: 2021/03/31
 - 11.6 Authorisation valid until (if specified):
 - 11.7 Date of suspension of authorisation:
 - 11.8 Date of revocation of authorisation:
- 11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used**
 - 11.9.1 Coded conditions for use and restrictions: 4.1
 - 11.9.2 Non-coded conditions for use and restrictions: 1234

New values:

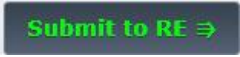
- 11 Authorisations for placing on the market #1** (with a '+' button to add more)
 - 11.1 Name of authorising entity*: AustrianAuthority
 - 11.2 Member State of Authorising Entity*: AT - Austria
 - 11.3 European identification number (EIN)*: 213817
 - 11.4 Area of use*: Austria
 - 11.5 Date of authorisation*: 2021/03/31
 - 11.6 Authorisation valid until (if specified):
 - 11.7 Date of suspension of authorisation:
 - 11.8 Date of revocation of authorisation:
- 11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used**
 - 11.9.1 Coded conditions for use and restrictions: 4.1
 - 11.9.2 Non-coded conditions for use and restrictions: 1234
- 11 Authorisations for placing on the market #2** (highlighted with a red box)
 - 11.1 Name of authorising entity*:
 - 11.2 Member State of Authorising Entity*: Member State of Authorising Entity
 - 11.3 European identification number (EIN)*:
 - 11.4 Area of use*:
 - 11.5 Date of authorisation*:
 - 11.6 Authorisation valid until (if specified):
 - 11.7 Date of suspension of authorisation:
 - 11.8 Date of revocation of authorisation:
- 11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used**
 - 11.9.1 Coded conditions for use and restrictions:
 - 11.9.2 Non-coded conditions for use and restrictions:

Figure 77: Update of Reservation: Additional Authorisations

In case the user wants to remove one Authorization Entity, they can click on the  button. This will delete the additional authorization fields.

Figure 78: Update of Reservation: Remove Additional Authorisations

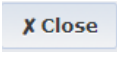
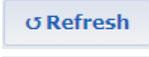
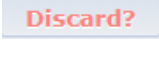
Step 9: optionally, you can save the application, by clicking on  button.

Step 10: Please click on  to submit the application to the Registration Entity.

Clicking on this button, EVR will send:

- A. Acknowledgment email to the Submitter of the application.
- B. Email notification to the selected Registration are email-notified.

Other options available to user:

-  : to close the application without saving the progress
-  : to refresh the application page and clear all the fields
-  : to close the application and also delete the Draft created in the system.

Once the Registration Entity approves or rejects the application, The Keeper will be notified about the decision.

2.3.3.3.1.2 Update of vehicle registrations of several vehicles in one single application

This functionality allows users to create an application for update of registration of several vehicles in one single application.

If you want to update several vehicle registrations in one single application, please refer to section “Bulk Update – Update of several vehicle registrations in one single application” .

2.3.3.3.2 Change of Keeper

This application type allows the change of Keeper of a vehicle or several vehicles.

2.3.3.3.2.1 Change of Keeper of single vehicle

The steps that should be followed are described below:

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

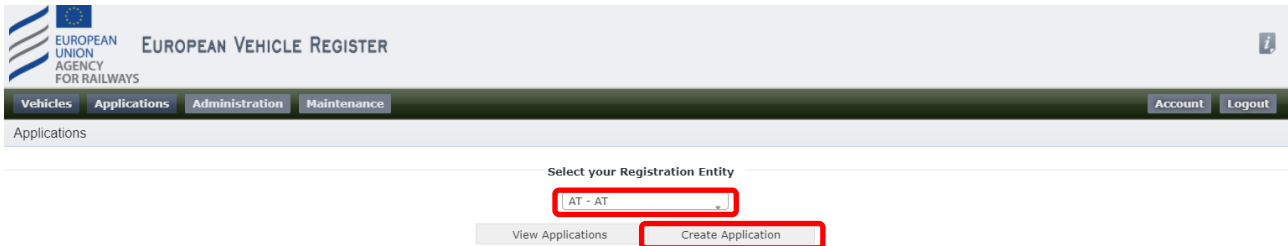


Figure 79: Select Registration Entity and Create Application

Then select the “Change of Keeper” application type and click on **Save ✓**.

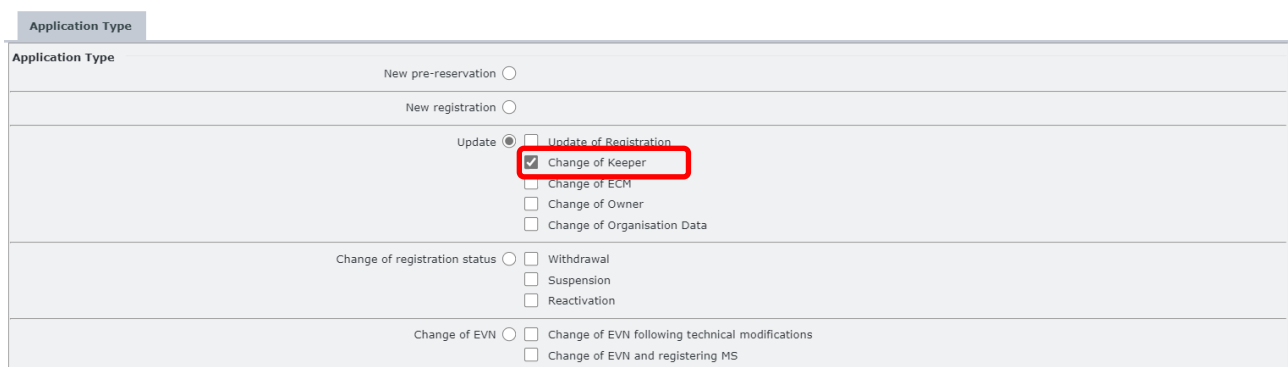
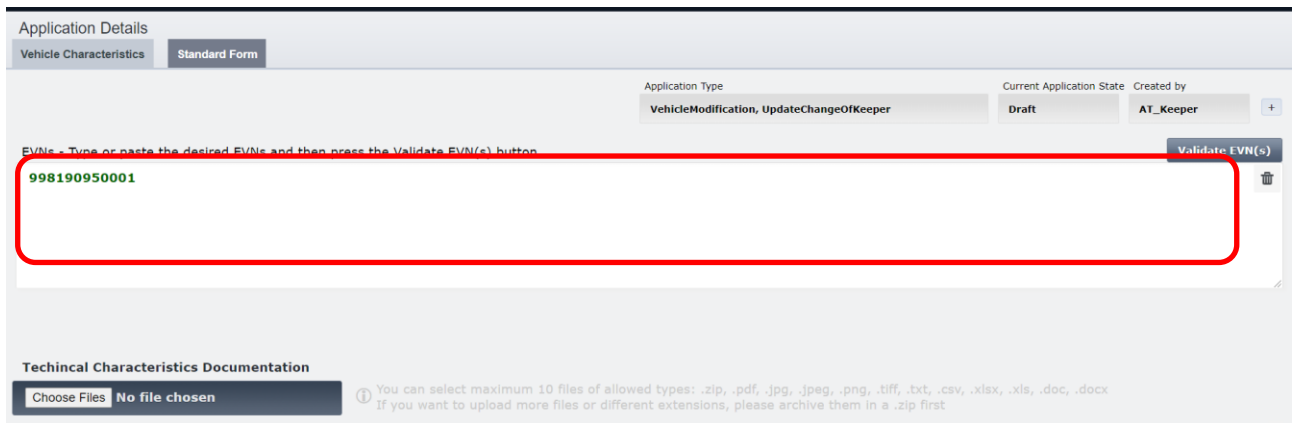


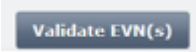
Figure 80: Change of Keeper: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the VEHICLE(s) that are part of this application:

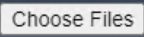
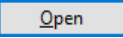


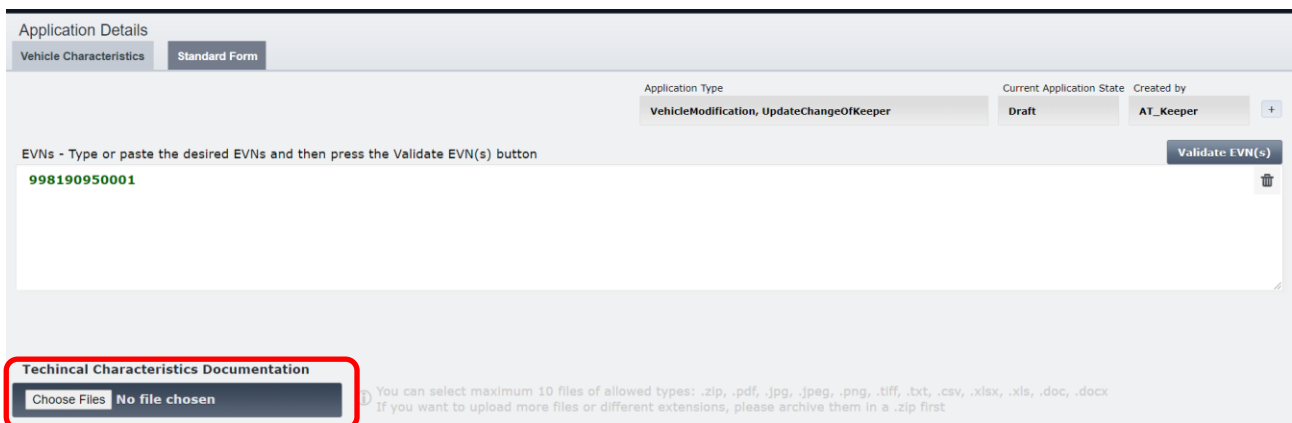
The screenshot shows the 'Application Details' section of the EVR interface. The 'Vehicle Characteristics' tab is active. The 'Application Type' is 'VehicleModification, UpdateChangeOfKeeper'. The 'Current Application State' is 'Draft'. The 'Created by' field shows 'AT_Keeper'. Below this, there is a text input field for EVNs with the value '998190950001' entered. A red rectangle highlights this field. To the right of the field is a 'Validate EVN(s)' button. Below the EVN field, there is a 'Technical Characteristics Documentation' section with a 'Choose Files' button and a 'No file chosen' status. A small information icon and text are also present: 'You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first.'

Figure 81: Change of Keeper: EVNs field

Then click on button  to validate the entered EVNs.

In case of update of a vehicle that was registered under the old regime the message, as seen in Figure 68, appears.

Step 3: In the “Vehicle Characteristics” tab, upload any Application Documents by clicking on . By using the pop-up window, the user can select any files from their computer and upload them by clicking on .



This screenshot is similar to Figure 81, showing the same EVR application form. The 'EVNs' field still contains '998190950001'. However, the 'Choose Files' button in the 'Technical Characteristics Documentation' section is now highlighted with a red rectangle. The 'Validate EVN(s)' button remains visible to the right of the EVN field.

Figure 82: Change of Keeper: Upload Documentation (1)

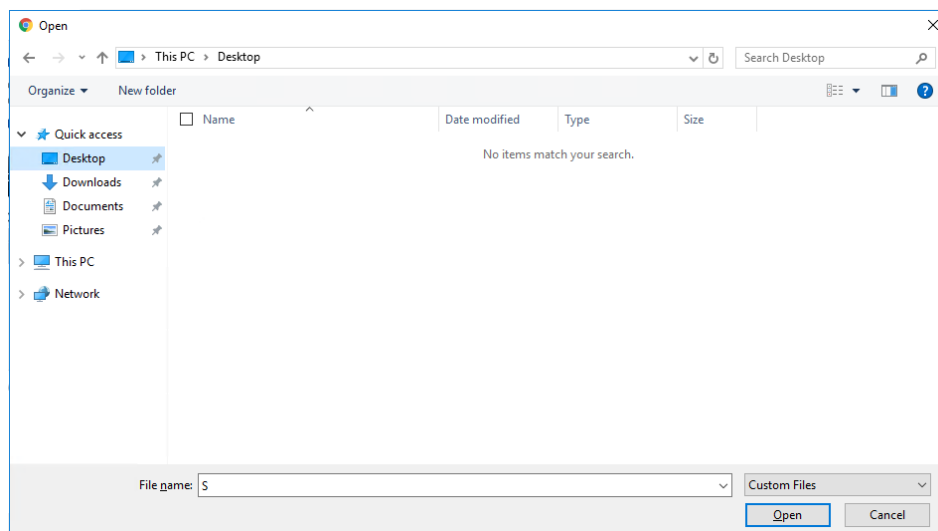


Figure 83: Change of Keeper: Upload Documentation (2)

Step 4: Under the “Standard Form” tab, the left-side column “Current values” displays the current registration details for the selected ENV(s). In case of multiple VEHICLES, the user can switch detail views by selecting the desired VEHICLE from the “Vehicle details Preview” drop-down menu as shown below:

Figure 84: Change of Keeper: Vehicle details Preview drop-down

For the applicable VEHICLE(s) related to this application, provide the following information by completing the following fields, on the right-side column of the page “New values” as also shown in Figure 85 below.

- **8.8 Organisation Code (Keeper):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **8.1 Organisation name:** Free text field - mandatory
 - **8.2 Registered business number:** Free text field - mandatory
 - **8.3 Address:** Free text field - mandatory
 - **8.4 Town:** Free text field - mandatory
 - **8.5 Country Code:** Selection from drop-down list - mandatory
 - **8.6 Post code:** Free text field - mandatory
 - **8.7 E-mail address:** Must be email format – mandatory
- **8.9 Vehicle Keeper Marking:** Free text field - mandatory (completed by the user)

- **Date of change of Keeper:** Select date by clicking on the  button – mandatory
- **Acceptance by new Keeper:** Select date by clicking on the  button - mandatory

8 Keeper		8 Keeper*	
8.1 Organisation name	Test EVR Company AT	8.1 Organisation name*	Test EVR Company AT
8.2 Registered Business Number	AT123456	8.2 Registered Business Number*	AT123456
8.3 Address	12 Strasse, str 2, str 3	8.3 Address*	12 Strasse, str 2, str 3
8.4 Town	Wien, W suburb	8.4 Town*	Wien, W suburb
8.5 Country Code	AT	8.5 Country Code*	AT - Austria
8.6 Post code	12345	8.6 Post code*	12345
8.7 E-mail address	office@test-evr.era	8.7 E-mail address*	office@test-evr.era
8.8 Organisation Code	00AT	8.8 Organisation Code*	
8.9 Vehicle Keeper Marking	1234	8.9 Vehicle Keeper Marking*	1234
Change of Keeper Date of change of Keeper (YYYYMMDD)		Change of Keeper Date of change of Keeper (YYYYMMDD)	
Acceptance by new Keeper Date (YYYYMMDD)		Acceptance by new Keeper Date (YYYYMMDD)	

Figure 85: Change of Keeper: Parameter 8

For the *Acceptance by the new Keeper*, additionally an attachment is to be uploaded to include the “*Title, name and signature of authorised representative*”:

Change of Keeper
 Date of change of Keeper (YYYYMMDD)

Acceptance by new Keeper
 Date (YYYYMMDD)

Title, name and signature of authorised representative

No file chosen

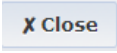
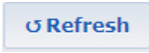
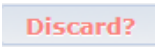
You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
 If you want to upload more files or different extensions, please archive them in a .zip first

Figure 86: Change of Keeper – Acceptance by new Keeper

Step 5: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

-  **Close** : to close the application without saving the progress
-  **Refresh** : to refresh the application page and clear all the fields
-  **Discard?** : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

1. Acknowledgment email to the Submitter of the application.
2. Email notification to the selected Registration are email-notified.

2.3.3.3.2 Change of Keeper of several vehicles in one single application

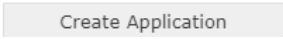
This functionality allows users to create an application for change of Keeper of several vehicles in one single application.

If you want to change of Keeper of several vehicles in one single application, please refer to section “[Bulk Update – Update of several vehicle registrations in one single application](#)” .

2.3.3.3.3 Change of ECM

The user has the option to apply for Change of ECM for a single or multiple Vehicles, provided that they are the Keeper of these Vehicles. The steps that should be followed are described below:

2.3.3.3.3.1 Change of ECM of a single vehicle

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the  button.

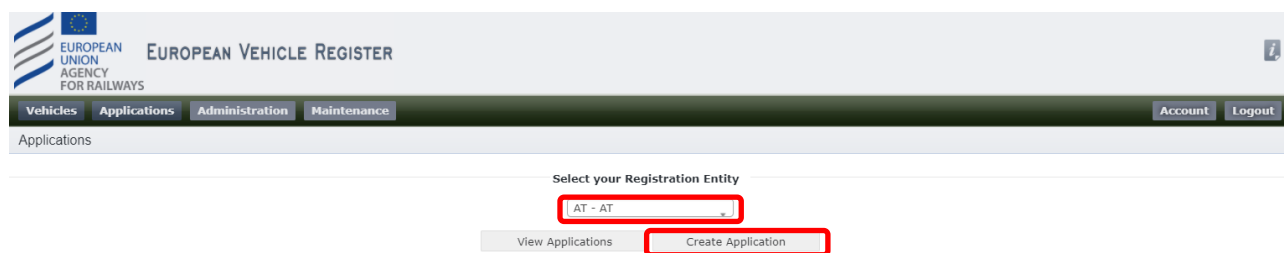
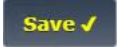
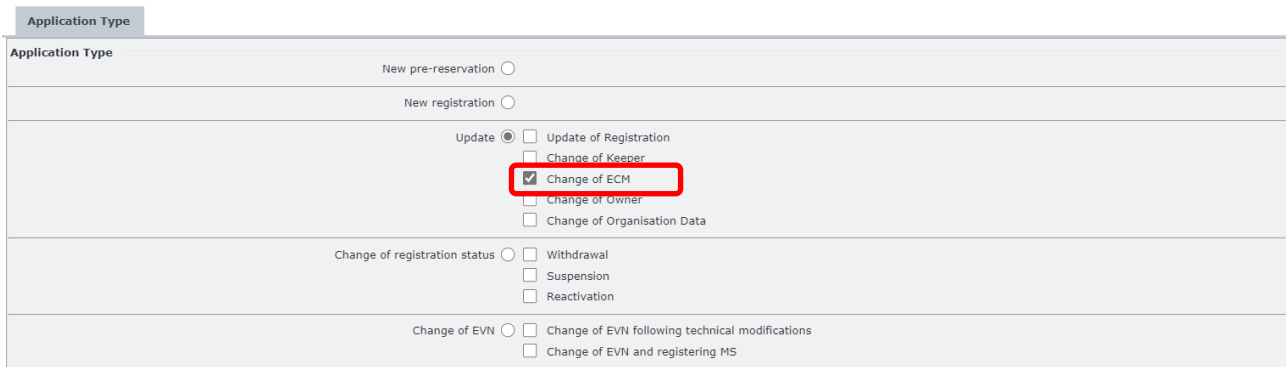


Figure 87: Select Registration Entity and Create Application

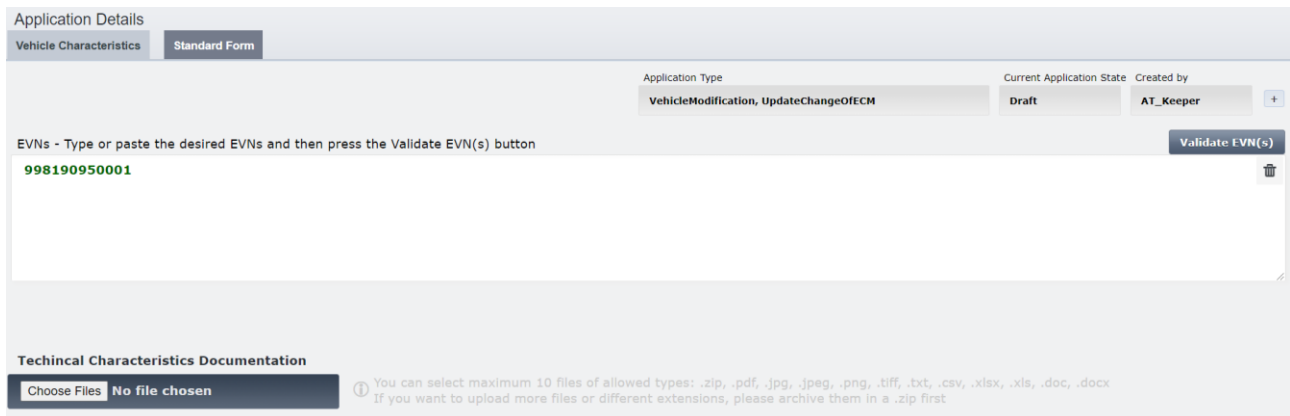
Then select the “Change of ECM” application type and click on  .



Application Type	
Application Type	New pre-reservation ☐
	New registration ☐
	Update ☒
	☐ Update of Registration
	☐ Change of Keeper
	☒ Change of ECM
	☐ Change of Owner
	☐ Change of Organisation Data
	Change of registration status ☐
	☐ Withdrawal
	☐ Suspension
	☐ Reactivation
	Change of EVN ☐
	☐ Change of EVN following technical modifications
	☐ Change of EVN and registering MS

Figure 88: Change of ECM: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the VEHICLE(s) that are part of this application:



Application Details

Vehicle Characteristics **Standard Form**

Application Type: VehicleModification, UpdateChangeOfECM

Current Application State: Draft

Created by: AT_Keeper

EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button

998190950001

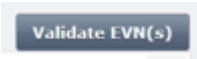
Validate EVN(s)

Technical Characteristics Documentation

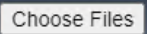
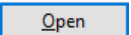
Choose Files No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 89: Change of ECM: EVNs field

Then click on button  to validate the entered EVNs.

In case of update of a vehicle that was registered under the old regime the message, as seen in Figure 68, appears.

Step 3: In the “Vehicle Characteristics” tab, upload any Application Documents by clicking on . By using the pop-up window, the user can select any files from their computer and upload them by clicking on .

Application Details

Vehicle Characteristics **Standard Form**

Application Type: VehicleModification, UpdateChangeOfECM

Current Application State: Draft

Created by: AT_Keeper

EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button

998190950001

Technical Characteristics Documentation

Choose Files No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 90: Change of ECM: Upload Documentation (1)

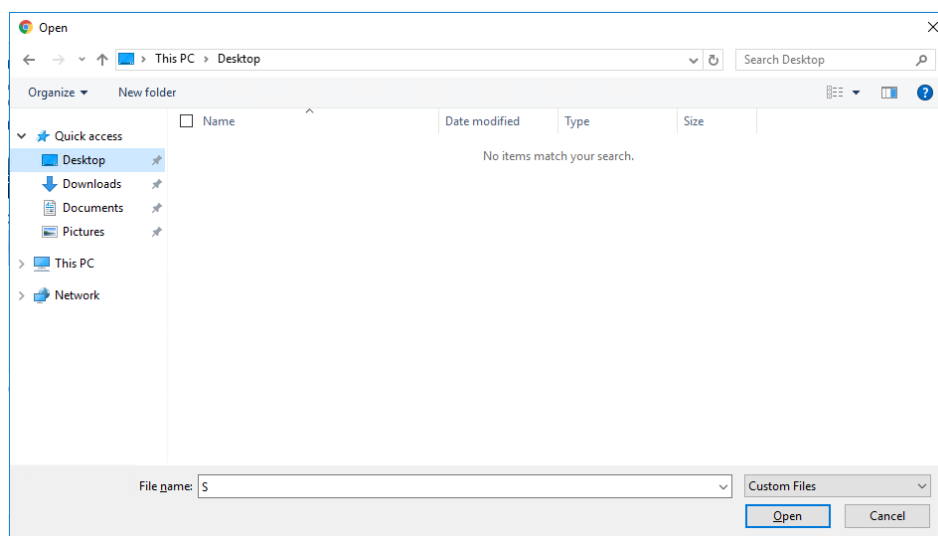


Figure 91: Change of ECM: Upload Documentation (2)

Step 4: Under the “Standard Form” tab, the left-side column “Current values” displays the current registration details for the selected ENV(s). In case of multiple VEHICLES, the user can switch detail views by selecting the desired VEHICLE from the “Vehicle details Preview” drop-down menu as shown below:

EUROPEAN UNION AGENCY FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance

Account Logout

Application Details

Vehicle Characteristics **Standard Form**

Application Type: VehicleModification, UpdateChangeOfECM

Current Application State: Draft

Created by: EUAdmin

Current values

Vehicle details Preview

898169000004

898169000004

898169000012

New values

1 EVN - Vehicle #1

1.1 European Vehicle Number	898169000004
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	2020
5.2 Manufacturing Serial Number	12345
5.3 ERATV Reference	22-333-4444-1-333
5.4 Series	12345

1 EVN - Vehicle #1

1.1 European Vehicle Number*	898169000004
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	2020
5.2 Manufacturing Serial Number	12345
5.3 ERATV Reference	22-333-4444-1-333
5.4 Series	12345

Figure 92: Change of ECM: Vehicle details Preview drop-down

For the applicable Vehicles(s) related to this application, provide the following information by completing the following fields, on the right-side column of the page “New values” as also shown in Figure 93 below.

- **9.8 Organisation Code (Entity in charge of maintenance):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **9.1 Organisation name:** Free text field - mandatory
 - **9.2 Registered business number:** Free text field - mandatory
 - **9.3 Address:** Free text field - mandatory
 - **9.4 Town:** Free text field - mandatory
 - **9.5 Country Code:** Selection from drop-down menu - mandatory
 - **9.6 Post code:** Free text field - mandatory
 - **9.7 E-mail address:** Must be email format - mandatory
- **Date of change of ECM:** Select date by clicking on the  button – mandatory
- **Acceptance by new ECM:** Select date by clicking on the  button - mandatory

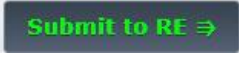
9 Entity in charge of maintenance 9.1 Organisation name 9.2 Registered business number 9.3 Address 9.4 Town 9.5 Country code 9.6 Post code 9.7 E-mail address 9.8 Organisation Code Change of ECM Date of change of ECM (YYYYMMDD) 10 Application for Registration Status 10.1 Registration Status	Test EVR Company AT AT123456 12 Strasse, str 2, str 3 Wien, W suburb AT 12345 office@test-evr.era 00AT
9 Entity in charge of maintenance* 9.1 Organisation name* 9.2 Registered business number* 9.3 Address* 9.4 Town* 9.5 Country code* 9.6 Post code* 9.7 E-mail address* 9.8 Organisation Code* Change of ECM Date of change of ECM (YYYYMMDD) Acceptance by new ECM Date (YYYYMMDD)	Test EVR Company AT AT123456 12 Strasse, str 2, str 3 Wien, W suburb AT - Austria 12345 office@test-evr.era   

Figure 93: Change of ECM: Parameter 9

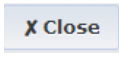
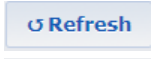
For the *Acceptance by the new ECM*, additionally an attachment is to be uploaded to include the “*Title, name and signature of authorised representative*”:

Figure 94: Change of ECM – Acceptance by new ECM

Step 5: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

-  : to close the application without saving the progress
-  : to refresh the application page and clear all the fields
-  : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.3.3.2 Change of ECM of *several vehicles in one single application*

This functionality allows users to create an application for change of ECM of several vehicles in one single application.

If you want to change of ECM of several vehicles in one single application, please refer to section “[Bulk Update – Update of several vehicle registrations in one single application](#)” .

2.3.3.3.4 Change of Owner

The user has the option to apply for Change of Owner for a single or multiple Vehicles, provided that they are the Keeper of these Vehicles. The steps that should be followed are described below:

2.3.3.3.4.1 Change of Owner of a single vehicle

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

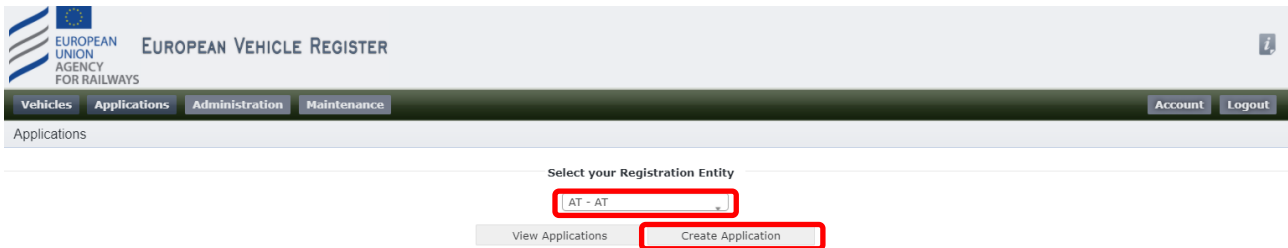


Figure 95: Select Registration Entity and Create Application

Then select the “Change of Owner” application type and click on **Save ✓**.

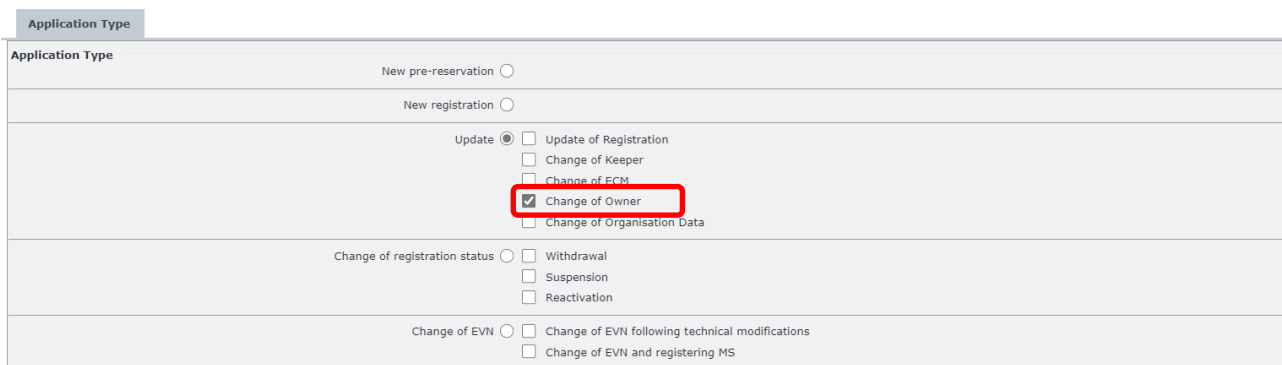


Figure 96: Change of Owner: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the VEHICLE(s) that are part of this application:

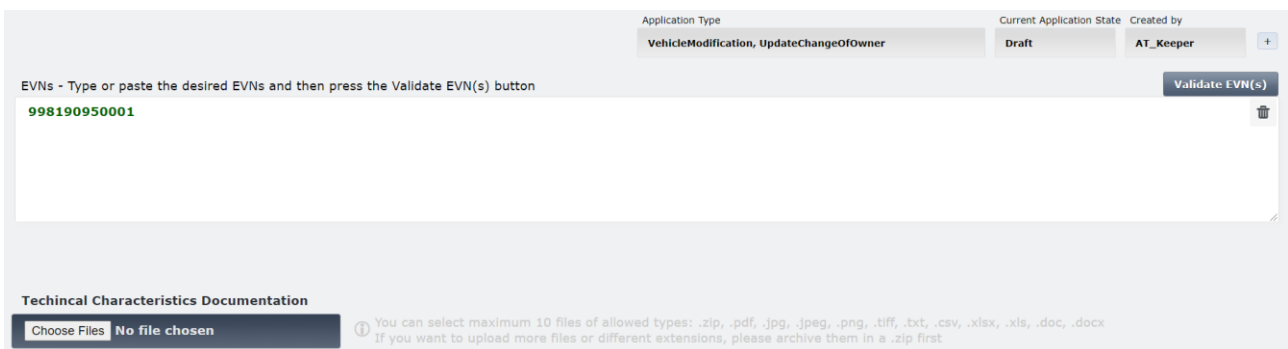


Figure 97: Change of Owner: EVNs field

In case of update of a vehicle with an that was registered under the old regime the following message will appear:

Step 3: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.



Figure 98: Change of Owner: Upload Application Documents (1)

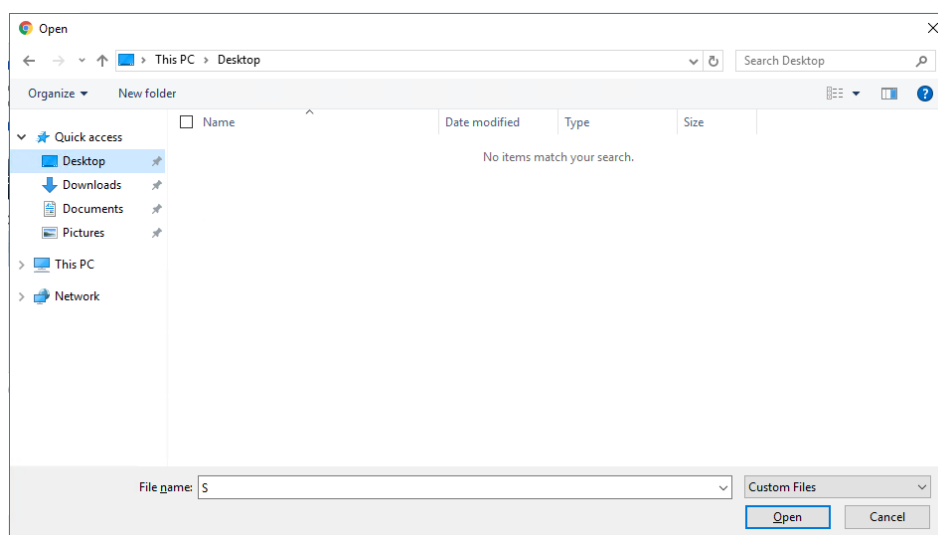


Figure 99: Change of Owner: Upload Application Documents (2)

Step 4: Under the “Standard Form” tab, the left-side column “Current values” displays the current registration details for the selected ENV(s). In case of multiple VEHICLES, the user can switch detail views by selecting the desired VEHICLE from the “Vehicle details Preview” drop-down menu as shown below:

Current values	New values
1 EVN - Vehicle #1	1 EVN - Vehicle #1
1.1 European Vehicle Number	1.1 European Vehicle Number*
898169000004	898169000004
1.2 Previous Vehicle Number	
5.1 Manufacturing Year*	5.1 Manufacturing Year*
2020	2020
5.2 Manufacturing Serial Number	5.2 Manufacturing Serial Number
12345	12345
5.3 ERATV Reference	5.3 ERATV Reference
22-333-4444-1-333	22-333-4444-1-333
5.4 Series	5.4 Series
12345	12345

Figure 100: Change of Owner: Vehicle details Preview drop-down

For the applicable VEHICLE(s) related to this application, provide the following information by completing the following fields, on the right-side column of the page "New values" as also shown in Figure 99 below.

- 7.8 Organisation Code (Owner):** Enter your Org. Code and lick on the button. The following fields will be retrieved and auto-completed:
 - 7.1 Organisation name:** Free text field - mandatory
 - 7.2 Registered business number:** Free text field - mandatory
 - 7.3 Address:** Free text field - mandatory
 - 7.4 Town:** Free text field - mandatory
 - 7.5 Country Code:** Selection from drop-down menu - mandatory
 - 7.6 Post code:** Free text field - mandatory
 - 7.7 E-mail address:** Must be email format - mandatory
- Date of change of Owner:** Select date by clicking on the button – mandatory

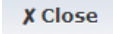
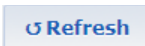
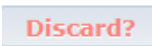
7 Owner	7 Owner*
7.1 Organisation Name	7.1 Organisation Name*
Test EVR Company AT	Test EVR Company AT
7.2 Registered business number	7.2 Registered business number*
AT123456	AT123456
7.3 Address	7.3 Address*
12 Strasse, str 2, str 3	12 Strasse, str 2, str 3
7.4 Town	7.4 Town*
Wien, W suburb	Wien, W suburb
7.5 Country code	7.5 Country code*
AT	AT - Austria
7.6 Post code	7.6 Post code*
12345	12345
7.7 E-mail address	7.7 E-mail address*
office@test-evr.era	office@test-evr.era
7.8 Organisation Code	7.8 Organisation Code*
00AT	
Change of Owner	Change of Owner
Date of change of Owner (YYYYMMDD)	Date of change of Owner (YYYYMMDD)

Figure 101: Change of Owner: Parameter 7

Step 5: At the bottom of the screen the user is enforced to click on button.

This way the user can either revisit the application at a later stage or if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

-  **Close**: to close the application without saving the progress
-  **Refresh**: to refresh the application page and clear all the fields
-  **Discard?**: to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.3.4.2 Change of Owner of several vehicles in one single application

This functionality allows users to create an application for change of Owner of several vehicles in one single application.

If you want to change of Owner of several vehicles in one single application, please refer to section “[Bulk Update – Update of several vehicle registrations in one single application](#)” .

2.3.3.3.5 Change of Organisation Data

The user has the option to apply for Change the Organisation Data for a single or multiple Vehicles, provided they are the Keeper of these Vehicles. This application type allows the Keeper to modify only the data related to an Organisation, without changing the Organisation Code. The steps that should be followed are described below:

2.3.3.3.5.1 Change of organisation data of a single vehicle

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

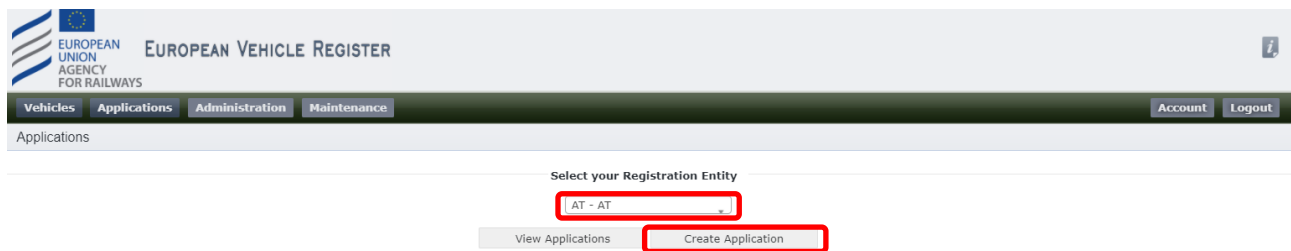


Figure 102: Select Registration Entity and Create Application

Then select the “Change of Organisation Data” application type and click on **Save ✓**.

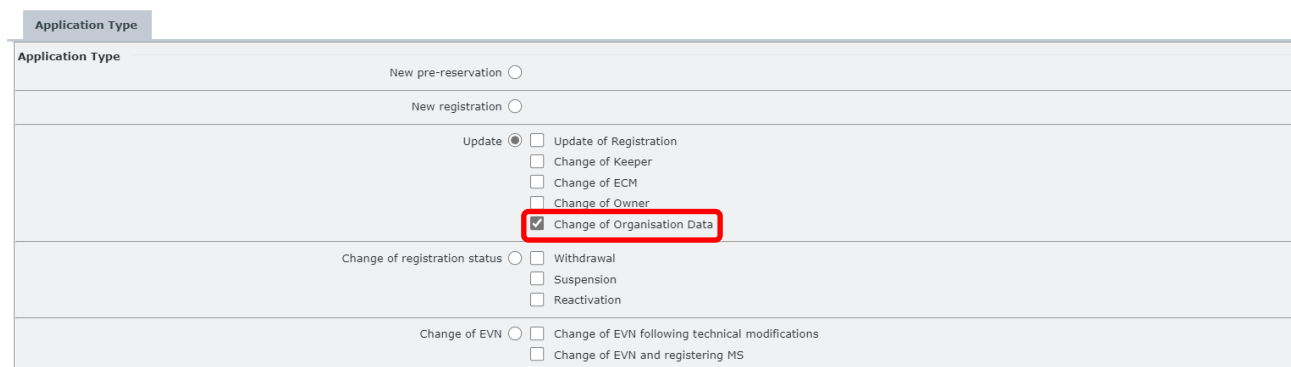
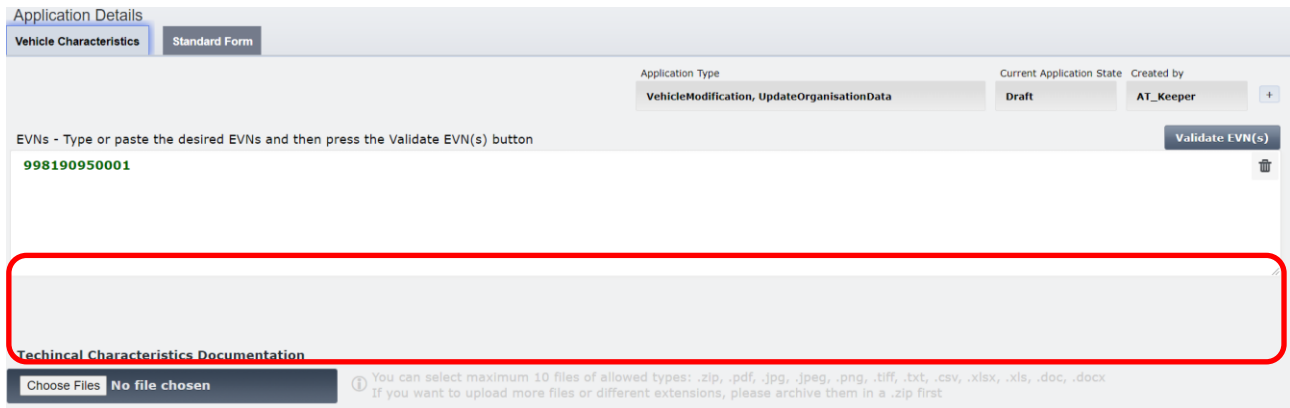


Figure 103: Change of Organisation Data: Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the VEHICLE(s) that are part of this application:

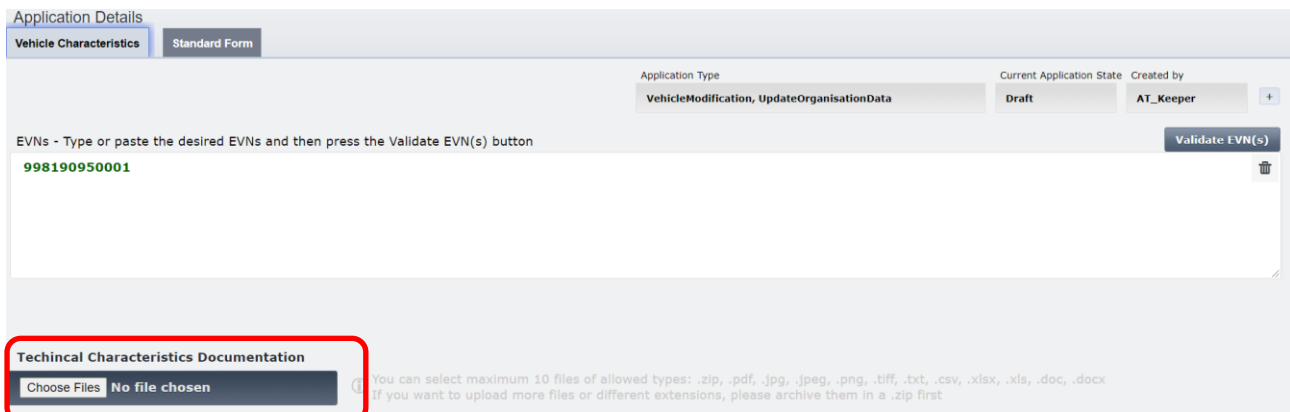


The screenshot shows the 'Application Details' tab with the 'Vehicle Characteristics' sub-tab selected. The 'Application Type' is 'VehicleModification, UpdateOrganisationData'. The 'Current Application State' is 'Draft' and 'Created by' is 'AT_Keeper'. The 'EVNs' field contains the text '998190950001' and is highlighted with a red box. Below the EVNs field, there is a 'Technical Characteristics Documentation' section with a 'Choose Files' button and a 'No file chosen' status. A red box highlights the 'Choose Files' button and the 'No file chosen' status.

Figure 104: Change of Organisation Data: EVNs field

In case of update of a vehicle with an that was registered under the old regime the following message will appear:

Step 3: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.



The screenshot shows the same 'Application Details' tab with the 'Vehicle Characteristics' sub-tab selected. The 'Application Type' is 'VehicleModification, UpdateOrganisationData'. The 'Current Application State' is 'Draft' and 'Created by' is 'AT_Keeper'. The 'EVNs' field contains the text '998190950001'. Below the EVNs field, there is a 'Technical Characteristics Documentation' section with a 'Choose Files' button and a 'No file chosen' status. A red box highlights the 'Choose Files' button and the 'No file chosen' status.

Figure 105: Change of Organisation Data: Upload Documentation (1)

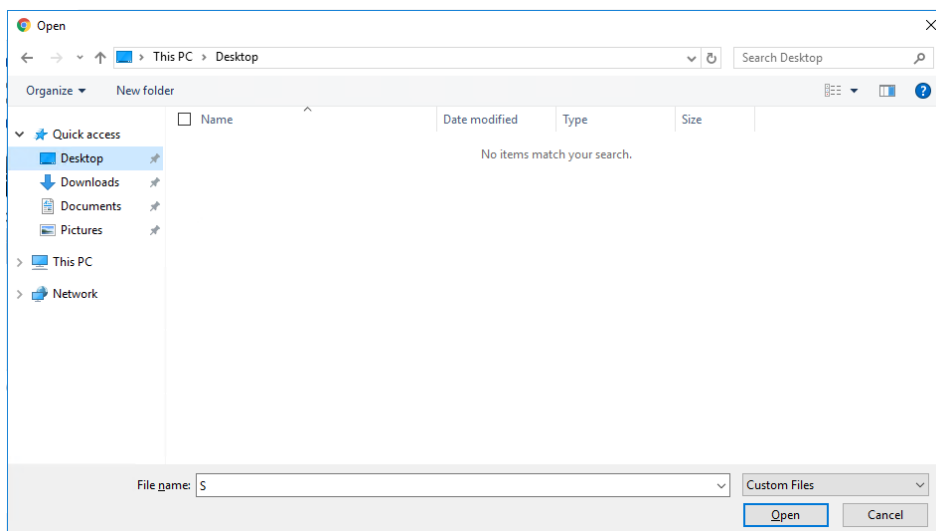


Figure 106: Change of Organisation Data: Upload Documentation (2)

Step 4: Under the “Standard Form” tab, the left-side column “Current values” displays the current registration details for the selected ENV(s). In case of multiple VEHICLES, the user can switch detail views by selecting the desired Vehicle from the “Vehicle details Preview” drop-down menu as shown below:

Figure 107: Change of Organisation Data: Vehicle details Preview drop-down

For the applicable VEHICLE(s) related to this application, provide the following updated information as required by completing the following fields, on the right-side column of the page “New values” as also shown in Figure 108 below. The below actions apply both to Parameter 6a and 6b:

- **6.1 Date of ‘EC’ declaration:** Select date by clicking on the  button
- **6.2 ‘EC’ Declaration reference:** Free text field
- **6.3.8 Organisation Code:** Enter your Org. Code and click on the  button. The following fields will be retrieved and auto-completed, or they can be edited manually in case the Org. Code remains unchanged:
 - **6.3.1 Organisation name:** Free text field - mandatory
 - **6.3.2 Registered business number:** Free text field - mandatory

- **6.3.3 Address:** Free text field - mandatory
- **6.3.4 Town:** Free text field - mandatory
- **6.3.5 Country Code:** Selection from drop-down menu - mandatory
- **6.3.6 Post code:** Free text field - mandatory
- **6.3.7 E-mail address:** Must be email format – mandatory

6.a Rolling stock subsystem. References to 'EC' Declarations of verification (3)		6.a Rolling stock subsystem. References to 'EC' Declarations of verification (3)	
6.1 Date of 'EC' declaration	2021/04/07	6.1 Date of 'EC' declaration	2021/04/07
6.2 'EC' declaration reference	1234	6.2 'EC' declaration reference	1234
6.3.1 Organisation name	Test EVR Company AT	6.3.1 Organisation name	Test EVR Company AT
6.3.2 Registered Business Number	AT123456	6.3.2 Registered Business Number	AT123456
6.3.3 Address	12 Strasse, str 2, str 3	6.3.3 Address	12 Strasse, str 2, str 3
6.3.4 Town	Wien, W suburb	6.3.4 Town	Wien, W suburb
6.3.5 Country Code	AT	6.3.5 Country Code	AT - Austria
6.3.6 Post code	12345	6.3.6 Post code	12345
6.3.7 E-mail address	office@test-evr.era	6.3.7 E-mail address	office@test-evr.era
6.3.8 Organisation Code	00AT	6.3.8 Organisation Code	00AT

6.b On-board CCS subsystem. References to 'EC' Declarations of verification (3)		6.b On-board CCS subsystem. References to 'EC' Declarations of verification (3)	
6.1 Date of 'EC' declaration	2021/04/07	6.1 Date of 'EC' declaration	2021/04/07
6.2 'EC' declaration reference	1234	6.2 'EC' declaration reference	1234
6.3.1 Organisation name	Test EVR Company AT	6.3.1 Organisation name	Test EVR Company AT
6.3.2 Registered Business Number	AT123456	6.3.2 Registered Business Number	AT123456
6.3.3 Address	12 Strasse, str 2, str 3	6.3.3 Address	12 Strasse, str 2, str 3
6.3.4 Town	Wien, W suburb	6.3.4 Town	Wien, W suburb
6.3.5 Country code	AT	6.3.5 Country code	AT - Austria
6.3.6 Post code	12345	6.3.6 Post code	12345
6.3.7 E-mail address	office@test-evr.era	6.3.7 E-mail address	office@test-evr.era
6.3.8 Organisation Code	00AT	6.3.8 Organisation Code	00AT

Figure 108: Change of Organisation Data: Parameters 6a and 6b

Step 5: For the applicable VEHICLE(s) related to this application, provide the following updated information as required by completing the following fields, on the right-side column of the page “New values” as also shown in Figure 109 below.

- **7.1 Organisation name:** Free text field
- **7.2 Registered business number:** Free text field
- **7.3 Address:** Free text field
- **7.4 Town:** Free text field
- **7.5 Country Code:** Selection from drop-down menu
- **7.6 Post code:** Free text field
- **7.7 E-mail address:** Must be email format

7 Owner		7 Owner	
7.1 Organisation Name	Test EVR Company AT	7.1 Organisation Name	Test EVR Company AT
7.2 Registered business number	AT123456	7.2 Registered business number	AT123456
7.3 Address	12 Strasse, str 2, str 3	7.3 Address	12 Strasse, str 2, str 3
7.4 Town	Wien, W suburb	7.4 Town	Wien, W suburb
7.5 Country code	AT	7.5 Country code	AT - Austria
7.6 Post code	12345	7.6 Post code	12345
7.7 E-mail address	office@test-evr.era	7.7 E-mail address	office@test-evr.era
7.8 Organisation Code	00AT	7.8 Organisation Code	00AT

Figure 109: Change of Organisation Data: Parameter 7

Step 6: For the applicable VEHICLE(s) related to this application, provide the following updated information as required by completing the following fields, on the right-side column of the page “New values” as also shown in Figure 110 below.

- **8.1 Organisation name:** Free text field
- **8.2 Registered business number:** Free text field
- **8.3 Address:** Free text field
- **8.4 Town:** Free text field
- **8.5 Country Code:** Selection from drop-down menu
- **8.6 Post code:** Free text field
- **8.7 E-mail address:** Must be email format
- **8.9 Vehicle Keeper Marking:** Free text field

8 Keeper		8 Keeper	
8.1 Organisation name	Test EVR Company AT	8.1 Organisation name	Test EVR Company AT
8.2 Registered Business Number	AT123456	8.2 Registered Business Number	AT123456
8.3 Address	12 Strasse, str 2, str 3	8.3 Address	12 Strasse, str 2, str 3
8.4 Town	Wien, W suburb	8.4 Town	Wien, W suburb
8.5 Country Code	AT	8.5 Country Code	AT - Austria
8.6 Post code	12345	8.6 Post code	12345
8.7 E-mail address	office@test-evr.era	8.7 E-mail address	office@test-evr.era
8.8 Organisation Code	00AT	8.8 Organisation Code	00AT
8.9 Vehicle Keeper Marking	1234	8.9 Vehicle Keeper Marking	1234

Figure 110: Change of Organisation Data: Parameter 8

Step 7: For the applicable VEHICLE(s) related to this application, provide the following updated information as required by completing the following fields, on the right-side column of the page “New values” as also shown in Figure 111 below.

- **9.1 Organisation name:** Free text field
- **9.2 Registered business number:** Free text field
- **9.3 Address:** Free text field
- **9.4 Town:** Free text field
- **9.5 Country Code:** Selection from drop-down menu
- **9.6 Post code:** Free text field
- **9.7 E-mail address:** Must be email format

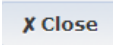
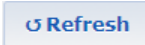
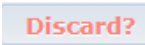
9 Entity in charge of maintenance	
9.1 Organisation name	Test EVR Company AT
9.2 Registered business number	AT123456
9.3 Address	12 Strasse, str 2, str 3
9.4 Town	Wien, W suburb
9.5 Country code	AT - Austria
9.6 Post code	12345
9.7 E-mail address	office@test-evr.era
9.8 Organisation Code	00AT

Figure 111: Change of Organisation Data: Parameter 9

Step 8: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

- : to close the application without saving the progress
- : to refresh the application page and clear all the fields
- : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.3.5.2 Update of organisation data of several vehicles in one single application

This functionality allows users to create an application for update of organisation data of several vehicles in one single application.

If you want to update of organisation data of several vehicles in one single application, please refer to section “Bulk Update – Update of several vehicle registrations in one single application” .

2.3.3.4. Suspension

This function allows a Keeper to apply for the suspension of one or more Vehicles in one application, provided that they are the Keeper of these Vehicles. The user can apply for a Vehicle Suspension by following the next steps:

2.3.3.4.1 Suspension of vehicle registration of a single vehicle

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

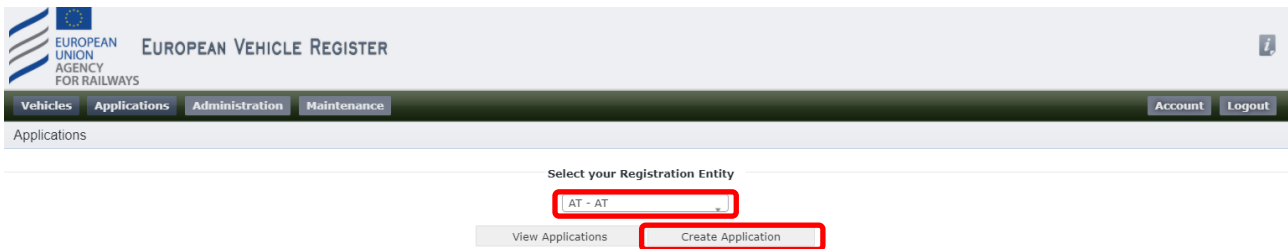


Figure 112: Select Registration Entity and Create Application

Step 2: Select the “Suspension” checkbox from the Application Type page and click on **Save**.

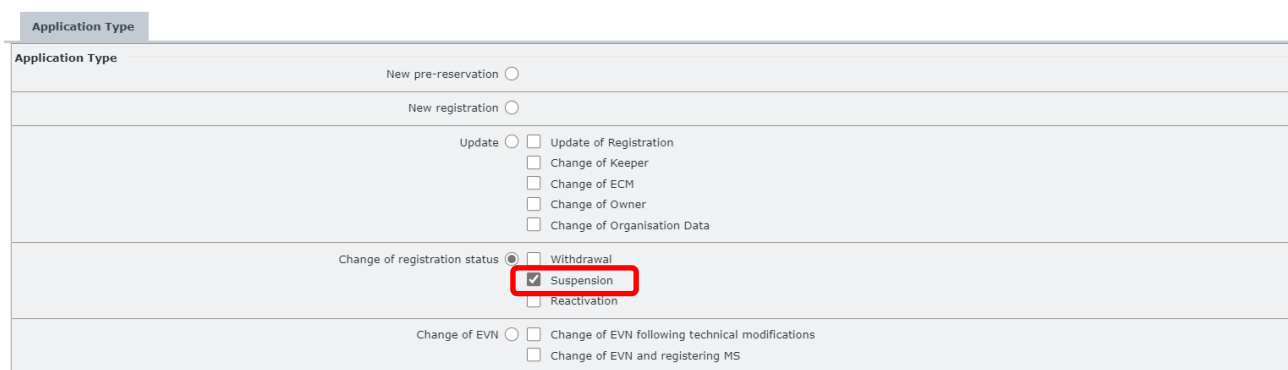


Figure 113: Suspension: Application Type

Step 3: In the “Vehicle Characteristics” tab, provide the VEHICLES that are related to the application, by typing them in the “VEHICLES” text field.

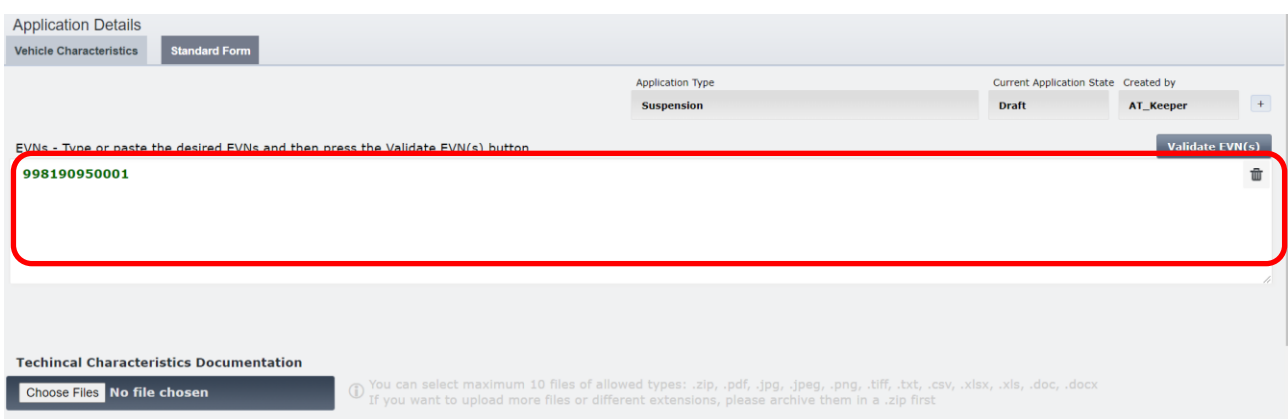


Figure 114: Suspension: EVNs field

In case of update of a vehicle that was registered under the old regime the message, as seen in Figure 68, appears.

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

Figure 115: Suspension: Upload Documentation (1)

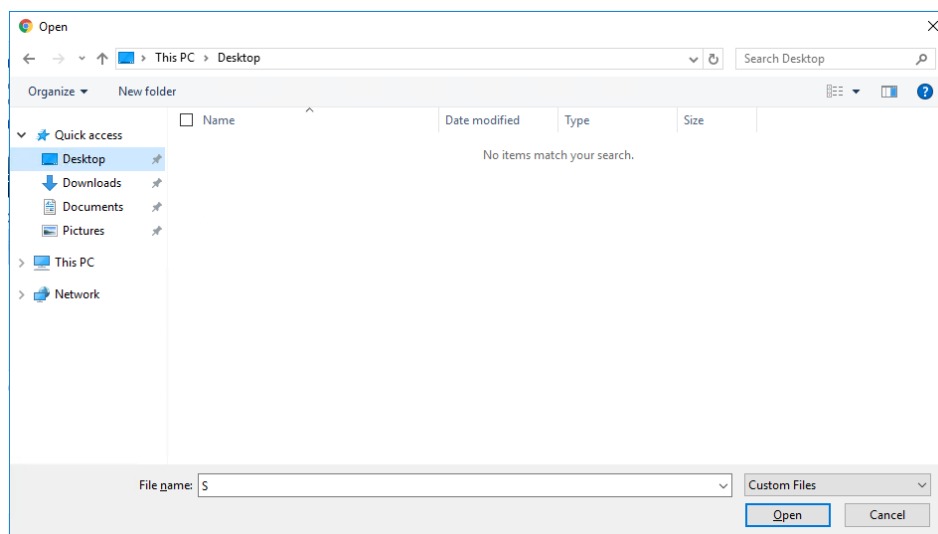


Figure 116: Suspension: Upload Documentation (2)

Step 5: In the “Standard Form” tab, complete field “10.1 Registration Status” by using the drop down menu as shown in Figure 118 and Figure 119 below. In case of multiple VEHICLES, the user can switch detail views by selecting the desired VEHICLE from the “Vehicle details Preview” drop-down menu as shown below:

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

Vehicle details Preview 898169000004 Application Type Suspension Current Application State Draft Created by EUadmin

10 Application for Registration Status

10.1 Registration Status

10.2 Registration status date

10.3 Registration status reason

Figure 117: Suspension: Standard Form – Registration Status

11 - Suspended The vehicle registration is suspended at th... ▲

11 - Suspended The vehicle registration is suspended at the request of the keeper. The vehicle is destined for storage in working order as an inactive or strategic reserve.

12 - Suspended The vehicle registration is suspended at the request of the keeper. Other reason.

Figure 118: Suspension: Registration Status Drop-down menu options

Step 6: Complete field “10.2 Registration status date” by selecting a date $\geq$ today’s date.

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

Vehicle details Preview 898169000004 Application Type Suspension Current Application State Draft Created by EUadmin

10 Application for Registration Status

10.1 Registration Status

10.2 Registration status date

10.3 Registration status reason

Figure 119: Suspension: Standard Form – Registration Status Date

Step 7: Complete field “10.3 Registration status reason” by filling in the text field. Depending on the user selection in field “10.1 Registration Status” there are the following 2 cases:

- If “11 – The Vehicle is destined for storage in working order as an inactive or strategic reserve” is selected, then field 10.3 remains empty.
- If “12 – Other reason” is selected, field 10.3 is mandatory

The screenshot shows the EVR web interface. At the top, there's a header with the European Union Agency for Railways logo and the text 'EUROPEAN VEHICLE REGISTER'. Below this is a navigation bar with tabs: 'AT', 'Vehicles', 'Applications', 'Administration', and 'Maintenance'. On the right of the navigation bar are 'Account' and 'Logout' buttons. The main content area is titled 'Application Details' and has sub-tabs for 'Vehicle Characteristics' and 'Standard Form'. The 'Standard Form' tab is active. It displays a 'Vehicle details Preview' with a dropdown menu showing '898169000004'. To the right, 'Application Type' is set to 'Suspension', 'Current Application State' is 'Draft', and 'Created by' is 'EUadmin'. Below this, there's a section '10 Application for Registration Status' with three sub-sections: '10.1 Registration Status', '10.2 Registration status date', and '10.3 Registration status reason'. The '10.1 Registration Status' dropdown is set to '11 - Suspended' with a tooltip that says 'The vehicle registration is suspended at th...'. The '10.3 Registration status reason' field is a text input box, which is highlighted with a red rectangle.

Figure 120: Suspension: Standard Form – Registration Status Reason

Step 8: Click on **Save ✓** to revisit the application at a later stage, or **Submit to RE ⇒** if it is ready for submission.

Alternatively, there are the following options at the bottom of the screen:

- **X Close**: to close the application without saving the progress
- **↺ Refresh**: to refresh the application page and clear all the fields
- **Discard?**: to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.4.2 Suspension of the registrations of several vehicles in one single application

This functionality allows users to create an application for the suspension of several vehicles in one single application.

If you want to suspend of several vehicles in one single application, please refer to section “Bulk (mass) suspension of vehicle registrations of several vehicles in one single application”.

2.3.3.5. Withdrawal

This function allows a Keeper to apply for the withdrawal of one or more Vehicles in one application, provided that they are the Keeper of these Vehicles. The user can apply for a Vehicle Withdrawal by following the next steps:

2.3.3.5.1 Withdrawal of the registration of a single vehicle

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

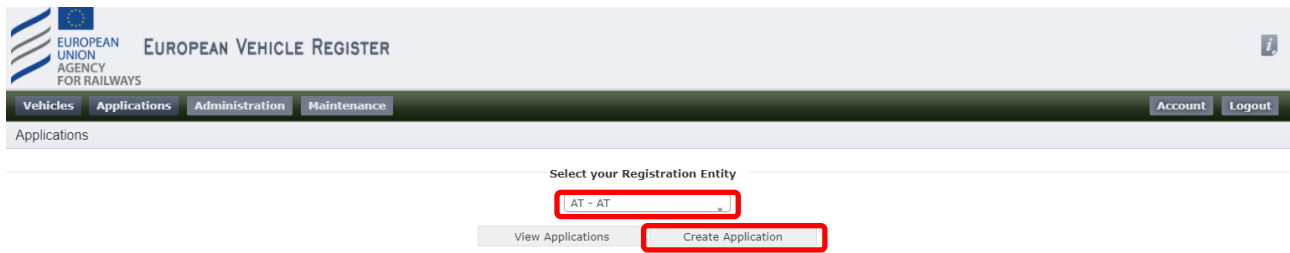


Figure 121: Select Registration Entity and Create Application

Step 2: Select the “Withdrawal” checkbox from the Application Type page and click on **Save ✓**.

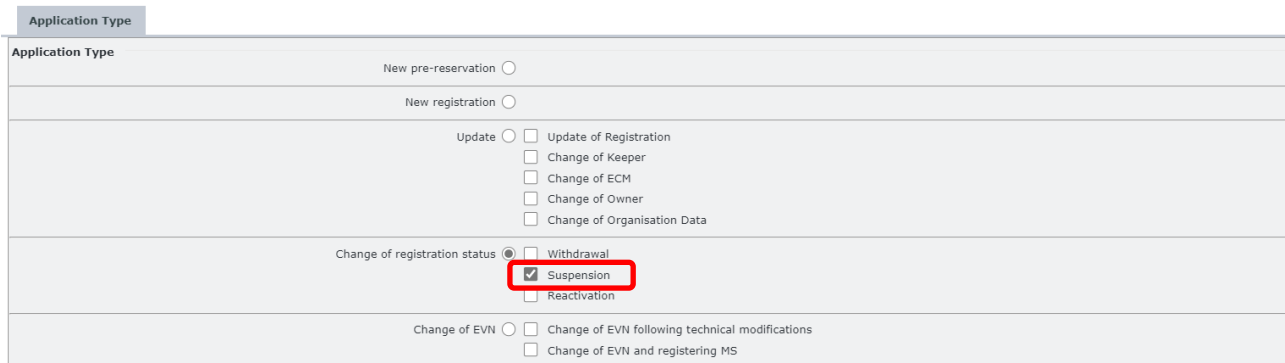


Figure 122: Withdrawal: Application Type

Step 3: In the “Vehicle Characteristics” tab, provide the VEHICLES that are related to the application, by typing them in the “VEHICLES” text field.

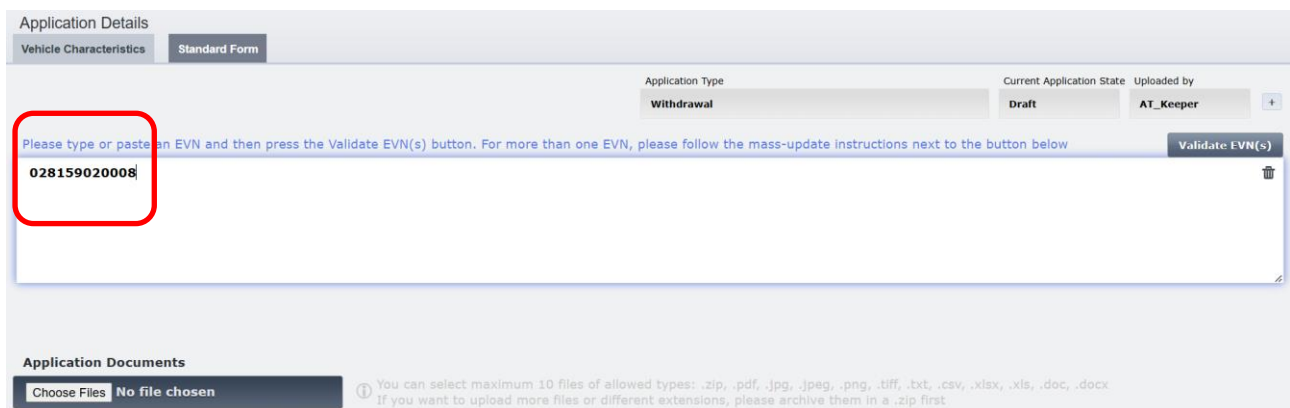


Figure 123: Withdrawal: EVNs field

In case of update of a vehicle that was registered under the old regime the message, as seen in Figure 68, appears.

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

Application Details

Vehicle Characteristics | Standard Form

Application Type: Suspension | Current Application State: Draft | Created by: AT_Keeper

EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button

998190950001

Technical Characteristics Documentation

Choose Files | No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 124: Suspension: Upload Documentation (1)

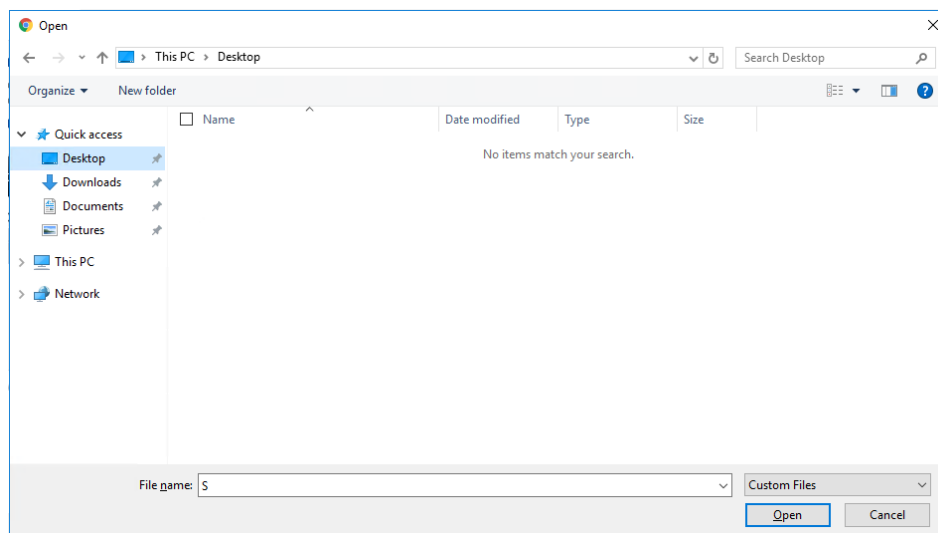


Figure 125: Suspension: Upload Documentation (2)

Step 5: In the “Standard Form” tab, complete field “10.1 Registration Status” by using the drop down menu as shown in Figure 118 and Figure 119 below. In case of multiple VEHICLES, the user can switch detail views by selecting the desired VEHICLE from the “Vehicle details Preview” drop-down menu as shown below:

EUROPEAN UNION AGENCY FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

AT | Vehicles | Applications | Administration | Maintenance

Account | Logout

Application Details

Vehicle Characteristics | Standard Form

Vehicle details Preview: 898169000004

Application Type: Suspension | Current Application State: Draft | Created by: EUAdmin

10 Application for Registration Status

10.1 Registration Status: 11 - Suspended The vehicle registration is suspended at th...

10.2 Registration status date

10.3 Registration status reason

Figure 126: Suspension: Standard Form – Registration Status

11 - Suspended The vehicle registration is suspended at th...

11 - Suspended The vehicle registration is suspended at the request of the keeper. The vehicle is destined for storage in working order as an inactive or strategic reserve.

12 - Suspended The vehicle registration is suspended at the request of the keeper. Other reason.

Figure 127: Suspension: Registration Status Drop-down menu options

Step 6: Complete field “10.2 Registration status date” by selecting a date $\geq$ today’s date.

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

Vehicle details Preview 898169000004 Application Type Suspension Current Application State Draft Created by EUadmin

10 Application for Registration Status

10.1 Registration Status 11 - Suspended The vehicle registration is suspended at th...

10.2 Registration status date

10.3 Registration status reason

Figure 128: Suspension: Standard Form – Registration Status Date

Step 7: Complete field “10.3 Registration status reason” by filling in the text field. Depending on the user selection in field “10.1 Registration Status” there are the following 2 cases:

- If “11 – The Vehicle is destined for storage in working order as an inactive or strategic reserve” is selected, then field 10.3 remains empty.
- If “12 – Other reason” is selected, field 10.3 is mandatory

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

Vehicle details Preview 898169000004 Application Type Suspension Current Application State Draft Created by EUadmin

10 Application for Registration Status

10.1 Registration Status 11 - Suspended The vehicle registration is suspended at th...

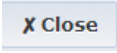
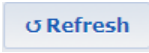
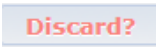
10.2 Registration status date

10.3 Registration status reason

Figure 129: Suspension: Standard Form – Registration Status Reason

Step 8: Click on **Save ✓** to revisit the application at a later stage, or **Submit to RE ➔** if it is ready for submission.

Alternatively, there are the following options at the bottom of the screen:

- : to close the application without saving the progress
- : to refresh the application page and clear all the fields
- : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.5.2 *Withdrawal of registration of several vehicles in one single application*

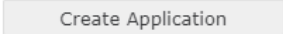
This functionality allows users to create an application for the withdrawal of several vehicles in one single application.

If you want to withdraw of several vehicles in one single application, please refer to section “Bulk (mass) withdrawal of vehicle registrations of several vehicles in one single application”.

2.3.3.6. *Reactivation*

This function allows keepers to apply for the reactivation of one or more suspended Vehicle, provided that they are the Keepers of these Vehicles. The user can complete the Application for Reactivation by following the next steps:

2.3.3.6.1 *Reactivation of the registration of a single vehicle*

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the  button.

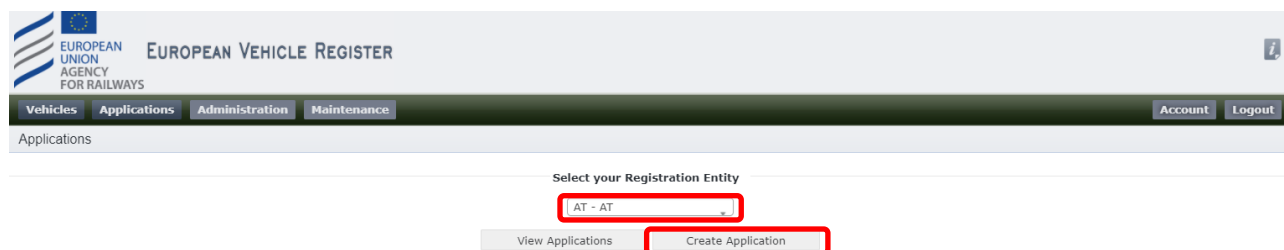


Figure 130: Select Registration Entity and Create Application

Step 2: Select the “Reactivation” checkbox from the Application Type (see Figure 131: Reactivation: Application Type) page and click on .

Application Type

Application Type

New pre-reservation ☐

New registration ☐

Update ☐

- ☐ Update of Registration
- ☐ Change of Keeper
- ☐ Change of ECM
- ☐ Change of Owner
- ☐ Change of Organisation Data

Change of registration status ☒

- ☐ Withdrawal
- ☐ Suspension
- ☒ **Reactivation**

Change of EVN ☐

- ☐ Change of EVN following technical modifications
- ☐ Change of EVN and registering MS

Figure 131: Reactivation: Application Type

Step 3: In the “Vehicle Characteristics” tab, provide the EVNs that are related to the application, by typing them in the “EVNs” text field.

Application Details

Vehicle Characteristics | Standard Form

Application Type: **VehicleReactivatic** | Current Application State: **Draft** | Created by: **AT_Keeper** | +

Validate EVN(s)

EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button

Figure 132: Reactivation: EVNs field

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

Browse... No files selected.

Open

Choose Files

Open

Validate EVN(s)

EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
If you want to upload more files or different extensions, please archive them in a .zip first

Figure 133: Reactivation: Upload Documentation (1)

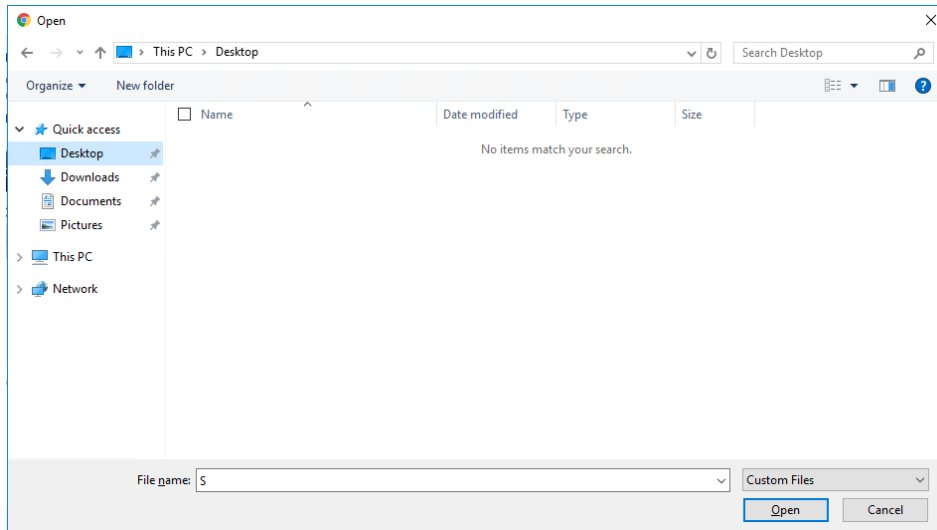


Figure 134: Reactivation: Upload Documentation (2)

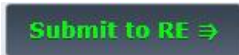
Step 5: In the “Standard Form” tab, complete field “10.2 Registration status date” by selecting a date $\geq$ today’s date. This is a mandatory field. In case of multiple EVNs, the user can switch detail views by selecting the desired VEHICLE from the “Vehicle details Preview” drop-down menu as shown below:

Figure 135: Reactivation: Standard Form – Registration Status Date

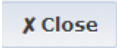
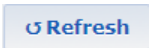
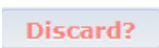
Step 6: Complete field “10.3 Registration status reason” by filling in the text field. This is a mandatory field.

Figure 136: Reactivation: Standard Form – Registration Status Reason

Step 8: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

-  : to close the application without saving the progress
-  : to refresh the application page and clear all the fields
-  : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.6.2 *Reactivation of the registrations of several vehicles in one single application*

This functionality allows users to create an application for the reactivation of several vehicles in one single application.

If you want to reactivate of several vehicles in one single application, please refer to section “Bulk (mass) reactivation of vehicle registrations of several vehicles in one single application”.

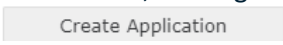
2.3.3.7. *Change of EVN following technical modifications*

This application allows the keeper to change the EVN of a Vehicle, due to technical modifications.

2.3.3.7.1 *Change of EVN following technical modification of vehicle registered under Registration Regime Decision 2007/756/EC*

If this vehicle was registered under the Registration Regime Decision 2007/756/EC, you need to first upgrade the vehicle data into Registration Regime Decision (EU) 2018/1614.

To do this, please follow the following steps

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the  button.

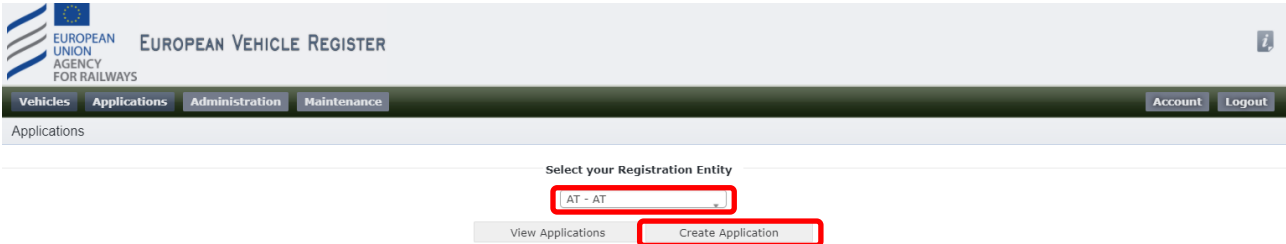
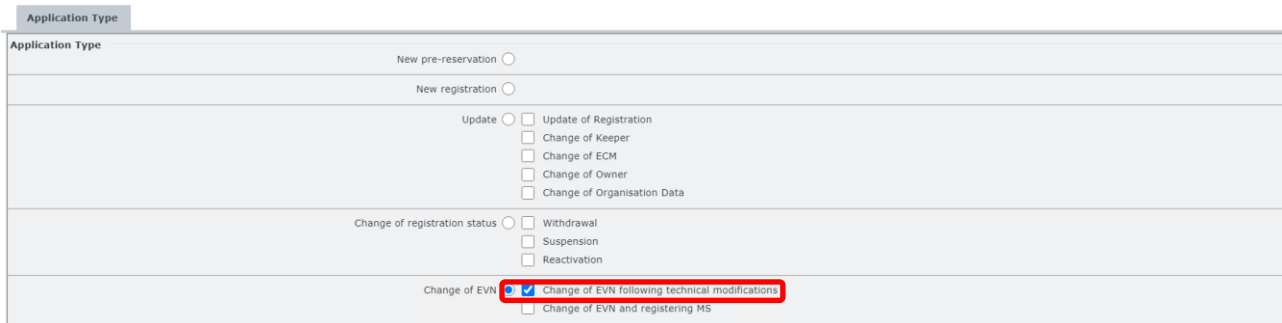


Figure 137: Select Registration Entity and Create Application

Then select the “Change of EVN following technical modifications” application type and click on .



Application Type

Application Type

New pre-reservation ☐

New registration ☐

Update ☐

- ☐ Update of Registration
- ☐ Change of Keeper
- ☐ Change of ECM
- ☐ Change of Owner
- ☐ Change of Organisation Data

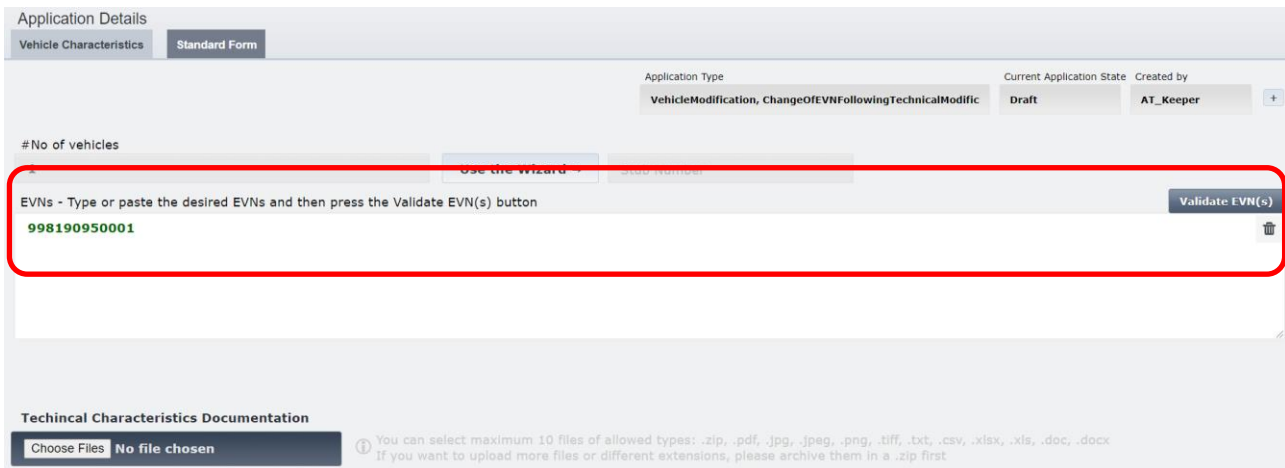
Change of registration status ☐

- ☐ Withdrawal
- ☐ Suspension
- ☐ Reactivation

Change of EVN ☒ Change of EVN following technical modifications
☐ Change of EVN and registering MS

Figure 138: Change of EVN following technical modifications Application Type

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the EVN(s) that are part of this application:



Application Details

Vehicle Characteristics **Standard Form**

Application Type: VehicleModification, ChangeOfEVNFollowingTechnicalModific

Current Application State: Draft

Created by: AT_Keeper

No of vehicles:

EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button

998190950001

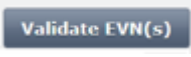
Validate EVN(s)

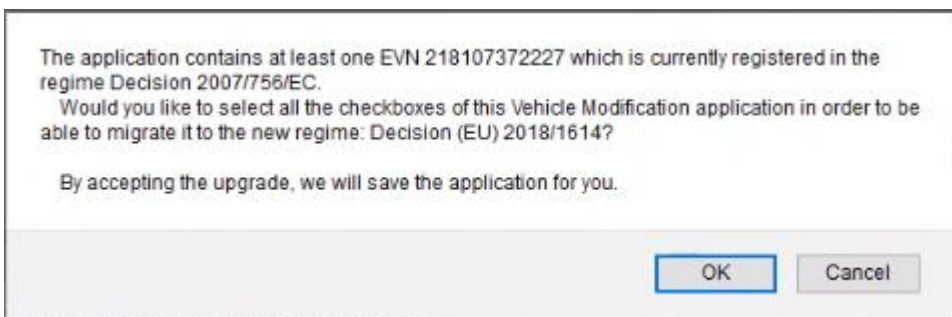
Technical Characteristics Documentation

Choose Files No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx
 If you want to upload more files or different extensions, please archive them in a .zip first

Figure 139: Change of EVN following technical modifications: EVNs field

Click on  button to validate the entered EVN(s). EVR will display the following information message:

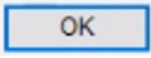


The application contains at least one EVN 218107372227 which is currently registered in the regime Decision 2007/756/EC.

Would you like to select all the checkboxes of this Vehicle Modification application in order to be able to migrate it to the new regime: Decision (EU) 2018/1614?

By accepting the upgrade, we will save the application for you.

OK Cancel

Step 3: Click on 

EVR will transform this application into application for Update of Registration

Step 4: Please fill in all required data

Step 5: Submit the application to the selected Registration Entity for approval

Step 6: Once the application is approved by the Registration Entity, please follow the steps in section (Change of EVN following technical modification of vehicle registered under Registration Regime Decision (EU) 2018/1614)

2.3.3.7.2 *Change of EVN following technical modification of vehicle registered under Registration Regime Decision (EU) 2018/1614*

If this vehicle was registered under the Registration Regime Decision 2007/756/EC, you need to first upgrade the vehicle data into Registration Regime Decision (EU) 2018/1614.

The user can perform the application following the below steps:

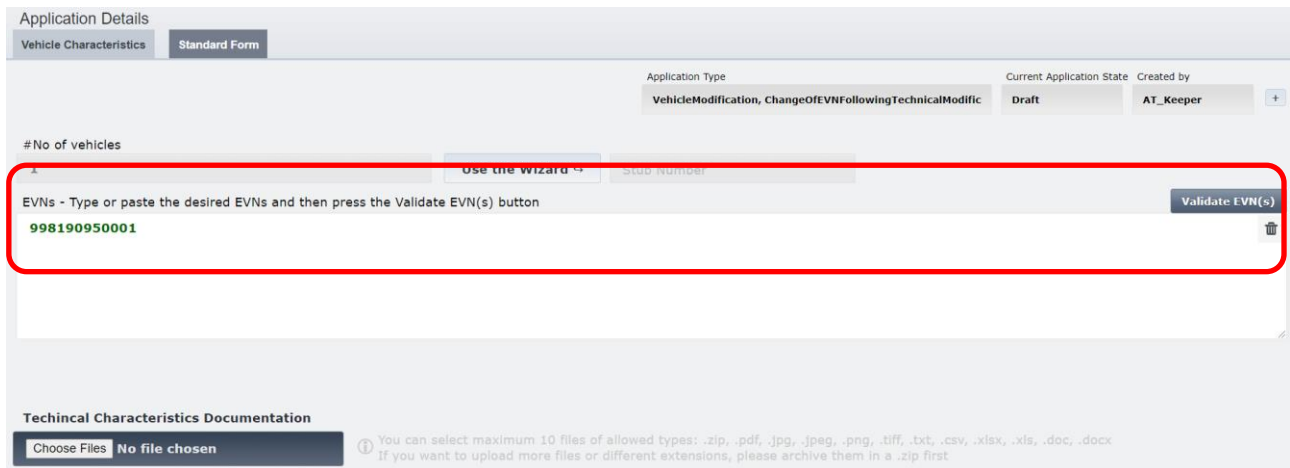
Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) that will receive and process the application. Then click on the **Create Application** button.

Figure 140: Select Registration Entity and Create Application

Then select the “Change of EVN following technical modifications” application type and click on **Save ✓**.

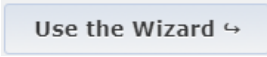
Figure 141: Change of EVN following technical modifications Application Type

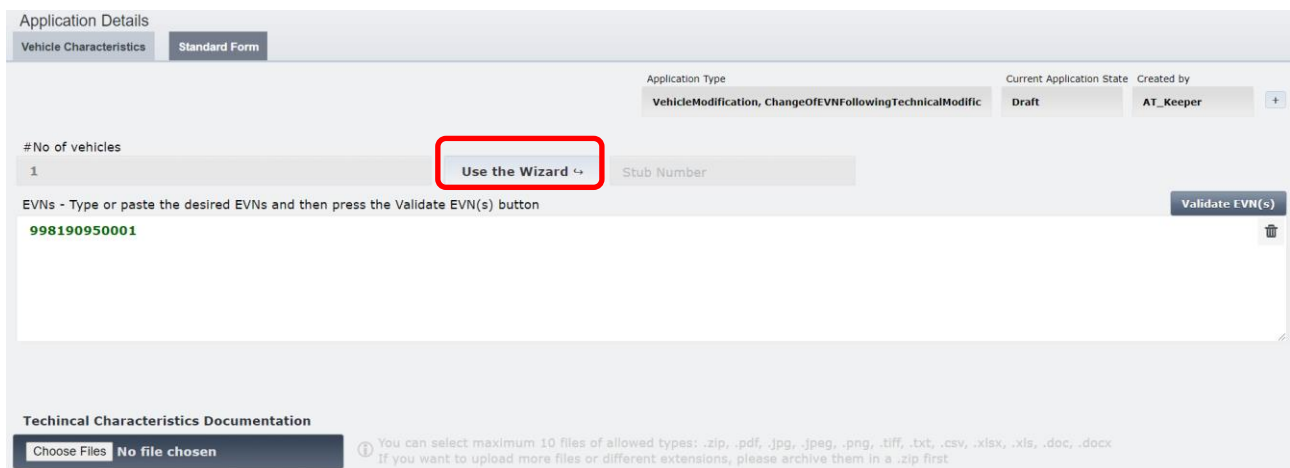
Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, type or paste the EVN(s) that are part of this application:



The screenshot shows the 'Application Details' tab with the 'Vehicle Characteristics' sub-tab selected. The 'Standard Form' button is active. The 'Application Type' is 'VehicleModification, ChangeOfEVNFollowingTechnicalModific'. The 'Current Application State' is 'Draft' and 'Created by' is 'AT_Keeper'. The '# No of vehicles' is 1. The 'EVNs - Type or paste the desired EVNs and then press the Validate EVN(s) button' field is highlighted with a red box and contains the text '998190950001'. The 'Validate EVN(s)' button is visible. The 'Technical Characteristics Documentation' section shows 'Choose Files' and 'No file chosen'.

Figure 142: Change of EVN following technical modifications: EVNs field

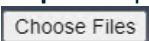
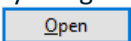
Step 3: Under the “Vehicle Characteristics” tab, click on the  button.



The screenshot shows the same application form as Figure 142, but the 'Use the Wizard' button is highlighted with a red box. The 'EVNs' field still contains '998190950001'.

Figure 143: Change of EVN following Technical Modification: Use the Wizard option

And follow the steps defined under chapter [2.3.6 Use of the Wizard to generate Vehicle Number Stub](#)

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on . By using the pop-up window, the user can select any files from their computer and upload them by clicking on .

EUROPEAN UNION AGENCY FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

AT Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

Application Type: Registration

Current Application State: Draft

Created by: EUAdmin

#No of vehicles: 1

Use the Wizard Stub Number Letter Marking

EVNs - Type or paste the desired EVNs. Pressing outside the input will cause the EVNs to be validated

Technical Characteristics Documentation

Choose Files No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first

Figure 144: Change of EVN following technical modifications: Upload Documentation (1)

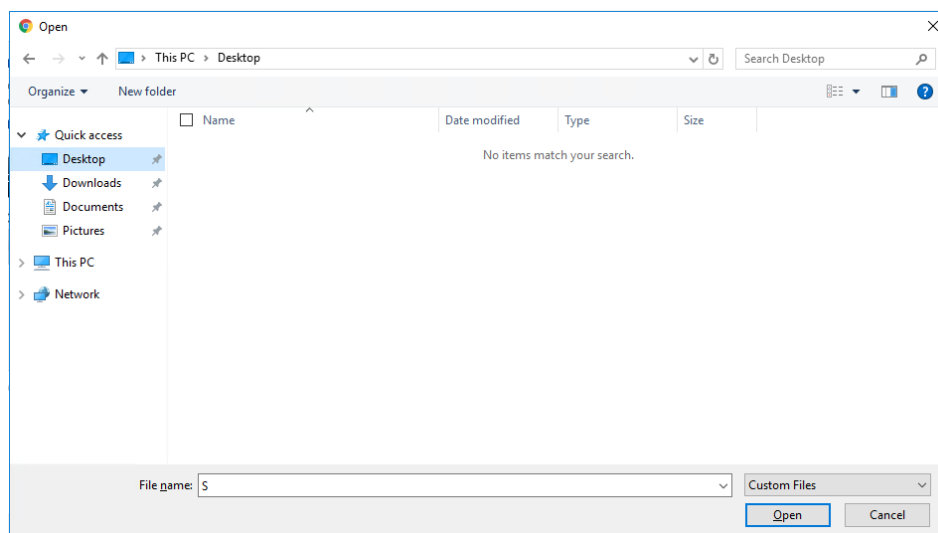


Figure 145: Change of EVN following Technical Modifications: Upload Documentation (2)

Step 5: The user optionally navigates to the Standard Form where all the fields are pre-filled and non-editable. The only difference between the “Current Values” and the “New Values” column is that the previous EVN is copied to the respective field of the “New Values” column.

The screenshot shows the 'Application Details' section of the EVR system. It has two tabs: 'Vehicle Characteristics' (selected) and 'Standard Form'. The 'Application Type' is 'VehicleModification, ChangeOfEVNFollowingTex'. The 'Current Application State' is 'Draft' and it was 'Created by' 'EUadmin'. Below this, there are two columns: 'Current values' and 'New values'. Each column has a section for '1 EVN - Vehicle #1' with fields for '1.1 European Vehicle Number', '1.2 Previous Vehicle Number', '5.1 Manufacturing Year*', and '5.2 Manufacturing Serial Number'. In the 'Current values' column, the '1.1 European Vehicle Number' is '098159000060' and the '5.2 Manufacturing Serial Number' is 'asasa'. In the 'New values' column, the '1.1 European Vehicle Number' is empty, the '1.2 Previous Vehicle Number' is '098159000060', and the '5.2 Manufacturing Serial Number' is 'asasa'. There is an 'Activate Windows' watermark in the bottom right corner.

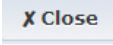
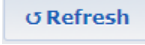
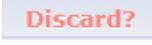
Figure 146: Change of EVN following Technical Modifications: EVN fields

Step 6: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

After submitting the application the respective RE receives a notification email to examine the application and either approves it or rejects it.

Alternatively, there are the following options at the bottom of the screen:

-  : to close the application without saving the progress
-  : to refresh the application page and clear all the fields
-  : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.3.8. Change of EVN and registering MS

This function allows keepers to apply for Change of EVN and registering MS for a single EVN or multiple EVNs that share the same characteristics, provided that they are the Keepers of these Vehicles. Because this type of application includes a change of the EVN, due to the change of the Registering MS which is encoded in the EVN itself, it must be completed by executing 2 discrete parts. The steps required to complete each Part are the following:

Part A: Change of EVN and registering MS + New Registration

During this part, the Keeper applies for the re-registration of the Vehicle(s) using a New Registration application, directed towards the New Registering MS.

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) of the New Registering MS that will receive and process the application. Then click on the **Create Application** button.

Figure 147: Select Registration Entity and Create Application

Step 2: Then select the “Change of EVN and registering MS + New Registration” application types combined and click on **Save ✓**.

Figure 148: Change of EVN and registering MS + New Registration: Application Type

From this point onwards, the following steps are similar to a “New Registration” application. Therefore, the Keeper will complete the steps providing the details of the EVN(s).

Step 3: Within the new Application Details page, under the “Vehicle Characteristics” tab, specify the Number of Vehicles by completing the “#No of Vehicles” numeric field.

The screenshot shows the EVR web application interface. At the top, there's a header with the European Union Agency for Railways logo and the title 'EUROPEAN VEHICLE REGISTER'. Below this is a navigation bar with tabs: 'at', 'Vehicles', 'Applications', 'Administration', and 'Maintenance'. On the right of the navigation bar are 'Account' and 'Logout' buttons. The main content area is titled 'Application Details' and has two sub-tabs: 'Vehicle Characteristics' (active) and 'Standard Form'. In the 'Vehicle Characteristics' tab, there's a section for 'Application Type' with the value 'VehicleRegistration, ChangeOfEVNandRegisteringMS'. To the right, 'Current Application State' is 'Draft' and 'Created by' is 'EUadmin'. Below this, there's a dropdown menu for '# No of vehicles' which is highlighted with a red box and shows the value '1'. To the right of this dropdown is a 'Use the Wizard' button. Further right are 'Stub Number' and 'Letter Marking' fields. At the bottom, there's a text area for 'EVNs - Type or paste the desired EVNs. Pressing outside the input will cause the EVNs to be validated'.

Figure 149: Change of EVN and registering MS + New Registration: #No of Vehicles

Step 4: Under the “Vehicle Characteristics” tab, click on the **Use the Wizard** button. The Wizard functionality provides the user with the opportunity to specify details and characteristics of the Vehicle(s) that will determine the EVN number(s) of the Application. Upon successfully using the Wizard, the user’s application will obtain a “Stub Number”. In order to use the Wizard, the user can follow the next steps:

This screenshot is similar to Figure 149, showing the same EVR interface. However, in this image, the 'Use the Wizard' button is highlighted with a red box instead of the '# No of vehicles' dropdown. All other elements, including the application type, state, and input fields, remain the same.

Figure 150: Change of EVN and registering MS + New Registration: Use the Wizard option

And follow the steps defined under chapter [2.3.6 Use of the Wizard to generate Vehicle Number Stub](#)

Step 5: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

Figure 151: Change of EVN and registering MS + New Registration: Upload Application Documents (1)

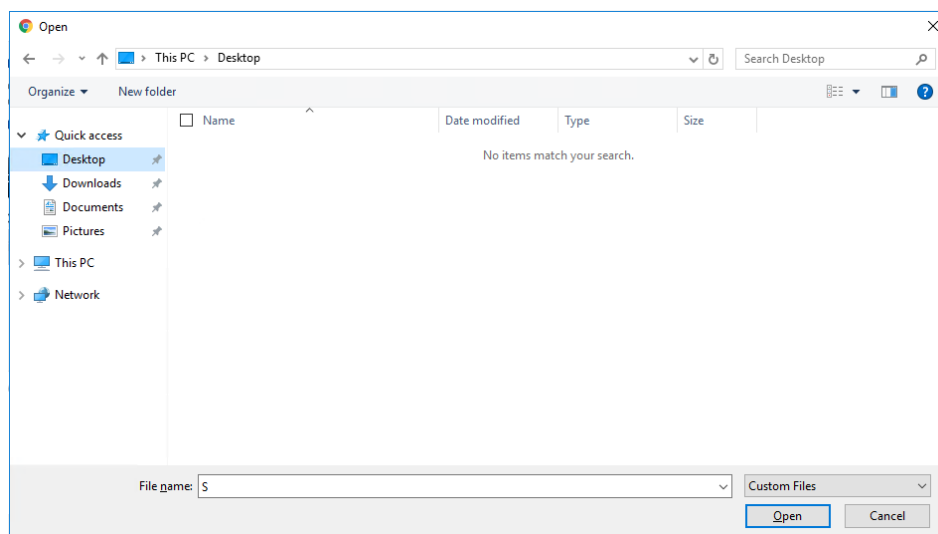


Figure 152: Change of EVN and registering MS + New Registration: Upload Documentation (2)

Step 6: Under the “Standard Form” tab, and for all the applicable Vehicles related to this application, provide the following information by completing the following fields for all the EVNs, as also shown in Figure 153 below:

- **1.1 European Vehicle Number:** Field locked, as this will be assigned by the RE after submission
- **1.2 Previous Vehicle Number:** Free text field
- **5.1 Manufacturing Year:** Free text field - mandatory
- **5.2 Manufacturing Serial Number:** Free text field
- **5.3 ERATV Reference:** Format must be NN-NNN-NNNN-N-NNN or NN-NNN-NNNN-N-NNN-NNN
- **5.4 Series:** Free text field

1 EVN - Vehicle #1

1.1 European Vehicle Number

1.2 Previous Vehicle Number

5.1 Manufacturing Year*

5.2 Manufacturing Serial Number

5.3 ERATV Reference

5.4 Series

1 EVN - Vehicle #2

1.1 European Vehicle Number

1.2 Previous Vehicle Number

5.1 Manufacturing Year*

5.2 Manufacturing Serial Number

5.3 ERATV Reference

5.4 Series

Figure 153: Change of EVN and registering MS + New Registration: Parameter 1

These fields, because they may be unique for each Vehicle (EVN), they appear in the “Standard Form” page, once for each EVN that is part of the application (in the example Figure above they appear twice, because there are 2 EVNs). In case of multiple EVNs as part of the application, the user can click on  in any field, in order to copy the particular value to the rest of the EVNs too.

Step 7: Specify any additional condition by selecting the appropriate check boxes under the field “4 Additional Conditions”. This is a mandatory field, and multiple selections are possible. If the appropriate option is “Other”, then please specify by using the related text field as shown in Figure 154 below:

4 Additional conditions*

4.1 Additional conditions applicable to the vehicle

☐ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☐ TEN-GE

☐ OTHER

Figure 154: Change of EVN and registering MS + New Registration: Parameter 4

Step 8: Complete the “Parameter 6 References to ‘EC’ Declarations of verification”, in the manner described below (apply both to parameter 6a and 6b):

- **6.1 Date of ‘EC’ declaration:** Select date by clicking on the  button
- **6.2 ‘EC’ Declaration reference:** Free text field
- **6.3.8 Organisation Code:** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **6.3.1 Organisation name:** Free text field - mandatory

- **6.3.2 Registered business number:** Free text field - mandatory
- **6.3.3 Address:** Free text field - mandatory
- **6.3.4 Town:** Free text field - mandatory
- **6.3.5 Country Code:** Selection from drop-down menu - mandatory
- **6.3.6 Post code:** Free text field - mandatory
- **6.3.7 E-mail address:** Must be email format – mandatory

6.a Rolling stock subsystem. References to 'EC' Declarations of verification ⁽³⁾	
6.1 Date of 'EC' declaration	
6.2 'EC' declaration reference	
6.3.1 Organisation name	
6.3.2 Registered Business Number	
6.3.3 Address	
6.3.4 Town	
6.3.5 Country Code	
6.3.6 Post code	
6.3.7 E-mail address	
6.3.8 Organisation Code	
6.b On-board CCS subsystem. References to 'EC' Declarations of verification ⁽³⁾	
6.1 Date of 'EC' declaration	
6.2 'EC' declaration reference	
6.3.1 Organisation name*	
6.3.2 Registered Business Number*	
6.3.3 Address*	
6.3.4 Town*	
6.3.5 Country code*	
6.3.6 Post code*	
6.3.7 E-mail address*	
6.3.8 Organisation Code*	

Figure 155: Change of EVN and registering MS + New Registration: Parameters 6a and 6b

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on .

Step 9: Complete the Owner, Keeper, and Entity in charge of maintenance for in the manner described below:

- **7.8 Organisation Code (Owner):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **7.1 Organisation name:** Free text field - mandatory
 - **7.2 Registered business number:** Free text field - mandatory

- **7.3 Address:** Free text field - mandatory
- **7.4 Town:** Free text field - mandatory
- **7.5 Country Code:** Selection from drop-down menu - mandatory
- **7.6 Post code:** Free text field - mandatory
- **7.7 E-mail address:** Must be email format - mandatory
- **8.8 Organisation Code (Keeper):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **8.1 Organisation name:** Free text field - mandatory
 - **8.2 Registered business number:** Free text field - mandatory
 - **8.3 Address:** Free text field - mandatory
 - **8.4 Town:** Free text field - mandatory
 - **8.5 Country Code:** Selection from drop-down menu - mandatory
 - **8.6 Post code:** Free text field - mandatory
 - **8.7 E-mail address:** Must be email format – mandatory
- **8.9 Vehicle Keeper Marking:** Free text field - mandatory (completed by the user)
- **9.8 Organisation Code (Entity in charge of maintenance):** Enter your Org. Code and lick on the  button. The following fields will be retrieved and auto-completed:
 - **9.1 Organisation name:** Free text field - mandatory
 - **9.2 Registered business number:** Free text field - mandatory
 - **9.3 Address:** Free text field - mandatory
 - **9.4 Town:** Free text field - mandatory
 - **9.5 Country Code:** Selection from drop-down menu - mandatory
 - **9.6 Post code:** Free text field - mandatory
 - **9.7 E-mail address:** Must be email format - mandatory

The fields related to the Organisation details can be expanded and collapsed by clicking on the  or  button. If applicable, the Organisation details that were auto-completed during this step can be copied to the rest of the Organisations in the form below, by clicking on  .

7 Owner*	
7.1 Organisation Name*	
7.2 Registered business number*	
7.3 Address*	
7.4 Town*	
7.5 Country code*	
7.6 Post code*	
7.7 E-mail address*	
7.8 Organisation Code*	  
8 Keeper*	
8.1 Organisation name*	
8.2 Registered Business Number*	
8.3 Address*	
8.4 Town*	
8.5 Country Code*	
8.6 Post code*	
8.7 E-mail address*	
8.8 Organisation Code*	  
8.9 Vehicle Keeper Marking*	
9 Entity in charge of maintenance*	
9.1 Organisation name*	
9.2 Registered business number*	
9.3 Address*	
9.4 Town*	
9.5 Country code*	
9.6 Post code*	
9.7 E-mail address*	
9.8 Organisation Code*	 

Figure 156: Change of EVN and registering MS + New Registration: Parameters 7, 8 and 9

Step 10: Complete field “11 Authorisations for placing on the market”. The user can complete the following fields in the manner described below:

- **11.1 Name of Authorising entity:** Free text field - mandatory
- **11.2 Member State of Authorising Entity:** Select from the provided drop-down menu - mandatory
- **11.3 European identification number (EIN):** Free text field - mandatory
- **11.4 Are of use:** Free text field - mandatory
- **11.5 Date of authorisation:** Select date by clicking on the  button - mandatory
- **11.6 Authorisation valid until (if specified):** Select date by clicking on the  button

11 Authorisations for placing on the market #1 +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* **Member State of Authorising Entity** ▼

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

Figure 157: Change of EVN and registering MS + New Registration: Parameter 11

Step 11: if you need to add coded and non-coded conditions for use and restriction, please follow steps defined in section [2.3.7 Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application](#).

Step 12: In case of multiple Authorisations (EINs), the user click on the button. This will add to the form an additional set of fields for Parameter 11 and 11.9, corresponding to the additional authorisation to be provided. For each additional authorisation that the user has to provide in the form, **Step 10** and **Step 11** described above can be followed to complete the required fields.

11 Authorisations for placing on the market #1 +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* **Member State of Authorising Entity** ▼

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

11 Authorisations for placing on the market #2 - +

11.1 Name of authorising entity*

11.2 Member State of Authorising Entity* **Member State of Authorising Entity** ▼

11.3 European identification number (EIN)*

11.4 Area of use*

11.5 Date of authorisation*

11.6 Authorisation valid until (if specified)

11.9 Conditions for use of the vehicle and other restrictions on how the vehicle may be used

11.9.1 Coded conditions for use and restrictions

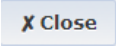
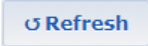
11.9.2 Non-coded conditions for use and restrictions

Figure 158: Change of EVN and registering MS + New Registration: Additional authorisations

Step 13: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

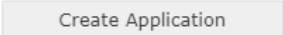
- : to close the application without saving the progress
- : to refresh the application page and clear all the fields
- : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

Part B: Change of EVN and registering MS + **Withdrawal**

During this part, the Keeper user applies for the withdrawal of the existing (old EVN) Vehicle(s) using a Withdrawal application, directed towards the Previous Registering MS, with a specific withdrawal code (22).

Step 1: In the Applications page, select from the drop-down menu, the Registration Entity (country) of the Previous Registering MS that will receive and process the application. Then click on the  button.

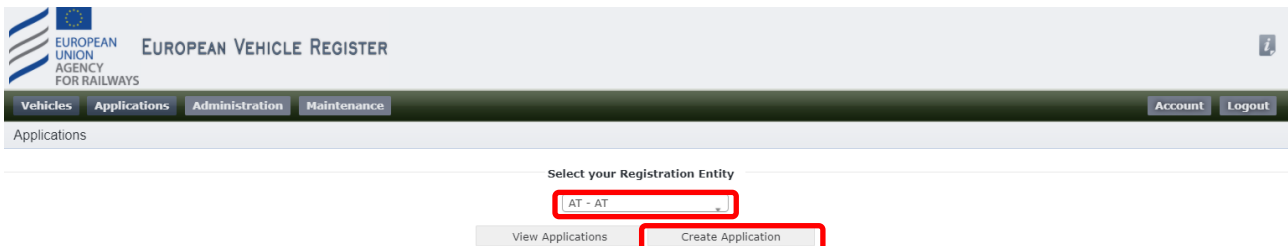


Figure 159: Select Registration Entity and Create Application

Step 2: Select the “Change of EVN and registering MS + Withdrawal” checkboxes combined from the Application Type page and click on  .

Application Type	
New pre-reservation	☐
New registration	☐
Update	☐
☐ Update of Registration	
☐ Change of Keeper	
☐ Change of ECM	
☐ Change of Owner	
☐ Change of Organisation Data	
Change of registration status	☒
☒ Withdrawal	
☐ Suspension	
☐ Reactivation	
Change of EVN	☒
☐ Change of EVN following technical modifications	
☒ Change of EVN and registering MS	

Figure 160: Change of EVN and registering MS + Withdrawal: Application Type

Step 3: In the “Vehicle Characteristics” tab, provide the EVNs that are related to the application, by typing them in the “EVNs” text field.

at Vehicles Applications Administration Maintenance Account Logout

Application Details

Vehicle Characteristics Standard Form

Application Type: VehicleWithdrawal, ChangeOfEVNandRegisteringMS

Current Application State: Draft

Created by: EUadmin

EVNs - Type or paste the desired EVNs. Pressing outside the input will cause the EVNs to be validated

Please provide your EVNs

Technical Characteristics Documentation

Choose Files No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first.

Figure 161: Change of EVN and registering MS + Withdrawal: EVNs field

Step 4: If applicable, in the “Vehicle Characteristics” tab, upload any Application Documents by clicking on **Choose Files**. By using the pop-up window, the user can select any files from their computer and upload them by clicking on **Open**.

Application Details

Vehicle Characteristics **Standard Form**

Application Type: VehicleWithdrawal, ChangeOfEVNandRegisteringMS

Current Application State: Draft

Created by: EUadmin

EVNs - Type or paste the desired EVNs. Pressing outside the input will cause the EVNs to be validated

Please provide your EVNs

Technical Characteristics Documentation

Choose Files No file chosen

You can select maximum 10 files of allowed types: .zip, .pdf, .jpg, .jpeg, .png, .tiff, .txt, .csv, .xlsx, .xls, .doc, .docx. If you want to upload more files or different extensions, please archive them in a .zip first

Figure 162: Change of EVN and registering MS + Withdrawal: Upload Application Documents (1)

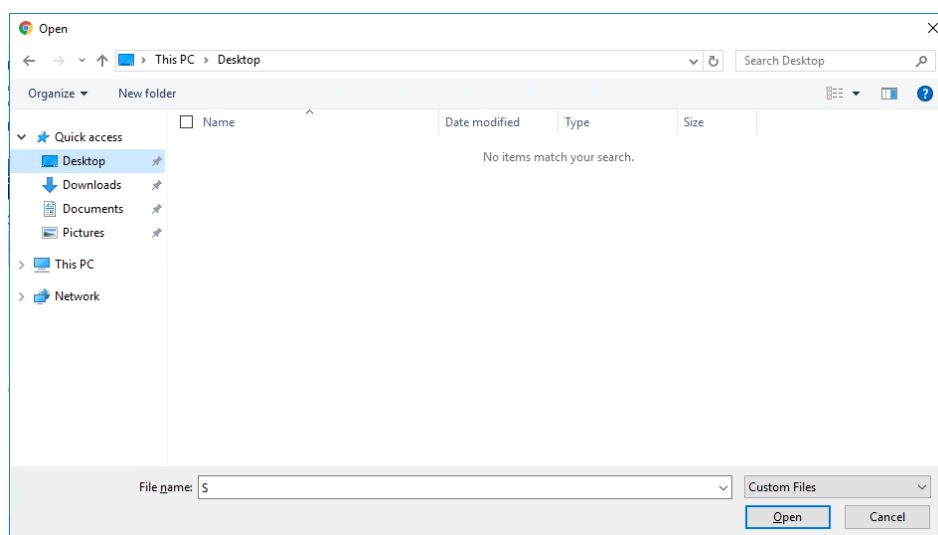


Figure 163: Change of EVN and registering MS + Withdrawal: Upload Application Documents (2)

Step 5: In the “Standard Form” tab, complete field “10.2 Registration status date” by selecting a date $\geq$ today’s date.

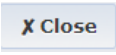
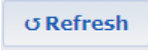
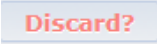
It should be noted that field “10.1 Registration Status” cannot be edited, as it is automatically completed with “Code 22 – Withdrawn The Vehicle registration is withdrawn at the request of the keeper. The Vehicle is known to be re-registered under a different EVN and by a different Member State in the area of use.”

Figure 164: Withdrawal: Standard Form – Registration Status Date

Step 6: At the bottom of the screen the user is enforced to click on  button.

This way the user can either revisit the application at a later stage or  if it is ready for submission. Note, that the button to submit the application appears only after the application is saved.

Alternatively, there are the following options at the bottom of the screen:

- : to close the application without saving the progress
- : to refresh the application page and clear all the fields
- : to close the application and also delete the Draft created in the system.

After submitting the application to the selected Registration Entity, EVR will send:

- Acknowledgment email to the Submitter of the application.
- Email notification to the selected Registration are email-notified.

2.3.4. Bulk Update – Update of several vehicle registrations in one single application

This functionality allows users to create an application for the update of vehicle registrations of several vehicles in one single application.

The bulk update is supported for the following applications:

- Update of Registration
- Change of Keeper
- Change of Owner
- Change of ECM
- Change of Organisation data

In order to create such application, all vehicles:

- Must the same Keeper and
- are of the same regime.

2.3.4.1. Creation of application for the modification of several vehicles in one single application

The process of creating an application for the update of vehicle registrations of several vehicles in one single application is as follows:

1. User collects the EVNs (vehicles to be updated) in an Excel file
 - A. All vehicles must have the same Keeper
 - B. All vehicles must have the same registration regime
2. EVNs shall be stored in rows (.i.e. one EVN in one row)
3. User logs in to EVR
4. User selects one of the supported application type
5. User uploads the Excel file that contains the EVNs to be updated

6. User selects one EVN from the list of the EVNs. This EVN is called reference EVN
7. User adds the reference EVN to the EVN textbox and clicks on “Validate EVNs”

EVR will validate that all EVNs have the same Keeper and the same registration regime.

If this case, the EVN will be highlighted in Green.

If there are issues, EVR will generate an Excel file with details of the issues.

For the rest of the steps, it is assumed that the validation is successful.

8. User clicks on “Standard form”
9. User makes the desired changes to the reference EVN.
The changes made depends on the selected application type and are described in the update of single vehicle of the corresponding application type.
For instance, if the selected application type is change of Owner, the changes that can be made are described in the section “Change of Owner of a single vehicle”.

Or if the selected application type is change of organisation data, the changes that can be made are described in the section “Change of organisation data of a single vehicle”.

10. User clicks on “Submit to RE”
11. EVR warns the user that any change made to the reference EVN, will be applied to the additional EVNs contained in the uploaded Excel file
VERY IMPORTANT: PLEASE READ the section “Logic of update of the registration of several vehicles in one single application” on how EVR applies the changes to the additional EVNs in the application!
12. EVR marks the changes made to all EVNs
13. Application’s status is set “Submitted”.

14. The Submitter of the application and the selected Registration are email-notified.

15. The application is displayed as follow

The screenshot displays the 'Application Details' section of the EVR interface. It includes tabs for 'Vehicle Characteristics', 'Standard Form', and a 'Print' button. Below these, there are three main fields: 'Vehicle details Preview' showing the EVN '997999112086', 'Application Type' set to 'VehicleModification, UpdateRegistration', and 'Current Application State' set to 'Submitted'.

2.3.4.2. Logic of update of the registration of several vehicles in one single application

EVR Parameters (sections)	Update behavior
1. Vehicle Identification (all parameters under this section)	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
4. Additional Conditions	- Only changes made to the additional conditions of reference EVN are copied to other EVNs in the application - Previous selections are retained for untouched/unchanged additional conditions
6.a Rolling Stock Subsystem. References to EC Declarations of verification	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
6.3 EC Declaration of verification issuing body (the applicant)	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.

6.b On-board CCS subsystem. References to EC Declarations of verification	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
6.3 EC Declaration of verification issuing body (the applicant)	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
7. Owner	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
8. Keeper	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
9. Entity in Charge of Maintenance	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
11. Authorisations for placing on the market (<u>Home Authorisation</u>)	Changes made to any parameter of this section of the reference EVN are applied to the additional EVNs in the application.
11.9.1 Coded conditions for use and restrictions	- Changes made to any coded restrictions of reference EVN are applied to the corresponding coded restriction (if they exist) of the additional EVNs in the application. - Newly added coded restrictions to the reference EVN are also added to additional EVNs in the application. - Deleted coded restrictions from the reference EVN are also deleted (if they exist) from the additional EVNs in the application.
11.9.1 Other coded conditions for use and restrictions	<u>PLEASE READ CAREFULLY:</u> Any modification(change, addition, or deletion of the other coded restrictions of the reference EVN, will <u>overwrite</u> the other-coded conditions of the additional EVNs in the application. <u>This means:</u> All other-coded conditions of the additional EVNs will be replaced by the other conditions of the reference EVN!

11.9.2 Non-coded conditions for use and restrictions	<u>PLEASE READ CAREFULLY:</u> - Any modification(change, addition, or deletion of non-coded restrictions of the reference EVN, will overwrite the non-coded conditions of the additional EVNs in the application. This means: All non-coded conditions of the additional EVNs will be replaced by the non-coded conditions of the reference EVN!
11. Additional Authorisations for placing on the market (<u>Foreign authorisation</u>)	<u>PLEASE READ CAREFULLY:</u> - Updating of additional (foreign) authorisation is applied <u>only to the reference EVN</u> - Other EVNs existing foreign authorisations (if any) are preserved during update procedure
11. Additional Authorisations for placing on the market (<u>Foreign authorisation</u>)	<u>PLEASE READ CAREFULLY:</u> Any additional (foreign) Authorisation added to the reference EVN will be also added to all other EVNs in the application
11. Additional Authorisations for placing on the market (<u>Foreign authorisation</u>)	<u>PLEASE READ CAREFULLY:</u> - Deletion of additional (foreign) authorisation is <u>applied only to the reference EVN</u> - Other EVNs existing foreign authorisations (if any) are preserved during update procedure

2.3.5. Bulk (mass) change of vehicle registration status in one single application

This functionality allows a Keeper to apply for the change of vehicle registration status of several vehicles in one single application.

This functionality is enabled for the following application types:

- Suspension
- Withdrawal
- Reactivation

2.3.5.1. Bulk (mass) suspension of vehicle registrations of several vehicles in one single application

Pre-requisite:

All vehicles must have valid registration and all vehicles must have the same keeper.

The process :

The process of creating an application for the suspension of vehicle registrations of several vehicles in one single application is as follows:

2. User collects the EVNs (vehicles to be updated) in an Excel file
 - A. All vehicles must have the same Keeper
 - B. All vehicles must have valid registration
3. EVNs shall be stored in rows (.i.e. one EVN in one row)
4. User logs in to EVR
5. User selects the application type “Suspension”
6. User uploads the Excel file that contains the EVNs to be updated

Application Details

Vehicle Characteristics Standard Form

Application Type: Suspension

Current Application State: Draft

Uploaded by: AT_Keeper

Please type or paste an EVN and then press the Validate EVN(s) button. For more than one EVN, please follow the mass-update instructions next to the button below

Validate EVN(s)

Application Documents

Choose Files No file chosen

Excel file for mass-update or mass-registration of EVNs in one single application

Choose File No file chosen

7. User selects one EVN from the list of the EVNs. This EVN is called reference EVN
8. User adds the reference EVN to the EVN textbox and clicks on “Validate EVNs”

Application Details

Vehicle Characteristics Standard Form

Application Type: Suspension

Current Application State: Draft

Uploaded by: AT_Keeper

Please type or paste an EVN and then press the Validate EVN(s) button. For more than one EVN, please follow the mass-update instructions next to the button below

028159020008

Validate EVN(s)

EVR will validate that all EVNs have the same Keeper and have valid registrations.

If this case, the EVN will be highlighted in Green.

If there are issues, EVR will generate an Excel file with details of the issues.

For the rest of the steps, it is assumed that the validation is successful.

9. User clicks on “Standard form”
10. User selects the registration status (suspension) code, date and when relevant enters the reason of the suspension to the reference EVN.

Application Details

Vehicle Characteristics Standard Form [Print](#)

Application Type: Suspension Current Application State: Draft Uploaded by: AT_Keeper

10 Application for Registration Status

10.1 Registration Status: 12 - Suspended The vehicle registration is suspended at the...

10.2 Registration Status Date: 2024/08/07

10.3 Registration Status Reason: explanation

11. User clicks on “Submit to RE”
12. EVR warns the user that any change made to the reference EVN, will be applied to the additional EVNs contained in the uploaded Excel file.
13. EVR marks the changes made to all EVNs.
14. Application’s status is set “Submitted”.
15. EVR sends the following:
 - A. Acknowledgment email to the Submitter of the application.
 - B. Email notification to the selected Registration are email-notified.

2.3.5.2. Bulk (mass) withdrawal of vehicle registrations of several vehicles in one single application

The process of creating an application for the withdrawal of vehicle registrations of several vehicles in one single application is as follows:

1. User collects the EVNs (vehicles to be updated) in an Excel file
 - A. All vehicles must have the same Keeper
 - B. All vehicles must have either have valid or suspended status
2. EVNs shall be stored in rows (.i.e. one EVN in one row)
3. User logs in to EVR
4. User selects one of the supported application type
5. User uploads the Excel file that contains the EVNs to be updated

Application Details

Vehicle Characteristics Standard Form

Application Type: Withdrawal Current Application State: Draft Uploaded by: AT_Keeper

Please type or paste an EVN and then press the Validate EVN(s) button. For more than one EVN, please follow the mass-update instructions next to the button below

Validate EVN(s)

Application Documents

Choose Files No file chosen

Excel file for mass-update or mass-registration of EVNs in one single application

Choose File No file chosen

6. User selects one EVN from the list of the EVNs. This EVN is called reference EVN
7. User adds the reference EVN to the EVN textbox and clicks on “Validate EVNs”

EVR will validate that all EVNs have the same Keeper and their status is either valid or suspended .
If this case, the EVN will be highlighted in Green.

If there are issues, EVR will generate an Excel file with details of the issues.

For the rest of the steps, it is assumed that the validation is successful.

8. User clicks on “Standard form”
9. User selects the registration status (withdrawal code), date and when relevant enters the reason of the withdrawal to the reference EVN.
10. User clicks on “Submit to RE”
11. EVR warns the user that any change made to the reference EVN, will be applied to the additional EVNs contained in the uploaded Excel file
12. EVR marks the changes made to all EVNs
13. Application’s status is set “Submitted”.
14. EVR sends the following:
 - A. Acknowledgment email to the Submitter of the application.
 - B. Email notification to the selected Registration are email-notified.

2.3.5.3. Bulk (mass) reactivation of vehicle registrations of several vehicles in one single application

The process of creating an application for the re-activation of vehicle registrations of several vehicles in one single application is as follows:

1. User collects the EVNs (vehicles to be updated) in an Excel file
 - A. All vehicles must have the same Keeper
 - B. All vehicles must have the same registration regime
2. EVNs shall be stored in rows (.i.e. one EVN in one row)
3. User logs in to EVR
4. User selects one of the supported application type
5. User uploads the Excel file that contains the EVNs to be updated

6. User selects one EVN from the list of the EVNs. This EVN is called reference EVN
7. User adds the reference EVN to the EVN textbox and clicks on “Validate EVNs”

Application Details

Vehicle Characteristics Standard Form

Application Type: VehicleReactivation

Current Application State: Draft

Uploaded by: Be_Keeper

Please type or paste an EVN and then press the Validate EVN(s) button. For more than one EVN, please follow the mass-update instructions next to the button below

928800621114

Validate EVN(s)

EVR will validate that all EVNs have the same Keeper and their status are either suspended or withdrawn.

If this case, the EVN will be highlighted in Green.

If there are issues, EVR will generate an Excel file with details of the issues.

For the rest of the steps, it is assumed that the validation is successful.

8. User clicks on “Standard form”

9. User selects the registration status (withdrawal code), date and when relevant enters the reason of the reactivation to the reference EVN.

Application Details

Vehicle Characteristics Standard Form Print

Application Type: VehicleReactivation

Current Application State: Draft

Uploaded by: Be_Keeper

10 Application for Registration Status

10.1 Registration Status: 00 - Valid
The vehicle has a valid registration.

10.2 Registration Status Date: 2024/08/19

10.3 Registration Status Reason: reason to be added here

10. User clicks on “Submit to RE”

11. EVR warns the user that any change made to the reference EVN, will be applied to the additional EVNs contained in the uploaded Excel file

12. EVR marks the changes made to all EVNs

13. Application’s status is set “Submitted”.

14. EVR sends the following:

A. Acknowledgment email to the Submitter of the application.

B. Email notification to the selected Registration are email-notified.

2.3.6. Use of the Wizard to generate Vehicle Number Stub

The Wizard functionality can be used when there is a need to generate a Vehicle Number in stubs in vehicle registration applications. It allows users to specify details and characteristics of the Vehicle(s) that will determine the EVN number(s) of the Application. Upon successfully using the Wizard, the user’s application will obtain a “Stub Number”. In order to use the Wizard, the user can follow the next steps:

Step 1: Click on the **Create Application** button in the Applications page. Then select either “New registration” application type and click on **Save ✓**.

Step 2: Within the new Application Details page, under the “Vehicle Characteristics” tab, specify the Number of Vehicles by completing the “#No of Vehicles” text field, and click on the **Use the Wizard ↩** button next to it.

Step 3: Specify the “Category of Rolling Stock” by selecting the appropriate option from the menu below. Then navigate using **X Cancel** or **Next →**.

European Vehicle Number I - I - 8 - 1 - T - G - G - G - S - S - S - X

Use the EVN Builder Wizard

Category of Rolling Stock

- ☒ Wagons
- ☐ Hauled passenger vehicles
- ☐ Tractive rolling stock
- ☐ Train set in fixed or pre-defined
- ☐ Special vehicles

Figure 165: Wizard: Category of Rolling Stock

a. For Wagons:

Step 4a: Specify the Indication of Interoperability of the Freight Wagon(s) fields, by selecting the appropriate values using the drop-down menus of the fields presented in Figure 166 below. These options will determine the 1st and 2nd digits of the Stub Number. Then navigate using **X Cancel**, **← Previous** or **Next →**. The **Letter Marking →** option is available to the User on the Navigation menu at this step.

European Vehicle Number I - I - 8 - 1 - T - G - G - G - S - S - S - X

Use the EVN Builder Wizard

Indication of Interoperability of the Freight Wagon(s)

		0	1	2	3	4	5	6	7	8	9
	Track Gauge	fixed or variable	fixed	variable	fixed	variable	fixed	variable	fixed	variable	fixed or variable
Wagons conform to TSI WAG ^(*) including section 7.1.2 and all conditions set out in Appendix C	0 with axles	Not to be used	wagons		not to be used ^(*)						PPV/PPW wagons (variable gauge)
	1 with bogies		01		03		09				
	2 with axles		wagons				PPV/PPW wagons (fixed gauge)				
	3 with bogies		21				29				
Other wagons	4 with axles ^(b)	maintenance related wagons			Other wagons						Wagons with special numbering for technical characteristics not placed in service inside EU
	8 with bogies ^(b)		40		41		49				
		0	1	2	3	4	5	6	7	8	9

^(*) Commission Regulation (TSI WAG as adopted after the revision).
^(b) Fixed or variable gauge.
^(c) Except for wagons in category I (temperature-controlled wagons), not to be used for new vehicles authorised placed in service.

Figure 166: Wizard: Indication of Interoperability of the Freight Wagon(s)

Step 5a: Specify the Category Letter of the Wagon(s) by selecting the appropriate option from the menu shown in Figure 167 below. This option will determine the 5th digit of the Stub Number. Then navigate using **X Cancel**, **← Previous** or **Next →**.

European Vehicle Number

8 - 2 - 8 - 1 - T - G - G - G - S - S - S - X

Use the EVN Builder Wizard

Category Letter of the Wagon(s)

- ☒ 5 - E. Ordinary open high-sided wagons
- ☐ 6 - F. Special open high-sided wagons
- ☐ 1 - G. Ordinary covered wagons
- ☐ 2 - H. Special covered wagons
- ☐ 8 - I. Temperature-controlled wagons
- ☐ 3 - K,O,R. Ordinary flat wagons; Composite open high-sided-flat wagons
- ☐ 4 - L,S. Special flat wagons
- ☐ 0 - T. Wagons with opening roof
- ☐ 9 - U. Special wagons other than F, H, L, S and Z; Tank wagons for traffic in powder form; Service vans and wagons
- ☐ 7 - Z. Tank wagons

Figure 167: Wizard: Category Letter of the Wagon(s)

Step 6a: Specify the technical Characteristics of the Wagon(s) by clicking on the appropriate options in the provided Table shown in Figure 168 below. These options will determine the 6th, 7th and 8th digits of the Stub Number. Then complete building the EVN Stub Number by clicking on **Finish ✓** or navigate using **Cancel** or **Previous**.

European Vehicle Number

8 - 2 - 8 - 1 - 2 - 3 - 2 - 2 - S - S - S - X

Use the EVN Builder Wizard

Technical Characteristics of the Wagon(s)

	0	1	2	3	4	5	6	7	8	9
00	°	s		bs (1)			adgs	as	ikmss	rrs
01		s		bs (1)			adgs	as		
02		is	kko	bs (1)			adgs	as		
03		s		blls (1)			adgs	as		
04		es					adgs	as		
05							adgs			
06		is								cmmrrs
07		ins		ios						
08				inos						cmmrrs (1)
09				ikkos						ccrrs (1)
10				bs (1)	hkkqss	am	ams			ccrrs
11			b	bs				abs		ccrrs (1)
12		ils		bqs				abs (1)		ccerrr
13										
14		ims		bks (1)				ais		cceerrr (1)
15				bks				ais		ccrrss
16								ails		
17				bkkss	bhkkss			ains (1)		eeirrs
18				bbs						eirrs
19				bbllns						iqqrrs (1)
20			kms	bbks						irrs
21		cs	kms					acgs		irrs (1)
22		cqs	kms	bbkks	bbkkss			acgs		irrs (1)

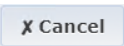
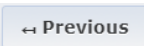
23			kms	bbkks (1)		acgs		imrrs (1)
24			kms			acgs		imrrs
25			kms			acgs		immrrs (1)
26			kms			acgs	iimrrs (1)	imrrs (1)
27			kms		acgms	acgs		irrs (1)
28						acgs		
29							fiirrs (1)	fiirrs (1)
30			bc	bcs		abkks		ilrrs
31				bcs			iillrrs (1)	illmrrs
32				bcs (1)				illmrrs (1)
33								illrrs (1)
34								mmrrs
35				bchs (1)				mrrs (1)
36								illmrrss
37								
38								
39				bcks	bckss		abbiins	
40		fs				ags	abbiins (1)	iirrs (1)
41							abbiinss	iirrs (1)
42							abbiins (1)	iirrs (1)
43			ikms	bckk	bceks		abbiins (1)	iirrs (1)
44				bi			abiins (1)	
45	km			bis (1)	bccqs (1)		abiins (1)	abiis (1)
46	km			bis (1)				abiis (1)
47	km	cfhs		bis (1)			abiills (1)	abiis (1)
48	km	fhs					abiills (1)	abiis (1)
49	km			bis				
50			ks	bis	bils	biss	abils	abilss
51			ks	bis	bils	bbinss	abils	abiss
52				bis	bils		abis	abilss
53				bis	bils		abis (1)	accekmm
54	k	ks		bis	bils	bilss		
55	k			bis	bils	billss	abis (1)	
56	k	ks		bis	bils (1)	bbillss	abills (1)	
57				bis		bbillns (1)		
58			kms	bis		bbillns (1)		
59				bis		bbillns (1)		
60	ek	eks		bis	bils	bbikkills (1)		
61	ekm	ehs (1)		bis		bbillnss		ccrs
62				bins (1)		bbillns (1)	abis (1)	ccrs (1)
63	eekm			bis (1)		bikkks (1)	abis (1)	
64				bis (1)		bbillns (1)	abils (1)	
65	gk			bins (1)		bbikkss	abils (1)	
66				bins (1)				
67				bills (1)		bikkills (1)	abbis (1)	abiqss
68				bbis (1)		bbins (1)	abbiss	
69				bbis (1)		bbins (1)	abbins	
70				bils	bbins (1)		abbins (1)	abbinss
71			ikkks		bikkills (1)	bbills (1)	abbins (1)	abbinqss
72	ekk		bhikkks		bikkills	billns (1)	abbins (1)	aimmrs
73					bikkills	billns (1)	abbiks (1)	
74				bills	bikkills	billns (1)		
75		ekks		bills	bikkills	bbills (1)	abbiks	
76				bills	bikkills	bbills (1)		aikks
77	kkmq	kkks		bills	bbikkks	billns	abbills (1)	
78					bikkks	bins		
79				biqs	bikkills	biqss		ackkss
80		cks			bfs	biqss	abbillns (1)	abbillss
81					bfikkks (1)			
82		ckms	bbikkills (1)	bfhs (1)	binss		abins (1)	
83					bikkks (1)		abins (1)	
84					bfikkks			
85				bbikkks (1)	bfikkills		aabikkks	
86				bbikkks (1)			aabbcccks	
87	hkk	hkks					abikkks (1)	
88				bcfhs (1)			abikkks	
89							abiikkks (1)	
90					bfkks		abbikkills (1)	abbillnss
91		fkks				bfinss		abbillnss
92						bfinss (1)		abbillnss (1)

93		bfills		abfins (1)		abbillns (1)
94		bfills (1)				
95				abfis (1)		
96		bfis		afis		
97				abfis		
98		bfis (1)		abfills		
99				abfis		abbillns

(1) Suitable for running empty at up to 120 km/h.
(2) Wagon with four separate axles.

Figure 168: Wizard: Technical Characteristics of the Wagon(s)

b. For Hauled passenger Vehicles:

Step 4b: Specify the Indication of Interoperability of the Passenger Carrier(s) by clicking on the appropriate option from the table provided, shown in Figure 169 below. These options will determine the 1st and 2nd digits of the Stub Number. Then navigate using ,  or .

European Vehicle Number S · B · 0 · 1 · T · T · G · G · S · S · X

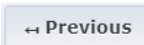
Use the EVN Builder Wizard

Indication of Interoperability of the Passenger Carrier(s)

	Domestic Traffic	TEN (a) and/or RIC/COTIF (b) and/or PPV/PPW	Domestic traffic or international traffic by special agreement	TEN (a) and/or RIC/COTIF (b)	PPV/PPW					
	0	1	2	3	4	5	6	7	8	9
5	Vehicles for domestic traffic	Fixed-gauge non air conditioned vehicles (including car-carrying wagons)	Gauge adjustable (1435/1520) non air-conditioned vehicles	Not to be used	Gauge adjustable (1435/1668) non air-conditioned vehicles	Historical vehicles	Not to be used (c)	Fixed-gauge vehicles	Gauge adjustable (1435/1520) vehicles with change of bogies	Gauge-adjustable (1435/1520) vehicles with gauge-adjustable axes
6	Service vehicles	Fixed-gauge air-conditioned vehicles	Gauge-adjustable (1435/1520) air-conditioned vehicles	Service vehicles	Gauge-adjustable (1435/1668) air-conditioned vehicles	Car-carrying wagons	Not to be used (c)	Fixed-gauge vehicles	Gauge adjustable (1435/1520) vehicles with change of bogies	Gauge-adjustable (1435/1520) vehicles with gauge-adjustable axes
7	Air-conditioned and pressure-tight vehicles	Not to be used	Not to be used	Pressure-tight fixed-gauge air-conditioned vehicles	Not to be used	Other vehicles	Not to be used	Not to be used	Not to be used	Not to be used

(a) Compliance at least with future TSI on hauled passenger vehicles
(b) Compliance with RIC or COTIF according to the regulation in force
(c) Excepted for coaches with fixed gauge (56) and adjustable gauge (66) already in service, not to be used for new vehicles

Figure 169: Wizard: Indication of Interoperability of the Passenger Carrier(s)

Step 5b: Specify the Technical Characteristics of the Passenger Carrier(s) by selecting the appropriate options in the table provided shown in Figure 170 below. This option will determine the 5th and 6th digits of the Stub Number. Then complete building the EVN Stub Number by clicking on  or navigate using  or .

European Vehicle Number G · G · 0 · 1 · T · T · G · G · S · S · X

Use the EVN Builder Wizard

Technical Characteristics of the Passenger Carrier(s)

	0	1	2	3	4	5	6	7	8	9
Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved
Vehicles with 1st class seats	10 side-corridor compartments or equivalent open-saloon space with centre aisle	>= 11 side-corridor compartments or equivalent open-saloon space with centre aisle	Reserved	Reserved	Two or three axes	Reserved	Double-deck coaches	>= 7 side-corridor compartments or equivalent open-saloon space with centre aisle	8 side-corridor compartments or equivalent open-saloon space with centre aisle	9 side-corridor compartments or equivalent open-saloon space with centre aisle
Vehicles with 2nd class seats	10 side-corridor compartments or equivalent open-saloon space with centre aisle	11 side-corridor compartments or equivalent open-saloon space with centre aisle	>= 12 side-corridor compartments or equivalent open-saloon space with centre aisle	Three axes	Two axes	Only for OSD double-deck coaches	Double-deck coaches	Reserved	>= 8 side-corridor compartments or equivalent open-saloon space with centre aisle	9 side-corridor compartments or equivalent open-saloon space with centre aisle
Vehicles with 1st or 1st/2nd class seats	10 side-corridor compartments or equivalent open-saloon space with centre aisle	11 side-corridor compartments or equivalent open-saloon space with centre aisle	>= 12 side-corridor compartments or equivalent open-saloon space with centre aisle	Reserved	Two or three axes	Reserved	Double-deck coaches	Reserved	>= 8 side-corridor compartments or equivalent open-saloon space with centre aisle	9 side-corridor compartments or equivalent open-saloon space with centre aisle
1st or 1st/2nd class couchette cars	10 1st/2nd class compartments	Reserved	Reserved	Reserved	<= 9 1st/2nd class compartments	Reserved	Reserved	Reserved	Reserved	<= 9 1st class compartments
2nd class couchette cars	10 compartments	11 compartments	>= 12 compartments	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	<= 9 compartments
Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved
Sleeping cars	10 compartments	11 compartments	12 compartments	< 10 2nd class compartments	< 10 1st class compartments	> 12 compartments	< 10 compartments	Reserved	Reserved	Reserved
Vehicles of special design and vans	Driving trailer with seats, all class, with or without luggage compartment, with drinking cabs for reversible working	Vehicles with 1st/2nd class seats with luggage or mail compartment	Vehicles with 2nd class seats with luggage or mail compartment	Reserved	Vehicles with seats, all classes with specially-fitted areas, e.g. children's play area	Coaches with seats and couchette cars, all classes, with bar or buffet area	Double-deck driving coach with seats, all classes, with or without luggage compartment, with driving cabs for reversible working	Dining cars or coaches with bar or buffet area, with luggage compartment	Dining cars	Other special coaches (conference, disco bar, cinema, video, ambulance coaches)
	Mail vans	Luggage vans with mail compartment	Luggage vans	Luggage vans and two or three-axis 2nd class vehicles with scars, with luggage or mail compartment	Side-corridor luggage vans, with or without compartment under custom seals	Two or three-axis luggage vans with mail compartment	Reserved	Two or three-axis car-carrying wagons	Car-carrying wagons	Service vehicles

Note: Fractions of a compartment are not considered. The equivalent accommodation in open saloon cars with centre aisle is obtained by dividing the number of available seats by 6, 8 or 10 depending on the construction of the vehicle.

Figure 170: Wizard: Technical Characteristics of Passenger Carrier(s)

Step 6b: Specify the Special Characteristics of the Passenger Carrier(s) by clicking on the appropriate options in the table provided shown in Figure 171 below. These options will determine the 7th and 8th digits of the Stub Number. Then complete building the EVN Stub Number by clicking on **Finish** or navigate using

X Cancel

or

← Previous

European Vehicle Number

6 - 5 - 8 - 1 - 3 - 6 - 4 - 6 - 8 - 8 - X

Use the EVN Builder Wizard

Technical Characteristics of the Passenger Carrier(s)

	0	1	2	3	4	5	6	7	8	9
Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved
Vehicles with 1st class seats	10 side-corridor compartments or equivalent open-saloon space with centre aisle	>= 11 side-corridor compartments or equivalent open-saloon space with centre aisle	Reserved	Reserved	Two or three axes	Reserved	Double-deck coaches	>= 7 side-corridor compartments or equivalent open-saloon space with centre aisle	8 side-corridor compartments or equivalent open-saloon space with centre aisle	9 side-corridor compartments or equivalent open-saloon space with centre aisle
Vehicles with 2nd class seats	10 side-corridor compartments or equivalent open-saloon space with centre aisle	11 side-corridor compartments or equivalent open-saloon space with centre aisle	>= 12 side-corridor compartments or equivalent open-saloon space with centre aisle	Three axes	Two axes	Only for OSID double-deck coaches	Double-deck coaches	Reserved	>= 8 side-corridor compartments or equivalent open-saloon space with centre aisle	9 side-corridor compartments or equivalent open-saloon space with centre aisle
Vehicles with 1st or 1st/2nd class seats	10 side-corridor compartments or equivalent open-saloon space with centre aisle	11 side-corridor compartments or equivalent open-saloon space with centre aisle	>= 12 side-corridor compartments or equivalent open-saloon space with centre aisle	Reserved	Two or three axes	Reserved	Double-deck coaches	Reserved	>= 8 side-corridor compartments or equivalent open-saloon space with centre aisle	9 side-corridor compartments or equivalent open-saloon space with centre aisle
1st or 1st/2nd class couchette cars	10 1st/2nd class compartments	Reserved	Reserved	Reserved	<= 9 1st/2nd class compartments	Reserved	Reserved	Reserved	Reserved	<= 9 1st class compartments
2nd class couchette cars	10 compartments	11 compartments	>= 12 compartments	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	<= 9 compartments
Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved	Reserved
Sleeping cars	10 compartments	11 compartments	12 compartments	< 10 2nd class compartments	< 10 1st class compartments	> 12 compartments	< 10 compartments	Reserved	Reserved	Reserved
Vehicles of special design and vans	Driving trailer with seats, all class, with or without luggage compartment with drinking cab for reversible working	Vehicles with 1st/2nd class seats with luggage or mail compartment	Vehicles with 2nd class seats with luggage or mail compartments	Reserved	Vehicles with seats, all classes with specially-fitted areas, e.g. children's play area	Coaches with seats and couchette cars, all classes, with bar or buffet area	Double-deck driving coach with seats, all classes, with or without luggage compartment, with driving cab for reversible working	Dining cars or coaches with bar or buffet area, with luggage compartment	Dining cars	Other special coaches (conference, disco bar, cinema, video, ambulance coaches)
	Mail vans	Luggage vans with mail compartment	Luggage vans	Luggage vans and two or three-axle 2nd class vehicles with seats, with luggage or mail compartment	Side-corridor luggage vans, with or without compartment under custom seats	Two or three-axle luggage vans with mail compartment	Reserved	Two or three-axle car-carrying wagons	Car-carrying wagons	Service vehicles

Note: Fractions of a compartment are not considered. The equivalent accommodation in open saloon cars with centre aisle is obtained by dividing the number of available seats by 6,8 or 10 depending on the construction of the vehicle.

Figure 171: Wizard: Special Characteristics of Passenger Carrier(s)

c. For Tractive rolling stock:

Step 4c: Specify the Indication of Interoperability of the Traction Unit(s) by clicking on the appropriate option from the table provided, shown in Figure 172 below. This option will determine the 1st and 2nd digits of the Stub Number. Then navigate using **X Cancel**, **← Previous** or **Next →**.

Use the EVN Builder Wizard

Indication of Interoperability of the Traction Unit(s)

0	Miscellaneous
1	Electric locomotive
2	Diesel locomotive
3	Electric multiple-unit set (high speed) [power car or trailer]
4	Electric multiple-unit set (except high speed) [power car or trailer]
5	Diesel multiple-unit set [power car or trailer]
6	Specialised trailer
7	Electric shunting engine
8	Diesel shunting engine
9	Special vehicle

Figure 172: Wizard: Indication of Interoperability of the Traction Unit(s)

Step 5c: Specify the Sequence Format for Traction Unit(s) by completing the text field as shown in Figure 174 below. This step will determine the 5th, 6th, 7th and 8th digits of the Stub Number. Then complete building the EVN Stub Number by clicking on **Finish ✓** or navigate using **X Cancel** or **↔ Previous**.

European Vehicle Number

9 - 5 - 8 - 1 - 4 - 4 - 4 - 4 - S - S - S - X

Use the EVN Builder Wizard

Sequence Format for Traction Unit(s)

Specify the format for the sequence (using collated S where the sequence will be):

Figure 173: Wizard: Sequence Format for Traction Unit(s)

d. For Train set in fixed or pre-defined:

Step 4d: Specify the Type of the Trainset(s) by clicking on the appropriate option from the table provided, shown in Figure 175 below. This option will determine the 1st and 2nd digits of the Stub Number. Then navigate using **X Cancel**, **↔ Previous** or **Next →**.

Use the EVN Builder Wizard

Type of the Trainset(s)

0	Miscellaneous
1	Electric locomotive
2	Diesel locomotive
3	Electric multiple-unit set (high speed) [power car or trailer]
4	Electric multiple-unit set (except high speed) [power car or trailer]
5	Diesel multiple-unit set [power car or trailer]
6	Specialised trailer
7	Electric shunting engine
8	Diesel shunting engine
9	Special vehicle

Figure 174: Wizard: Type of the Trainset(s)

Step 5d: Specify the Sequence Format for Trainset(s) by completing the text field as shown in Figure 176 below. This step will determine the 5th, 6th, 7th and 8th digits of the Stub Number. Then complete building the EVN Stub Number by clicking on **Finish ✓** or navigate using **X Cancel** or **↔ Previous**.

European Vehicle Number

9 - 3 - 8 - 1 - S - S - S - S - S - S - X

Use the EVN Builder Wizard

Sequence Format for Trainset(s)

Specify the format for the sequence (using collated S where the sequence will be):

Figure 175: Wizard: Sequence Format for Trainset(s)

e. For Special Vehicles:

Step 4e: Specify the Authorized Speed of the Infrastructure and Maintenance Vehicles(s) by clicking on the appropriate option from the table provided, shown in Figure 176 below. This option will determine the 6th digit of the Stub Number. Then navigate using **X Cancel**, **← Previous** or **Next →**.

European Vehicle Number

9 - 9 - 8 - 1 - 9 - T - G - G - S - S - S - X

Use the EVN Builder Wizard

Authorised Speed of the Infrastructure and Maintenance Vehicle(s)

Classification			Self-propelled travelling speed		
			≥ 100 km/h	< 100 km/h	0 km/h
Can be put into a train	V = 100 km/h	Self-propelled	1	2	
		Non self-propelled			3
	V < 100 km/h and/or restrictions ^(a)	Self-propelled		4	
		Non self-propelled			5
Cannot be put into a train		Self-propelled		6	
		Non self-propelled			7
Self-propelled rail/road vehicle than can be put into a train ^(b)				8	
Self-propelled rail/road vehicle than cannot be put into a train ^(b)				9	
Non self-propelled rail/road vehicle ^(b)					0

^(a) By restriction is meant a special position in a train (e.g. at TDe rear), an obligatory protection wagon, etc.
^(b) Special conditions concerning inclusion in a train must be complied with.

Figure 176: Wizard: Authorized Speed of the Infrastructure and Maintenance Vehicles(s)

Step 5e: Specify the Technical Characteristics of Infrastructure and Maintenance Vehicle(s) by clicking on the appropriate options in the table provided shown in Figure 177 below. These options will determine the 7th and 8th digits of the Stub Number. Then complete building the EVN Stub Number by clicking on **Finish ✓** or navigate using **X Cancel** or **← Previous**.

European Vehicle Number

9 - 9 - 0 - 1 - 9 - 8 - 6 - 8 - 8 - 8 - X

Use the EVN Builder Wizard

Technical Characteristics of Infrastructure and Maintenance Vehicle(s)

	0	1	2	3	4	5	6	7	8	9
Rail/Road	0	Other	Category 1 rail/road machine	Category 2 rail/road machine	Category 3 rail/road machine	Category 4 rail/road machine	Category 5 rail/road machine	Category 6 rail/road machine	Category 7 rail/road machine	Category 8 rail/road machine
Infrastructure and superstructure	1	Other or general	Track laying and renewal train	Switches and crossing laying equipment	Track rehabilitation train	Ballast cleaning machine	Earthworks machine			Rail-mounted crane(excl. rerailling)
Track	2	Other	High capacity plain track tamping machine	Other plain track tamping machines	Tamping machine with stabilisation	Tamping machine for switches and crossings	Ballast plough	Stabilisation machine	Grinding and welding machine	Multi-purpose machine
Overhead line	3	Other	Multi-purpose machine	Rolling and unrolling machine	Mast installation machine	Drum carrier machine	Overhead line tensioning machine	Machine with elevating work platform and machine with scaffold	Cleaning train	Greasing train
Structures	4	Other	Deck laying machine	Bridge inspection platform	Tunnel inspection platform	Gas purification machine	Ventilation machine	Machine with elevating work platform or with scaffold	Tunnel lighting machine	Overhead line inspection car
Loading, unloading and various transport	5	Other	Rail loading/unloading and transport machine	Loading/unloading and transport machine for ballast, gravel, etc.			Sleeper loading/unloading and transport machine			Loading/unloading and transport machine for other materials
Measuring	6	Other	Earthworks recording car	Track recording car	Overhead line recording car	Gauge recording car	Signaling recording car	Telecommunication recording car		
Emergency	7	Other	Emergency crane	Emergency haulage car	Emergency tunnel train	Emergency car	Fire car	Sanitary vehicle	Equipment car	
Traction, transport, energy, etc.	8	Other	Tractive units	Transport car (excl. 59)	Power car		Track car/power car		Concreting train	
Environment	9	Other	Self-propelled snow plough	Hauled snow plough	Snow broom	De-icing machine	Weed-killing machine	Rail cleaning machine		

Figure 177: Wizard: Technical Characteristics of Infrastructure and Maintenance Vehicle(s)

2.3.7. Addition and deletion of coded and non-coded conditions for use and other restriction in vehicle application

Whenever relevant, please follow the steps below to add, remove or update coded and non-coded conditions for use and other restriction in vehicle application.

11.9 Conditions for use of the vehicle and other restrictions

11.9.1 Coded conditions for use and restrictions

11.9.1 Other coded conditions for use and restrictions

11.9.2 Non-coded conditions for use and restrictions

Figure 178: Parameter 11.9 Conditions for use of the vehicle and other restrictions

2.3.7.1. Add Coded Conditions for use and restrictions

To add Coded conditions for use and restrictions, please click on 

This will open the following op-up window from where you will be able to select Coded Conditions for use and restrictions.

11.9.1 Coded conditions for use and restrictions

Technical restriction related to construction

Selected Code	Description	Value
☐ 1.1	Minimum curve radius in meters	
☐ 1.2	Track circuit restrictions	
☐ 1.3	Speed restrictions (on the given network) in km/h	
☐ 1.4	Use in multiple operation (maximum number of trainsets authorised to be coupled together to operate as a single train)	

Geographical restriction

Selected Code	Description	Value
☐ 2.1	Kinematic gauge (coding WAG TSI)	
☐ 2.2	Wheelset gauge	
☐ 2.3	No CCS on board	

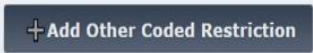
Figure 179: Coded conditions for use and restrictions

Once you are done with the selection, click on  to save your selection.

2.3.7.2. Add other coded conditions for use and restrictions

To add other Coded conditions for use and restrictions, please click on .

This feature enables users to manually add other Coded Conditions for use and restrictions not listed on the screen above (Figure 179: Coded conditions for use and restrictions) or to introduce more than once the same coded condition for use and restrictions if needed.

By clicking on , EVR will add a new text field where you can manually add further coded condition for use and restrictions.

11.9.1 Other coded conditions for use and restrictions

#	Description	Delete
1		
2		

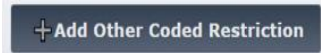
X Cancel

+ Add Other Coded Restriction

Apply ✓

Figure 180: Other coded conditions for use and restrictions

You can add any number of other Coded Conditions for use and restrictions by clicking on



You can delete any added Coded Conditions for use and restrictions by clicking on



2.3.7.3. Add non-coded condition for use and restrictions



To add non-coded condition for use and restrictions, please click on ().

EVR will display the following pop-up window (Figure 179: Coded conditions for use and restrictions).

11.9.2 Non-coded conditions for use and restrictions

#

Description

① Click on the Add button on bottom of the page to create a new Restriction

X Cancel

+ Add Non-Coded Restriction

Apply ✓

Please click on **+ Add Non-Coded Restriction** to add non-coded condition for use and restrictions. EVR will display a text field where you can freely add values.

You can repeat this as many times as needed.

2.3.8. Re-using (cloning) a rejected application

You can re-use the content of a rejected application by cloning it.

Cloning functionality allows to quickly create a new application from a rejected application by copying its values.

To clone a rejected application, please open the rejected application and click the “Clone Application” button as shown below:

Application Details

Vehicle CharacteristicsStandard Form

Application Type

Withdrawal

Current Application State

Rejected

Created by

at_keeper1

EVNs - Type or paste the desired EVNs. Pressing outside the input will cause the EVNs to be validated

118155050008

Comments

Test

X Close↺ Refresh

Clone Application✔Create Another Application↗

Figure 181: Clone Application

This will open a new application with the same characteristics (e.g. application type) and information so that the user edits the necessary information and resubmit it.

2.4. Vehicles

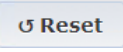
2.4.1. Search Vehicles

The user can open the “Vehicles” menu by clicking on the respective button on the Heading that is available in all the EVR Web pages.

2.4.1.1. Search Criteria

There is a number of Search Criteria that the user can define in order to perform their Vehicle search, as shown in Figure 182 below:

Figure 182: Vehicle Search Criteria

After inserting the desired criteria, the user can perform the search by clicking on the  button, as well as reset the search by clicking on the  button. The user also has the option to open a new search tab by clicking on the  button

2.4.1.2. Search Results

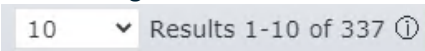
Once the user has clicked on the  button, any corresponding search results will be returned in a table format as show in Figure 183 below:

EVN	Previous EVN	Status	Registering Member State(s)	Authorizing Member States	Manufacturing Year	Vehicle Type ID	EIN	Resulting Area of Use	Registration regime	Details
028155030001		00 - Valid	AT	AT,TEN-CW,TEN-GE	2010		AT0909	Wien	Decision (EU) 2018/1614	
028355020000	74747474444	00 - Valid	IT	IT,TEN-CW,TEN-GE	2010		IT7773333	Some area	Decision (EU) 2018/1614	
118155020001		21 - Withdrawn	AT	AT	1979		AT8837373	Wien	Decision (EU) 2018/1614	
118155020001	218107340190	00 - Valid	AT	AT	1979		AT8837373	Wien	Decision (EU) 2018/1614	
118155050008	218107392472	30 - Withdrawn	AT	AT,TEN-CW,TEN-GE	2010		AT884848	Wienn	Decision (EU) 2018/1614	
218107340190		21 - Withdrawn	AT	AT	1979		272694	Wien	Decision (EU) 2018/1614	

1

Export  10 Results 1-10 of 12  

Figure 183: Vehicle Search Results

At the top, the user can see an indication of successful search and offline countries. At the bottom, the user can navigate the different result pages, and can also use this drop-down menu  to change the number of results that the system is displaying per page.

2.4.1.3. *Export Option*

The user has the option to export the search results by clicking on the  button at the bottom left part of the Vehicle Search page. Then the system presents the following 3 options (XLSX, CSV and Cancel) as shown in Figure 184 below:



EUROPEAN UNION AGENCY FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

Vehicles

Applications

Administration

Maintenance

Account

Logout

Vehicles

Show Stats

New Search Tab

Search

Filter Criteria

EVN	matches		☒	Registering Member State	matches	All Countries	☒	Owner Org. Code *	matches	
Previous EVN	matches			Authorizing Member States	contains			Owner's RBN	matches	
Registration Status	matches			Additional conditions	contains			Keeper's Name	matches	
Registration regime	matches	☒ All ☐ (EU) 2018/1614 ☐ 2007/756/EC		Vehicle Type ID	matches			Keeper's Org. Code *	matches	
Date of the authorisation	<			EIN	matches			Keeper's RBN	matches	
Date of revocation	<			Area of use	matches			VKM	matches	
Date of disposal	<			EC declaration reference	matches			ECM's Name	matches	
Suspension of authorization			☒ All ☐ Yes ☐ No	EC Issuing Body	matches			ECM's Org. Code *	matches	
Authorisation valid until (if specified)	<			EC Issuing Body Org. Code *	matches			ECM's RBN	matches	
Manufacturing Year	matches			Owner's Name	matches					

* Decision (EU) 2018/1614

Results

The following countries were offline: BG, CH, CZ, DE, DK, EE, EL, ES, FI, FR, HR, HU, IE, IT, LT, LU, LV, ME, NL, NO, PL, PT, RO, RS, SE, SI, SK, TR, UK

Search succeeded for the following countries: AT, BA, BE, RU, SY

EVN	Previous EVN	Registration Status	Authorizing Member States	Manufacturing Year	Vehicle Type ID	EIN	Area of use	Registration regime	Details
000000000001		00 - Valid	AT,RIV	2020	22-333-4444-1-333	1234567	Austria	Decision (EU) 2018/1614	
000000000002		00 - Valid	AT,RIC	2000	22-333-4444-1-333	212455	Austria	Decision (EU) 2018/1614	
000000000004		00 - Valid	AT			213577	1	Decision (EU) 2018/1614	
000000000005		00 - Valid	AT	2026		213767	3	Decision (EU) 2018/1614	
000000000006		00 - Valid	AT,RIV	2020	22-333-4444-1-333	213801	Austria	Decision (EU) 2018/1614	
000000000007		00 - Valid	AT,TEN	2020	22-333-4444-1-333	213817	Austria	Decision (EU) 2018/1614	
000000000008		00 - Valid	AT			213831	00AT	Decision (EU) 2018/1614	

1

1

2

3

4

5

6

7

Export

10

Results 1-10 of 69

Reset

Search

Figure 184: Export Search Results



Figure 185: Export Search Results Options

2.4.2. Vehicle Details View

From the Search Results table page, the user has the option to select the  icon in the last column, in order to view more details of a particular Vehicle. By selecting this icon, a new browser tab is opened that displays the Vehicle details as shown in Figure 186 below:

Vehicle Details of EVN 018159000001	
1. European Identification	
1.1. Vehicle Number	018159000001
1.2. Previous Vehicle Number	
2. Member State of Registration	
2.1. Member State of Registration	at
3. Member States where the vehicle is authorized	
3.1. Resulting area of use	Austria
4. Additional conditions	
4.1. Additional conditions applicable to the vehicle	☐ EU ☐ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☒ TEN-GE ☐ OTHER
5. Manufacturing	
5.1. Manufacturing year	2020
5.2. Manufacturing serial number	2121133
5.3. ERATV Reference	22-333-4444-1-333
5.4. Series	3232323
6. EC Declaration Reference	
<i>a. Rolling stock subsystem</i>	
6.1. Date of declaration	
6.2. EC Declaration Reference	
6.3. EC Declaration of verification issuing body	
6.3.1. Name of issuing body (applicant)	Test EVR Company AT
6.3.2. Registered Business Number	AT123456
6.3.4. Address of organisation, street and number	12 Strasse, str 2, str 3
6.3.4. Town	Wien, W suburb
6.3.5. Country code	AT
6.3.6. Postal Code	12345
6.3.7. Email address	office@test-evr.era
6.3.8. Organisation code	00AT
<i>b. On-board CCS subsystem</i>	
6.1. Date of declaration	
6.2. EC Declaration Reference	
6.3. EC Declaration of verification issuing body	
6.3.1. Name of issuing body (applicant)	Test EVR Company AT
6.3.2. Registered Business Number	AT123456
6.3.3. Address of organisation, street and number	12 Strasse, str 2, str 3
6.3.4. Town	Wien, W suburb
6.3.5. Country code	AT
6.3.6. Postal Code	12345
6.3.7. Email address	office@test-evr.era
6.3.8. Organisation code	00AT
<i>b. On-board CCS subsystem</i>	
6.1. Date of declaration	
6.2. EC Declaration Reference	
6.3. EC Declaration of verification issuing body	
6.3.1. Name of issuing body (applicant)	Test EVR Company AT
6.3.2. Registered Business Number	AT123456
6.3.3. Address of organisation, street and number	12 Strasse, str 2, str 3
6.3.4. Town	Wien, W suburb
6.3.5. Country code	AT
6.3.6. Postal Code	12345
6.3.7. Email address	office@test-evr.era
6.3.8. Organisation code	00AT
7. Owner	
7.1. Name of organisation	Test EVR Company AT
7.2. Registered Business Number	AT123456
7.3. Address of organisation, street and number	12 Strasse, str 2, str 3
7.4. Town	Wien, W suburb
7.5. Country code	AT
7.6. Postal Code	12345
7.7. Email address	office@test-evr.era
7.8. Organisation code	00AT
8. Keeper	
8.1. Name of organisation	Test EVR Company AT
8.2. Registered Business Number	AT123456
8.3. Address of organisation, street and number	12 Strasse, str 2, str 3
8.4. Town	Wien, W suburb
8.5. Country code	AT
8.6. Postal Code	12345
8.7. Email address	office@test-evr.era
8.8. Organisation code	00AT
8.9. Vehicle Keeper Marking (VKM)	232323
9. Entity in Charge of Maintenance	
9.1. Name of organisation	Test EVR Company AT
9.2. Registered Business Number	AT123456
9.3. Address of organisation, street and number	12 Strasse, str 2, str 3
9.4. Town	Wien, W suburb
9.5. Country code	AT
9.6. Postal Code	12345
9.7. E-mail address	office@test-evr.era
9.8. Organisation code	00AT
10. Registration status	
10.1. Registration status	00
10.2. Registration status date	
10.3. Registration status reason	
11. Authorisations for placing on the market	
11.1 Name of authorising entity	AustrianAuth
11.2 Member State numeric code	at
11.3 Authorisation Number (EIN)	12121212
11.4 Area of use	Austria
11.5 Date of authorisation of placing in service	15/06/2021
11.6 Authorisation valid until (if specified)	-
11.7 Date of suspension of authorisation	
11.8 Date of revocation of authorisation	
11.9 Conditions for use and other restrictions	
11.9.1 Coded conditions for use and restrictions	1.1.2, 2.2.1
11.9.2 Non-coded conditions for use and restrictions	-
12. Vehicle Additional fields	
12.1 CUSTOM_DATE	
12.2 CUSTOM_TEXT	evn 1 test string
12.3 CUSTOM_BIT	True
12.4 CUSTOM_LIST	RED
12.5 CUSTOM_NUMBER	212121

Figure 186: Vehicle Details Page

From this page the user can click on the  button to exit or the  next to field “9. Entity in Charge of Maintenance” in order to Load ECM data from ERADIS.

2.4.2.1. Vehicle History

From within the Vehicle Details Page, the user can click on the  button on the bottom right part of the screen.



EUROPEAN
UNION
AGENCY
FOR RAILWAYS

EUROPEAN VEHICLE REGISTER

Account

Logout

Vehicles

Applications

Administration

Maintenance

Vehicle Details of EVN 000000000005

1. European Identification

1.1. Vehicle Number

1.2. Previous Vehicle Number

000000000005

2. Member State of Registration

2.1. Member State of Registration

AT

3. Member States where the vehicle is authorized

3.1. Resulting area of use

3

4. Additional conditions

4.1. Additional conditions applicable to the vehicle

☐

RIC

☐

RIV

☐

TEN

☐

TEN-CW

☐

TEN-GE

☐

EU

☐

OTHER

5. Manufacturing

5.1. Manufacturing year

5.2. Manufacturing serial number

5.3. ERATV Reference

5.4. Series

2026

6. EC Declaration Reference

a. Rolling stock subsystem

6.1. Date of declaration

6.2. EC Declaration Reference

6.3. EC Declaration of verification issuing body

6.3.1. Name of issuing body (applicant)

6.3.2. Registered Business Number

6.3.4. Address of organisation, street and number

6.3.4. Town

6.3.5. Country code

6.3.6. Postal Code

6.3.7. Email address

6.3.8. Organisation code

b. On-board CCS subsystem

6.1. Date of declaration

6.2. EC Declaration Reference

6.3. EC Declaration of verification issuing body

6.3.1. Name of issuing body (applicant)

6.3.2. Registered Business Number

6.3.3. Address of organisation, street and number

6.3.4. Town

6.3.5. Country code

6.3.6. Postal Code

6.3.7. Email address

6.3.8. Organisation code

Test Evr. Company AT
AT123456
12 Strasse, str 2, str 3
Wien, W suburb
AT
12345
office@test-evr.era
00AT

00AT

X Close

Vehicle history

Figure 187: Vehicle Details: Vehicle History

Alternatively, the Keeper can press the Vehicle History Button in the initial page as seen below:

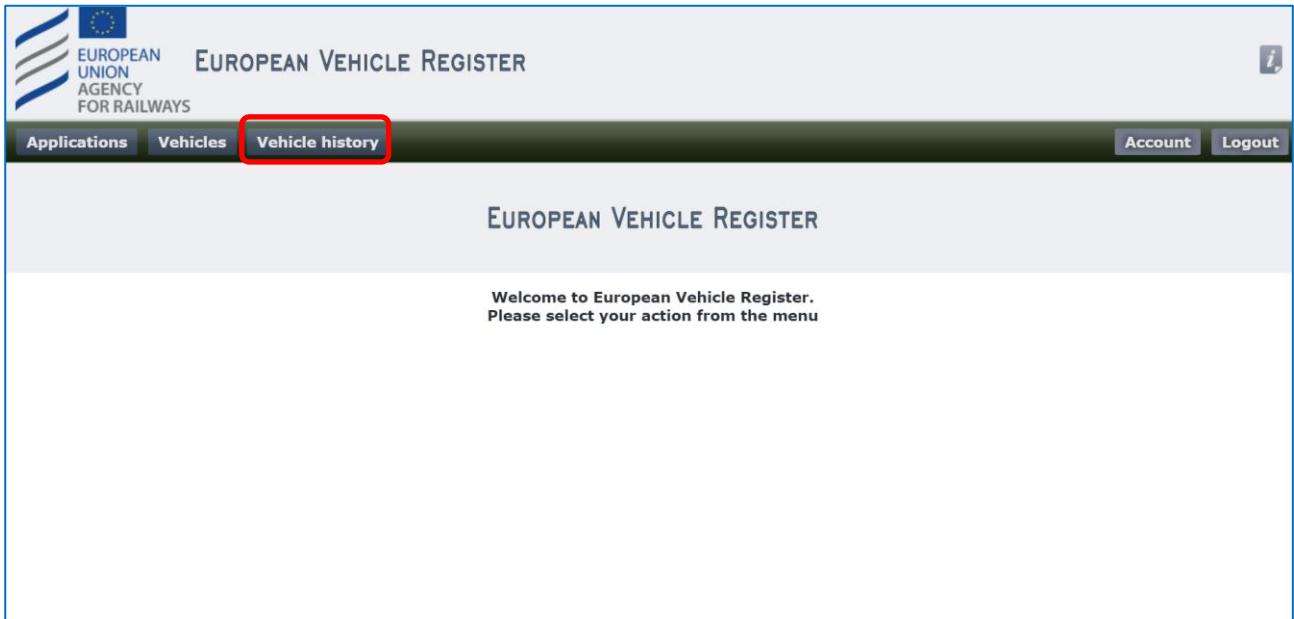


Figure 188: Vehicle History in the Initial Page

This opens a new window that contains the following:

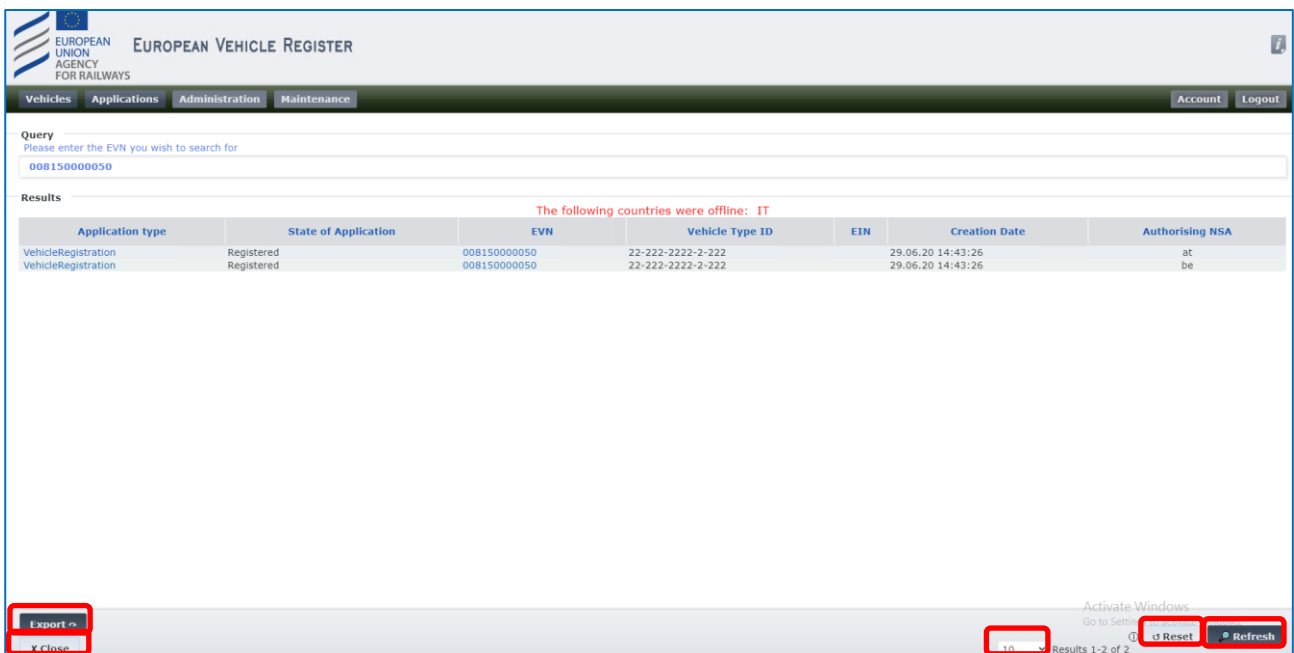
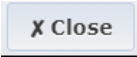


Figure 189: Vehicle History New Window Content

- Query field:** the user can enter a different Vehicle Number and then click on the  Refresh button to trigger a new History search or reset the search results by clicking on the  Reset button.

- **Export:** this functionality is as described in chapter 2.4.1.3
- **Results:** presented in a table, listing previous entries of the same Vehicle Number, with information as displayed in Figure 189. Also, they can click on the “EVN” hyperlink to open the Vehicle Details view (Chapter 2.4.2). The user can also change the number of displayed results per page and navigate in case of multiple results returned Results 1-2 of 2 and close the tab by clicking on the  button. The user can click on the hyperlinks under the “Application type” column that will open the details of the Parameters introduced by that particular Application. For instance, if the user clicks on an application of the type “New Registration”, the respective registration details of that application will open as shown in Figure 190 below:

 EUROPEAN VEHICLE REGISTER		
Vehicles Applications Administration Maintenance		
View application for modification		
EVN - Vehicle #0		
1.1 European Vehicle Number	018150000000	018150000000
1.2 Previous EVN		
5.1 Manufacturing Year	2020	2020
5.2 Manufacturing Serial Number	12345	12345
5.3 ERATV Reference	22-333-4444-1-333	22-333-4444-1-333
5.4 Series	12345	12345
1.12 Vehicle Additional fields #0		
1.12.1 CUSTOM_DATE		
1.12.2 CUSTOM_TEXT	1234	12345
1.12.3 CUSTOM_BIT	☐	☒
1.12.4 CUSTOM_LIST	RED	GREEN
1.12.5 CUSTOM_NUMBER	1	2
EVN - Vehicle #1		
1.1 European Vehicle Number	018150000018	018150000018
1.2 Previous EVN		
5.1 Manufacturing Year	2020	2020
5.2 Manufacturing Serial Number	12345	12345
5.3 ERATV Reference	22-333-4444-1-333	22-333-4444-1-333
5.4 Series	1	1
1.12 Vehicle Additional fields #1		
1.12.1 CUSTOM_DATE		
1.12.2 CUSTOM_TEXT	1234	12345
1.12.3 CUSTOM_BIT	☐	☒
1.12.4 CUSTOM_LIST	RED	GREEN
1.12.5 CUSTOM_NUMBER	1	2
EVN - Vehicle #2		
1.1 European Vehicle Number	018150000026	018150000026
1.2 Previous EVN		
5.1 Manufacturing Year	2020	2020
5.2 Manufacturing Serial Number	12345	12345
5.3 ERATV Reference	22-333-4444-1-333	22-333-4444-1-333
5.4 Series	1234	1234

1.12 Vehicle Additional fields #2		
☐ 1.12.1 CUSTOM_DATE		
☒ 1.12.2 CUSTOM_TEXT	1234	12345
☒ 1.12.3 CUSTOM_BIT		☒
☒ 1.12.4 CUSTOM_LIST	RED	GREEN
☒ 1.12.5 CUSTOM_NUMBER	1	2
2 Member State of Registration		
☐ 2.1 Member State of Registration	AT	AT
3 Member States where the vehicle is authorised		
☐ 3.1 Resulting Area of Use	Austria, Belgium	Austria, Belgium
4 Additional conditions		
☐ 4.1 Additional conditions applicable to the vehicle	☐ EU ☒ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☐ TEN-GE ☐ OTHER	☐ EU ☒ RIC ☐ RIV ☐ TEN ☐ TEN-CW ☐ TEN-GE
6.a Rolling stock subsystem. References to 'EC' Declarations of verification (*)		
☐ 6.1 Date of 'EC' declaration	08/06/2021	08/06/2021
☐ 6.2 'EC' declaration reference	1234	1234
☐ 6.3.1 Organisation name	Test EVR Company AT	Test EVR Company AT
☐ 6.3.2 Registered Business Number	AT123456	AT123456
☐ 6.3.3 Address	12 Strasse, str 2, str 3	12 Strasse, str 2, str 3
☐ 6.3.4 Town	Wien, W suburb	Wien, W suburb
☐ 6.3.5 Country Code	AT	AT
☐ 6.3.6 Post code	12345	12345
☐ 6.3.7 E-mail address	office@test-evr.era	office@test-evr.era
☐ 6.3.8 Organisation Code	00AT	-
6.b On-board CCS subsystem. References to 'EC' Declarations of verification (*)		
☐ 6.1 Date of 'EC' declaration	08/06/2021	08/06/2021
☐ 6.2 'EC' declaration reference	1234	1234
☐ 6.3.1 Organisation name	Test EVR Company AT	Test EVR Company AT
☐ 6.3.2 Registered Business Number	AT123456	AT123456
☐ 6.3.3 Address	12 Strasse, str 2, str 3	12 Strasse, str 2, str 3
☐ 6.3.4 Town	Wien, W suburb	Wien, W suburb
☐ 6.3.5 Country code	AT	AT
☐ 6.3.6 Post code	12345	12345
☐ 6.3.7 E-mail address	office@test-evr.era	office@test-evr.era
☐ 6.3.8 Organisation Code	00AT	-
7 Owner		
☐ 7.1 Organisation Name	Test EVR Company AT	Test EVR Company AT
☐ 7.2 Registered business number	AT123456	AT123456
☐ 7.3 Address	12 Strasse, str 2, str 3	12 Strasse, str 2, str 3
☐ 7.4 Town	Wien, W suburb	Wien, W suburb
☐ 7.5 Country code	AT	AT
☐ 7.6 Post code	12345	12345
☐ 7.7 E-mail address	office@test-evr.era	office@test-evr.era
☐ 7.8 Organisation Code	00AT	00AT
8 Keeper		
☐ 8.1 Organisation name	Test EVR Company AT	Test EVR Company AT
☐ 8.2 Registered Business Number	AT123456	AT123456
☐ 8.3 Address	12 Strasse, str 2, str 3	12 Strasse, str 2, str 3
☐ 8.4 Town	Wien, W suburb	Wien, W suburb
☐ 8.5 Country Code	AT	AT
☐ 8.6 Post code	12345	12345
☐ 8.7 E-mail address	office@test-evr.era	office@test-evr.era
☐ 8.8 Organisation Code	00AT	00AT
☐ 8.9 Vehicle Keeper Marking	1234	1234
9 Entity in charge of maintenance		
☐ 9.1 Organisation name	Test EVR Company AT	Test EVR Company AT
☐ 9.2 Registered business number	AT123456	AT123456
☐ 9.3 Address	12 Strasse, str 2, str 3	12 Strasse, str 2, str 3
☐ 9.4 Town	Wien, W suburb	Wien, W suburb
☐ 9.5 Country code	AT	AT
☐ 9.6 Post code	12345	12345
☐ 9.7 E-mail address	office@test-evr.era	office@test-evr.era
☐ 9.8 Organisation Code	00AT	00AT
10 Application for Registration Status		
☐ 10.1 Registration Status	00 - Valid - The vehicle has a valid registration.	00 - Valid - The vehicle has a valid registration.
☐ 10.2 Registration status date		-
☐ 10.3 Registration status reason		-
11 Authorisations for placing on the market		
☐ 11.1 Name of authorising entity	AustrianAuthority	AustrianAuthority
☐ 11.2 Member State of Authorising Entity	AT	AT
☐ 11.3 Authorisation Number (EIN)	12345	12345
☐ 11.4 Area of use	Austria	Austria
☐ 11.5 Date of authorisation	08/06/2021	08/06/2021
☐ 11.6 Authorisation valid until (if specified)	26/06/2021	26/06/2021
☐ 11.7 Date of suspension of authorisation		
☐ 11.8 Date of revocation of authorisation		
11.9 Conditions for use and other restrictions		
☐ 11.9.1 Coded conditions for use and restrictions	1.2	1.2
☐ 11.9.2 Non-coded conditions for use and restrictions	123	123
11. Authorisations for placing on the market (#2)		
☐ 11.1 Name of authorising entity	BelgianAuth	BelgianAuth
☐ 11.2 Member State of Authorising Entity	BE	BE
☐ 11.3 Authorisation number (EIN)	123456	123456
☐ 11.4 Area of use	Belgium	Belgium
☐ 11.5 Date of authorisation	08/06/2021	08/06/2021
☐ 11.6 Authorisation valid until (if specified)	26/06/2021	26/06/2021
☐ 11.7 Date of suspension of authorisation		
☐ 11.8 Date of revocation of authorisation		
11.9. Conditions for use and other restrictions		
☐ 11.9.1 Coded conditions for use and restrictions	2.3	2.3
☐ 11.9.2 Non-coded conditions for use and restrictions	334	334

Figure 190: Vehicle History: “New Registration” history details view

Depending on the application type that the user will select, the details’ view will vary as indicated below:

- Update of Registration, Change of Keeper, Change of Owner, Change of ECM, Change of Organisation Data, Change of EVN following technical modifications, Change of EVN and registering MS →

Modifications Detail View (Parameters before and after) with the changes introduced by that “update” application

- Withdrawal, Suspension, Reactivation → Withdrawal Detail View (Parameter 10 – Registration Status, before and after values) with the change introduced by that application.